

X-07/21/2021-SPN-II-DOP  
Government of India  
Ministry of Communications  
Department of Posts  
(Personnel Division)

Dak Bhawan, Sansad Marg  
New Delhi – 110 001  
Dated: 06<sup>th</sup> April 2023

OFFICE MEMORANDUM

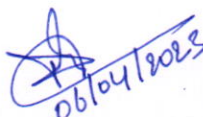
**Subject:** Calling for Option/Preference of Postal Circle from candidates recommended by Staff Selection Commission for appointment as Inspector Posts in Department of Posts through Combined Graduate Level Examination, 2021.

On the basis of the results of Combined Graduate Level Examination (CGLE), 2021, Staff Selection Commission (SSC) has recommended 50 candidates for appointment as Inspector Posts in Department of Posts.

2. Recommended candidates will be allocated to one of the 13 Postal Circles, which had reported vacancy, for appointment as Inspector of Posts. Thereafter, the concerned Postal Circle will take further action for appointment of the recommended candidates. Following criteria has been approved by the Competent Authority for allocation of Postal Circles to Inspector Posts:

- (a) Candidate shall be allocated to a Postal Circle on the basis of her/his merit /rank, order of preference (option), and vacancy available at her/his turn. Therefore, all candidates recommended by SSC are requested to indicate their order of preference (option) for Postal Circle(s) in accordance with the vacancy position in Annexure I.
- (b) Person with Benchmark Disabilities (PwBD) candidates irrespective of their ranks will be allocated Postal Circle first.
- (c) After allocation of Circles to PwBD candidates, remaining candidates will be allocated Postal Circles in the manner mentioned in (a) above;
- (d) All such candidates who do not give any order of preference or are not allocated to any of the Postal Circle mentioned in their limited preference shall be allocated Circles randomly subject to availability of vacancy, after allocation of circles to all other candidates.

3. Postal Circle-wise vacancies available in 13 Postal Circles are enclosed as Annexure-I. The candidates are requested to provide their order of preference for allocation to Postal Circle in the format enclosed as Annexure-II. The candidate who does not provide order of preference or provide limited preference will be at disadvantageous position, as they will be allocated in terms of provisions at para 2(d) above. Therefore, candidates are requested to provide order of preference for all the Postal Circle where vacancy exists.

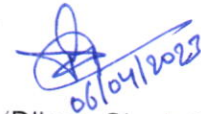
  
06/04/2023

I/70775/2023

4. Option once exercised shall be final and candidates will be allocated to Postal Circles as per criteria noted in para 2 above. Request for revision of order of preference or change of Postal Circle once allocated, shall not be entertained under any circumstances.

5. All candidates are requested to indicate their order of preference for Postal Circle in the manner outlined in Annexure-II. The duly filled-in option form (Annexure II) must be sent to this office by e-Mail at [sospb2dakbhawan@gmail.com](mailto:sospb2dakbhawan@gmail.com) and through Speed Post latest by 1700 Hrs on 15.04.2023 failing which it would be presumed that the candidate has no preference for Postal Circle and he/she will be allocated to a Postal Circle as per criteria for allocation. The subject of the email should be CGLE IP 2021: Roll No. followed by Name of the Candidate

**Enclosure : Annexure - I & II**

A handwritten signature in blue ink, followed by the date '06/04/2023' written in blue ink.

(Dileep Singh Sengar)  
Assistant Director General (SPN)

**Annexure -I**

<b>S.No.</b>	<b>Postal Circles</b>	<b>Total</b>
1	Andhra Pradesh	8
2	Bihar	1
3	Chhattisgarh	4
4	Jammu & Kashmir	2
5	Jharkhand	1
6	Kerala	6
7	Madhya Pradesh	7
8	Maharashtra	8
9	Odisha	1
10	Tamil Nadu	6
11	Telangana	3
12	Uttar Pradesh	1
13	West Bengal	2
	<b>Total</b>	<b>50</b>

**Annexure II**

To,

The Assistant Director General (SPN),  
Department of Posts.  
Dak Bhawan, Sansad Marg,  
New Delhi — 110 001.

**Subject: Calling for Option/Preferences of Postal Circle from candidates nominated by Staff Selection Commission for appointment as Inspector Posts in Department of Posts through Combined Graduate Level Examination, 2021**

Sir,

With reference to Department of Posts Letter No. X-07/21/2021-SPN-II-DOP dated 06.04.2023 on the subject cited above, I hereby exercise following option/order of preference for allocation of Postal Circle

Order of Preference	Name of the Circle (As per Annexure)
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	
11	
12	
13	

Signature of the Candidate with date

Name of the Candidate Father's/Husband's Name:

Roll No.:

CGLE, 2021 Rank:

E-Mail ID & Mobile Number:

**Note: -**

1. Candidate should submit their option only for the Postal Circle where vacancy exists, failing which, their allocation shall be made as per criteria noted in para 2 of Letter No X-07/21/2021-SPN-II-DOP dated 06.04.2023.
2. Signed Copy of this order of preference shall be sent by e mail at [sospb2dakbhawan@gmail.com](mailto:sospb2dakbhawan@gmail.com) besides sending hard copy through Speed Post. Subject of the e-mail shall contain CGLE IP 2021: Roll no. and Name of the candidate.
3. Candidates shall ensure that their order of preference reaches this office latest by 1700 hrs on 15. 04.2023, both by e-mail and by Speed Post, failing which it will be presumed that the candidate has no preference for Postal Circle and he/she will be allocated as per criteria mentioned at 2(d) above for allocation.

\*\*\*\*\*