

No. 14-4/2022-SPG-1
Government of India
Ministry of Communications
Department of Posts
(Personnel Division)


Dak Bhawan, Sansad Marg
New Delhi - 110 001
Date: 22.11.2022

OFFICE MEMORANDUM

Subject: Deputation of Ms Hena Usman (IPoS: 1999), DDG (Training & Welfare) as Joint Secretary, M/o Skill Development and Entrepreneurship.


In pursuance of Department of Personnel & Training letter No.33/08/2022-EO(SM-I) dated 14.11.2022, the services of Ms Hena Usman (IPoS: 1999), DDG(Training & Welfare), are placed at the disposal of M/o Skill Development and Entrepreneurship, for her appointment as Joint Secretary vice Shri A.K.Tiwari, IAS(KN:90) with pay Level 14 of the Pay Matrix under Central Staffing Scheme.

2. The tenure of deputation of the officer will be for a period of five years from the date of assumption of the charge of the post or until further orders, whichever is earlier. The officer's pay and allowances during the period of deputation will be governed by the existing instructions on the subject.
3. Relevant charge reports along with addresses and telephone numbers may be sent to all concerned in due course.


(Sunil Kumar)
Director (Staff)

Copy to:

1. PS to Hon'ble MOC/PS to Hon'ble MOS.
2. PSO to Secretary (P)/PSO to DG(PS), Dak Bhawan.
3. Appointments Committee of the Cabinet, M/o Personnel, Public Grievances and Pensions, DoPT: for info wrt No.33/08/2022-EO(SM-I) dated 14.11.2022.
4. PPS/PS to Additional Director General (Coordination)/all Members of Postal Services Board.
5. Member (Planning & HRD) with a request to relieve the officer immediately.
6. Officer concerned.
7. CGM(PLI)/CGM(Parcel)/Sr.DDG(Vigilance) & CVO/AS&FA/Sr.DDG(PAF).
8. All CPMGs/ Director, Rafi Ahmed Kidwai National Postal Academy, Ghaziabad, Uttar Pradesh.
9. All PMGs/ Addl. DG, APS C/O 56 APO/ DDsG/ GMs/ Secretary, PSB.
10. GM (CEPT), Mysore with a request to upload the order in India Post Website.
11. Concerned Director of Accounts (Postal).
12. ADG(Admin)/C&A/PB/GA/PE.II/Parliament section/Reception.
13. CS to Member (P)/IP(SPG-1)/Guard File/PF of the Officer.


(Hemant Kumar)
Assistant Director General (SPG)