

No.X-06/3/2024-SPN-II
Government of India
Ministry of Communications
Department of Posts

Dak Bhawan, Sansad Marg
New Delhi-110001
Dated: May 13th, 2024

To,

- (a) All Head of Postal Circles
- (b) Director, RAKNPA/Director, all PTCs
- (c) Addl. DG, APS Directorate

Subject: Promotion to the cadre of Assistant Superintendent of Posts - reg.

With reference to the above subject, a provisional zone of consideration (ZoC) for promotion to the cadre of Assistant Superintendent of Posts on 'seniority-cum fitness' basis for recruitment year 2024 is enclosed at Annexure - I.

2 The provisional zone of consideration has been prepared on the basis of all India seniority list of Inspector Posts maintained by SPN Branch of Directorate. Any discrepancy with regard to details of officials falling in ZoC, w.r.t. their seniority, date of birth, place of posting, wrong remarks etc may be intimated to SPN-II section of this department via email at adspn.dte@indiapost.gov.in.

3. Recruitment Rules of Assistant Superintendent of Posts notified vide GSR 61(E) dated 01.02.2013 provides following composition of Departmental Promotion Committee:

- (a) Chief Postmaster General of the Circle - Chairman
- (b) Director of Postal Services - Member
- (c) Assistant Postmaster General - Member

4. In pursuance of letter no X-06/4/2023-SPN-II dated 17.11.2023, DPC of Delhi Circle and Karnataka Circle shall assess suitability of IP cadre officials working in Directorate and CEPT respectively.

5. DPC shall meet in each Postal Circle (subject to condition that official in provisional ZoC belong to that Circle) and assess suitability of each official for promotion and mark them as 'FIT/UNFIT'. While doing so, prevailing instructions on convening of DPC, including sealed cover procedure, etc, shall be kept into

v. Prasad

consideration. All Postal Circles shall send recommendations of DPC to Directorate latest by 31st May, 2024.

6. While scrutinizing record of employees, following may also be kept into considerations:

(a) Service record of all eligible PwBD employees shall be scrutinized.

(b) Certificate may be provided in r/o SC/ST employees falling under extended zone of consideration.

(c) Committee shall mark each official as 'Fit / Unfit' on basis of their suitability for promotion. Officials who are marked 'Unfit, detailed grounds for marking unfit shall be recorded.

7. Details of cases recommended to be kept in Sealed cover may be sent to Directorate. Further, cases where any penalty is in currency against any official, DPC shall assess the suitability of the official and recommendations of the DPC will be sent along with copy of punishment orders.

8. Circles are requested to ensure completion of DPC and sending recommendations of DPC to Directorate latest by 31.05.2024. (also via email at [adspn.dte@indiapost.gov.in.](mailto:adspn.dte@indiapost.gov.in))

Yours faithfully,

Encl.: As stated

V. Prasad
13/5/24

(Vangara Prasad)

Assistant Director General (SPN)

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