F. No. 18-01/2022-SPG Government of India Ministry of Communications Department of Posts (Personnel Division) \*\*\*

> Dak Bhawan, Sansad Marg New Delhi – 110 001 Dated: 29/11/2022

## NOTICE

## Subject: Preparation and Circulation of Civil List of officers of Indian Postal Service (IPoS) Group 'A as on 01.01.2023.

This is regarding preparation and circulation of Civil List of the officers of Indian Postal Service, Group 'A' as on 01.01.2023.

2. A draft Civil List is to be prepared incorporating all the changes in the various grade of Indian Postal Service, Group 'A' that have taken place viz. superannuation of some officers, repatriation of some officers from their deputation assignments, changes in the place of postings of some officers, fixation of inter-se-seniority etc. as per the information available in the Directorate.

3. In the new format of Civil List, some additional information i.e. academic qualifications and photographs of the officers are incorporated. If there is any updation in academic qualifications or officer want to change his/her photograph, the same may be sent to the undersigned by 15.12.2022 as per format given at Annexure A and on email id <u>dopspg@gmail.com</u> and <u>spg.dte@indiapost.gov.in</u>. In case no request for change is received, it would be understood that there is nothing to change.

4. It may please be circulated among all concerned.

(Hemant Kumar) Assistant Director General (SPG)

Copy to:

1. Sr.PPS to Secretary (Posts) /PPS to Director General Postal Services.

2. Sr. PPS/PPS to All Members, PSB/Addl. DG (Co-ordination).

- Sr. Deputy Director General (Vigilance) & CVO / Chief General Manager, Parcel Directorate / PLI Directorate.
- 4. All Chief Postmasters General/Postmasters General.
- 5. Director, Rafi Ahmed Kidwai National Postal Academy, Ghaziabad.
- 6. Addl. DG, APS C/o 56 APO.
- 7. Secretary, Postal Services Board/ All Deputy Directors General.
- 8. GM (CEPT), Mysore, with a request to upload the order on India Post Website.
- All GMs/Directors, Postal Directorate/ BD Directorate / Parcel Directorate / PLI Directorate.
- 10.All Assistant Directors General (ADsG), Postal Directorate/ AGMs, BD Directorate / Parcel Directorate / PLI Directorate.
- 11.CS to Member (P).
- 12. Guard File.

(O.P. Pokhriyal)

Assistant Director (SPG-I)

## Annexure - A

Name of the officer	
Education Qualification	
Present Post	
Photograph of the officer	(Latest clear passport size photograph writing name of the officer on rear side)

Signature of the officer