

F. No. 6-3/2023-FA(P)
Government of India
Ministry of Communication
Department of Posts
(Integrated Finance Wing)

Dak Bhawan, New Delhi – 110001

Dated: 18th September, 2023

OFFICE MEMORANDUM

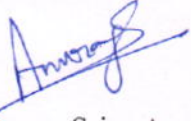
Subject: Delegation of Financial Powers to Members of PSB/ Additional DG (Coord.) – regarding.

In continuation of this office OM No. 6-14/2016/Fin.Coord dated 07.06.2016 and OM No. 6-1/2021/Fin.Coord dated 08.07.2021 wherein financial powers were delegated to Members of Postal Service Board and Additional DG (Coord.), Postal Directorate; and as per the provisions under Delegation of Financial Powers Rule, 1978, the Secretary (Posts) in consultation with AS&FA is please to delegate/omit the following financial powers to Members of PSB/Addl. DG (Coord.)

Sl No.	Item of Expenditure	Financial Power
i.	Evaluation of Descriptive Answer Booklets (Limited Departmental Competitive Examinations)	Full Power
ii.	Sl. no. 9 (Write off losses) and Sl. no. 10 (Expenditure on schemes of project) of the O.M. No. 6-14/2016/Fin.Coord. dated 07.06.2016	Omitted

2. The Members/ Add. DG (Coord.) shall exercise the additional powers at Sl. No. (i) above as per the operational requirement in consultation with the officer nominated to function as the Internal Finance Advisor.

Encl. As above.


(Anurag Srivastava)
Director (FA)
Tel: +91-11-23096025

Copy to:-

1. All Members of PSB, Addl. DG (Coord.)
2. All Senior DDsGs/DDsG in Postal Directorate
3. CGMs (PD/BD/PLI)
4. All Chief PMsG
5. DG P&T Audit
6. Secretary (PSB), All PMsG, All GMs/ GM CEPT
7. Director, RAKNPA
8. All DsAP
9. Director (Budget)/T&C/IA/Accounts/PA (Admn.)/F-PMU
10. SO(C&A/PB) & DDO, Department of Posts
11. SO (Admn.) for uploading in eoffice
12. Office Copy/ Guard File

Copy for information to:

1. PSO/ Sr. PPS to Secretary (Posts)/ DG (Posts)
2. Sr. PPS to AS&FA

No. 6-1/2021/Fin.Coord.
Government of India
Ministry of Communications
Department of Posts

Dated : 08 July 2021.

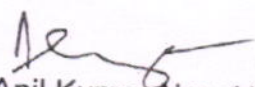
Office Memorandum

**Sub: Delegation of Financial Powers to Additional DG(Coord),
Department of Posts**

A reference is invited to this Department's O-M. No. 6-14/2016/Fin-Coord. dated 7th June, 2016 wherein financial powers were delegated to the Members of the Postal Services Board.

2. As financial powers of Additional DG (Coordination) is not included in the above OM delegating financial powers to Members of Postal Services Board, Secretary (Posts) is pleased to include Additional DG(Coordination) in the above OM and delegate the financial powers to Additional DG(Coordination) equivalent to the Members of the Postal Services Board.
3. These powers will be exercised by Additional DG(Coordination) keeping in view the conditions and limitations contained in Delegation of Financial Power Rules, General Financial Rules, Financial Hand Book Volume I, Departmental Code Books/Manuals, guidelines of Central Vigilance Commission, instructions on economy measures and rationalization of expenditure issued by Government of India from time to time.
4. The delegated powers are to be exercised by the Additional DG (Coordination) in consultation with the IFA.

Encl: Office Memorandum dated 7th June, 2016.


