

No. Y-17/2/2023-PE-II –DOP
Government of India
Ministry of Communications
Department of Posts
(Establishment Division)

Dak Bhawan, Sansad Marg,
New Delhi-110001

Dated: 20th June, 2023.

To
All Heads of Circles.

Subject: Merger of Assistant Manager, MMS with Inspector Posts and Deputy Manager, MMS with Assistant Superintendent of Posts.

Madam/Sir,

This is regarding Cadre restructuring of Mail Motor Service Cadre. It has been found that existing Recruitment Rules for Assistant Manager provides Traffic Supervisor and Inspector & Head Clerk as feeder cadre. However, Traffic Supervisor was re-designated as Inspector Posts, MMS. Thereafter, cadre of Assistant Manager, MMS and Inspector MMS (which includes Head Clerk) have been merged into a single cadre, i.e. Assistant Manager, MMS.

2. Similarly, Inspector and Head Clerk of MMS with 8 years regular service, including service rendered as Assistant Manager are eligible for promotion to the cadre of Deputy Manager in MMS. Now, in absence of feeder grade officials, the posts of Assistant Manager and Deputy Manager, MMS could not be filled, which is adversely impacting the day to day operation of MMS units.


3. The issue has been examined at this Directorate and with the approval of competent authority, it has been decided to merge the cadre of Assistant Manager, MMS with Inspector Posts and Deputy Manager, MMS with Assistant Superintendent of Posts with immediate effect.

4. The sanctioned strength of Assistant Manager, MMS is 41 and the sanctioned strength of Deputy Manager, MMS is 04, as per Annexure-D of Directorate letter no. Q-25/33/2022-PE-I-DOP dated 11.08.2022. The revised sanctioned strength of Inspector Posts has been issued recently vide Directorate letter no. 25-36/2017-PE-I (Vol.III) dated 29th March, 2023 after creation of 60 new posts.

5. Now, the revised sanctioned strength of Inspector Posts after merger of vacant posts of Assistant Manager, MMS is attached at Annexure-A.

6. The detailed modalities for merger of Assistant Manager, MMS with Inspector Posts and Deputy Manager, MMS with Assistant Superintendent of Posts, formulated in consultation with Personnel Division (SPN-II) of this Directorate, are attached as Annexure-B and Annexure-C respectively.

Yours faithfully,



(R.N. Bharti)

Director (Establishment)

Encl: As above

Copy for information to:

1. Sr. PPS to Secretary (Posts)/ Director General Postal Services.
2. Sr. PPS/ PPS to Addl. DG(Co-ord.)/ Member (Banking)/ Member (O)/ Member(P)/ Member (Plg. & HRD)/ Member(PLI)/ Member (Tech).
3. Additional Secretary & Financial Adviser.
4. All Postmasters General.
5. Director, RAKNPA/Directors of All PTCs.
6. Chief General Manager, BD Dte./ Parcel Dte./ PLI Dte.
7. Sr. Deputy Director General (Vigilance) & CVO/ Sr. Deputy Director General (PAF).
8. Secretary, Postal Services Board/ All Deputy Directors General (through e-office notice board).
9. Director(SPNI)/ Director(Staff).
10. Director (Staff) / Director (SPN), Dak Bhawan for information & necessary action
11. MV Division, SPG-I, SPG-II, SPN-I, SPN-II Section.
12. All recognized Federations/ Unions/ Associations (through India Post website).
13. GM(CEPT)- for uploading the order on India Post website.
14. ADG (Admn) – for uploading the order on e-office Notice Board.
15. Guard File.
16. Spare Copies.


