

No. 21-01/2022-PE-II  
Government of India  
Ministry of Communications  
Department of Posts  
Establishment Division

Dak Bhavan, Sansad Marg,  
New Delhi-110001

Dated : 8<sup>th</sup> February, 2022

To,

The CPMsG  
Goa/Uttarakhand/Manipur/Uttar Pradesh/Punjab

SUB: General elections to the Legislative Assemblies of Goa/ Uttarakhand/  
Manipur/Uttar Pradesh/Punjab – Grant of Paid Holidays to employees on the  
day of poll-regarding

The undersigned is directed to forward herewith a copy of the Ministry of  
Personnel, Public Grievances & Pensions, Department of Personnel & Training OM  
No. 12/1/2022-JCA dated.31<sup>st</sup> January, 2022 on the subject cited above.

It is requested to bring the aforesaid OM to the notice of all concerned.



(Smriti Sharan)

Deputy Director General (Estt.)

Copy to:

1. Sr. PPS to Secretary (P)/ Sr. PPS to DG Postal Service
2. PPS to All Members, Postal Services Board/Addl DG (Coordination)
3. AS&FA/Secretary (PSB)
4. CGM, PLI/CGM, BD&MD/CGM, Parcel Directorate
5. Director, RAKNPA
6. All DDsG/Directors/ADsG in Postal Directorate
7. Additional Director General, APS C/o 56, APO, R. K. Puram, New Delhi
8. DG P&T Audit, Civil Lines, New Delhi - 54
9. GM (Operations), CEPT, Mysore, with a request to upload the OM on the  
India Post Website.
10. SO Guard File



(Gulshan Kumar)  
Section Officer (PE-II)

F. No. 12/1/2022-JCA  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
(Department of Personnel & Training)  
Establishment (JCA) Section  
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North Block, New Delhi  
Dated: 31<sup>st</sup> January, 2022

**OFFICE MEMORANDUM**

**Subject:** General Election to the Legislative Assemblies of states of Goa, Punjab, Manipur, Uttarakhand & Uttar Pradesh, 2022 - Grant of paid holiday to the employees on the day of poll - regarding

The undersigned is directed to state that, as informed by the Election Commission of India, vide their letter No. 78/EPS/2022, dated 19/01/2022, General Election to the Legislative Assemblies of the states of Goa, Punjab, Manipur, Uttarakhand & Uttar Pradesh, 2022, are scheduled to be held as under:


**Schedule for General Election to the Legislative Assemblies as follows**

| S. No. | Name of State       | Phase        | Date of Poll   | Day   |
|--------|---------------------|--------------|--|---|
| 1.     | Goa,<br>Uttarakhand | Single Phase | 14.02.2022   | Monday  |
| 2.     | Manipur             | Two Phases   | 27.02.2022<br>03.03.2022   | Sunday<br>Thursday  |
| 3.     | Uttar Pradesh,      | Seven Phases | 10.02.2022<br>14.02.2022<br>20.02.2022<br>23.02.2022<br>27.02.2022<br>03.03.2022<br>07.03.2022 | Thursday<br>Monday<br>Sunday<br>Wednesday<br>Sunday<br>Thursday<br>Monday |
| 4.     | Punjab              | Single Phase | 20.02.2022   | Sunday  |

2. In this regard, it is stated that guidelines have been issued by this Department, vide OM No. 12/14/99-JCA, dated 10.10.2001, regarding closure of Central Government Offices and grant of paid holiday to all concerned, including the daily wage/casual workers, on the date of election. It is reiterated that all the Central government Offices and the Central Industrial Establishments, shall remain closed in the notified areas, where general election to the State Legislative Assemblies are to be conducted, on the date of Poll. The employees concern shall be granted paid holiday on the date of Poll to enable them to exercise their right to vote

3. The above instructions may please be brought to the notice of all concerned.

4. Hindi version will follow.

  
(S.P. Pant)  
Deputy Secretary to the Government of India

To

1. All Ministries / Departments of Government of India.
2. UPSC/ CVC / C&AG / Lok Sabha Secretariat / Rajya Sabha Secretariat: President's Secretariat / Vice President's Secretariat / PM's Office, Supreme Court, High Court of Goa/High Court of Punjab/High Court of Manipur/High Court of Uttarakhand /High Court of Uttar Pradesh
3. All attached and subordinate offices of Ministry of Personnel, P.G. & Pensions / MPTA

4. Secretary, Staff Side, National Council (JCM), 13-C, Ferozeshah Road, New Delhi
5. Chairmen/Secretaries, Central Government Employees Welfare Coordination Committee, in the State of Goa, Punjab, Manipur, Uttarakhand and Uttar Pradesh
6. National Commission for Scheduled Castes/National Commission for Scheduled Tribes/ National Commission for Backward Classes
7. The Chief Secretary of the State Government of Goa, Punjab, Manipur, Uttarakhand and Uttar Pradesh
8. The Election Commission of India, New Delhi - w.r.t. letter no. 78/EPS/2022 dated 19.01.2022.
9. Hindi Section, DoPT - with the request to provide the Hindi Translation