

No. 17-31/2016-GDS  
Department of Posts  
Ministry of Communications  
Establishment Division  
(GDS Section)

Dak Bhawan, Sansad Marg,  
New Delhi-110 001  
Dated 09.06.2021

To

All Chief Postmasters General  
All Director Accounts (Postal)/ General Manager (Finance)

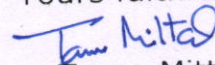
**Subject : Powers to sanction GDS Gratuity/Severance amount paid to GDS in the normal cases -reg.**

I am directed to inform that Member (P) during his visit to Hisar Division, Haryana Circle, observed that the Division is referring all cases for payment of severance amount and other benefits to DAP, which causes prolonged delay in the settlement of such cases.

2. In this context, kindly refer to the instructions issued vide DG Posts' letter No 17-173/92-ED & Trg dated 12.08.1994, according to which there is no requirement to refer cases of GDS Gratuity/Severance Amount to be paid to GDS to DAP in normal cases except in cases where there is break-in service owing to unauthorized absence, unauthorized absence due to participation in strikes, regularization of irregular retention in service beyond the prescribed age of superannuation. **The powers to sanction GDS Gratuity/Severance amount to GDS, in the normal cases, rests and will be exercised by Divisional Heads/Postmasters (Gazetted).**

3. Therefore, it is requested to issue necessary instructions to all Divisional Heads accordingly.

Yours faithfully



(Tarun Mittal)

ADG (PE-I & SCT)

LO to ADG (GDS/PCC)