(Prashant Kumar)
Section Officer (PE-II)

Annexure- A**No.- Y-17/2/2023-PE-II-DOP Dated: 20th June, 2023**

Sl. No.	Circle	Sanctioned strength of Inspector Posts	Vacant posts of Assistant Manager, MMS	Revised strength of Inspector Posts after merger of vacant posts of Assistant Manager, MMS
1.	Andhra Pradesh	135	--	135
2.	Assam	60	--	60
3.	Bihar	128	--	128
4.	Chhattisgarh	56	--	56
5.	Delhi	38	04*	42
6.	Gujarat	117	01	118
7.	Haryana	41	--	41
8.	Himachal Pradesh	40	--	40
9.	Jammu & Kashmir	20	--	20
10.	Jharkhand	55	01	56
11.	Karnataka	129	01	130
12.	Kerala	90	--	90
13.	Madhya Pradesh	144	--	144
14.	Maharashtra	178	06	184
15.	North East	51	--	51
16.	Odisha	113	--	113
17.	Punjab	53	--	53
18.	Rajasthan	124	--	124
19.	Tamil Nadu	161	05**	166
20.	Telangana	75	01	76
21.	Uttar Pradesh	226	--	226
22.	Uttarakhand	38	01	39
23.	West Bengal	137	09	146
24.	Postal Directorate	28	--	28
	Total	2237	29	2266

*- There are 10 vacant posts in Delhi Circle. Out of these 10 vacant posts, 06 PA/LSG official in MMS are officiating as Assistant Manager, MMS on ad-hoc basis as per directions of court orders. Hence, currently 4 posts are vacant.

** - There are 06 vacant posts in Tamil Nadu Circle. Out of these 06 vacant posts, 1(one) PA/LSG official in MMS is officiating as Assistant Manager, MMS on ad-hoc basis as per directions of court orders. Hence, currently 5 posts are vacant.

Annexure- B

No.- Y-17/2/2023-PE-II-DOP Dated: 20th June, 2023

1. **Modalities for merger of vacant posts of Assistant Manager, MMS with Inspector Posts** (except 7 posts of Asstt. Manager where PA/LSG officials in MMS are officiating as Assistant Manager, MMS on ad-hoc basis on directions of various court orders)
 - a. No further recruitment / promotion in the grade of Assistant Manager, MMS shall be made.
 - b. Existing vacancies of Asstt. Manager, MMS (except 6 in Delhi and 1 in Tamil Nadu i.e total 7 posts) may be merged with Inspector Posts cadre in respective Postal Circles in whose jurisdiction the concerned MMS unit is located.
 - c. Officials presently working as Assistant Manager, MMS on substantive basis will be promoted to the post of Deputy Manager in terms of prevailing Recruitment Rules/ instructions subject to availability of vacancy.
 - d. Vacancies arising in the grade of Assistant Manager, MMS, due to promotion/ superannuation/ otherwise shall be added to the sanctioned strength of Inspector Posts in concerned Circle.
 - e. The above process will continue till all incumbents Assistant Manager, MMS vacates the post.
 - f. Posting of Inspector Posts in MMS unit will be made on tenure basis by the concerned Circle and instructions related to rotational transfer issued by Directorate from time to time shall apply MMS units also.

No.- Y-17/2/2023-PE-II-DOP Dated: 20th June, 2023

1. Modalities for merger of vacant posts of Deputy Manager, MMS with Assistant Superintendent of Posts:

- a. Consequent upon vacation of post of Deputy Manager, MMS either on superannuation or otherwise, officials working in the grade of Assistant Manager, MMS may be promoted subject to fulfilment of eligibility condition contained in prevailing Recruitment Rules.
- b. In case, no official is available in the grade of Assistant Manager, MMS for promotion to the post of Deputy Manager, MMS, such post(s) of Deputy Manager shall be merged with sanctioned strength of ASP of respective Postal Circle where MMS unit is located.
- c. Above process shall be repeated till all the posts of Deputy Manager, MMS are merged with the cadre of Assistant Superintendent of Posts.
- d. Posting of Assistant Superintendent Posts in MMS unit will be made on tenure basis by the concerned Circle and instructions related to rotational transfer issued by Directorate from time to time shall apply MMS units also.