(Anil Kumar Nayak)
Additional Secretary & Financial Advisor

Copy to:-

1. All Members of the Postal Services Board/Addl. DG (Coord.)
2. CGM (BD)/CGM (PLI) /CGM(PD)/CGM(CEPT)
3. All Senior DDsG/Secretary (PSB)/DDsG
4. All CPMsG/PMsG
5. All Circle IFAs/Regional IFAs
6. GM (CEPT) with a request to upload the order on India Post website
7. All Directors of PTCs
8. All GMs/Directors in PLI, BD & PD Directorates and O&M/Coord Section
9. Director, RAKNPA
10. Sr.PPS to Secretary (Posts)/DG (Posts)
11. Secy.(PSB) with a request to get it published on eOffice.

9/C

No. 6-14/2016/Fin.Coord.
Government of India
Ministry of Communications
Department of Posts

New Delhi dated 7th June 2016

Office Memorandum

Sub: Delegation of Enhanced Financial Powers to the Members of the
Postal Services Board

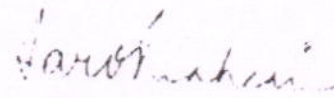
A reference is invited to this Department's O.M. No. 6-14/87/Fin.Coord. dated 2nd January 1998 wherein financial powers were delegated to the Members of the Postal Services Board, consequent upon bringing the Department of Post under the purview of Delegation of Financial Power Rules, 1978.

2. The matter for revision of these powers has been under consideration of the Department for some time and Secretary (Posts) is pleased to approve the enhanced financial powers to the Members of the Postal Services Board, as indicated in the enclosed statement. This supersedes the earlier orders dated 2nd January 1998.

3. These powers will be exercised by the Members keeping in view the conditions and limitations contained in Delegation of Financial Power Rules, General Financial Rules, Financial Hand Book Volume I, Departmental Code Books/Manuals, guidelines of Central Vigilance Commission, instructions on economy measures and rationalization of expenditure issued by Government of India from time to time, etc.

4. It has been decided that the delegated powers are to be exercised by the Members of the Postal Services Board in consultation with Integrated Finance. All other cases which are to be approved by the Secretary should first be cleared administratively by the concerned Members and forwarded to the JS&FA for financial concurrence/advice before submission to Secretary for approval.

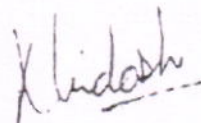
Encl: As above


(Saroj Punhani)
Joint Secretary & Financial Advisor

-2-

To

1. PS to Hon'ble MOC&IT
2. All Members of the Postal Services Board
3. CGM (BD)/CGM (PLI)
4. All Senior DDsG/Secretary (PSB)/DDsG
5. All CPMsG/PMsG
6. All Circle IFAs/Regional IFAs
7. GM (CEPT) with a request to upload the order in India Post website
8. All Directors of PTCs
9. All GMs/Directors in Postal, PLI and BD&M Directorates
10. Director, RAKNPA
11. PPS to Secretary (Posts)
12. All Sections of the Directorate



Nirdosh Kumar Yadav
Director(FA)

Statement indicating the financial powers delegated to the Members of the Postal Services Board

S No	Items of Expenditure	Existing monetary limit up to which expenditure can be incurred by the Secretary (As on date)	Enhanced Financial powers delegated to the Members of Postal Services Board	Reference
	Indent contract and purchase-			
	(i) If a contract extends over a period of time, the total value over entire period of its currency shall be taken as the value for the purpose of applying the limit	Rs. 20 crore	Up to Rs. 06 crore	Rule 21 (b)
	(ii) Any negotiated or single Tender contract(a limited or open tender which results in only one effective offer shall be treated as a single tender contract for this purpose)	Rs. 5 crore	Rs. 3 crore	Rule 21 (b)
	(iii) Any Indent for stores of a proprietary nature	Rs. 5 crore	Rs. 5 crore	Rule 21 (b)
2.	Printing and Binding-			
	(i) Where printing is executed through or with the approval of Director of printing	Full powers	Full powers	Sl. 14 of Sch
	(ii) Through private agencies to be resorted to only in exceptional circumstances.	Full powers	Up to Rs. 25 lakhs	Sl. 14 of Sch

6/1/2021/PE-II_DoP

Statement indicating the financial powers delegated to the Members of the Postal Services Board

3	(vi) Petty printing and binding jobs executed locally through private agencies (To meet emergent and unforeseen requirements)	Full powers subject to conditions prescribed under Item 14 of Sch. V	Full powers subject to conditions prescribed under Item 14 of Sch. V	Sl. 14 of Schedule V (F1)
	c) When rates do not exceed those admissible under the schedule of rates maintained by Director of printing	Full powers subject to conditions prescribed under Item 14 of Sch. V	Full powers subject to conditions prescribed under Item 14 of Sch. V	Sl. 14 of Schedule V (F1)
	d) When rates exceed those admissible under the schedule of rates maintained by Director of printing	Full powers subject to conditions prescribed under Item 14 of Sch. V	Upto Rs 50000 p.a.	Sl. 14 of Schedule V (F1)
	(i) Petty works and repairs- Execution of petty works and special repairs to Government owned buildings, including sanitary fittings water supply and electric installations in such buildings and repairs to such buildings.	Rs. 30,000 in each case; Rs. 50,000 p.a. non-recurring; Rs. 6,000 p.a. recurring	Rs. 30,000 in each case; Rs. 50,000 p.a. non-recurring; Rs. 5,000 p.a. recurring	Sl. 12 of Schedule V <i>same</i>
4	(ii) Repairs and alterations to hired and requisitioned buildings	Rs. 30,000 in each case; Rs. 50,000 p.a. non-recurring; Rs. 6,000 p.a. recurring	Rs. 30,000 in each case; Rs. 50,000 p.a. non-recurring; Rs. 5,000 p.a. recurring	Sl. 12 of Schedule V <i>same</i>
	Motor Vehicles-			
	(iii) Replacement	Full powers	Full powers subject to certificate of condemnation by the competent authority.	Sl. 10 of Schedule V <i>same</i>
	Local purchase of petty stationary stores	Full powers	Full powers	Sl. 21 (B) of Schedule V
	Computers (including personal computers)	Full powers	Full powers	Sl. 26(a) of Schedule V

✓

Statement indicating the financial powers delegated to the Members of the Postal Services Board

7. Contingent Expenditure-			
(i) Recurring expenditure	Full Powers	Full Powers	Schedule V
(ii) Non-recurring	Full Powers	Full Powers	Schedule V
8. Miscellaneous Expenditure- Entertainment, foundation stone laying ceremonies and opening of buildings	Full powers	Full powers	Schedule VI
9. Write off losses The powers specified may be exercised provided: (a) The loss does not disclose a defect in rules or procedure, the amendment of which requires the orders of higher authority or Ministry of Finance. (b) There has not been any serious negligence on the part of any Government servant which may call for disciplinary action by a higher authority.			
(i) Irrecoverable losses of stores or of public Money (a) Losses of stores not due to theft fraud or negligence	Rs. 20 Lakhs.	Rs. 10 Lakhs.	Schedule VII
(b) For other cases	Rs. 2 lakhs	Rs. 2 lakhs	Schedule VII
(ii) Loss of revenue or irrecoverable loans & advances	Rs. 1 lakh	Rs. 1 lakh	Schedule VII
(iii) Deficiencies and depreciation in the value of stores. (Other than a motor vehicle or motor cycle) including in the stock and other accounts	Rs. 50000	Rs. 50000	Schedule VII
(iv) Condemnation of motor vehicles and motor cycles	Rs. 2 lakhs	Rs. 2 lakhs	Schedule VII

255566/2021/Phil-DoP

261/2021/Phil-DoP indicating the financial powers delegated to the Members of the Postal Services Board

10	Expenditure on schemes of project			
	(i) Sanction of plan schemes.	Up to Rs. 100 crore	Up to Rs. 25 crore	Rule 18 <i>Same</i>
	(ii) Sanction of non-plan schemes	Up to Rs. 20 crore	Up to Rs. 3 crore	Rule 18
11	Rent			<i>Same</i>
	Ordinary office accommodation and for residential and other purposes	Full powers	Full powers	Sl. 16 of Schedule V