

Government of India
Ministry of Communications
Department of Posts
[Establishment Division/P.A.P. Section]

Dak Bhawan, Sansad Marg,
New Delhi-110001

Dated: 03rd December, 2020.

To


1. All Chief Postmasters General/ Postmasters General
2. Chief General Manager, BD Dte/Parcel Dte/ PLI Directorate
3. Director RAKNPA/ GM CEPT/ Directors of All PTCs,
4. Addl. Director General, Army Postal Service, R.K. Puram, New Delhi
5. All General Managers (Finance)/ DAP/ DDAP

Sub: Clarification regarding admissibility of Transport Allowance during Nation-wide Lockdown due to COVID-19 pandemic.

Sir/Madam,

I am directed to forward herewith a copy of Ministry of Finance, Department of Expenditure's OM No. 21/3/2020-E.II-(B) dated 01.12.2020 on the subject mentioned above for information and necessary action.

Yours faithfully,


(Dr. Vincent Barla)
Director (Estt.)

Encl: As above.

Copy to:

1. PPS to Secretary (Posts)/ PS to Director General Postal Services.
2. Addl. DG (Co-ordination)/ Member (P)/ Member (O)/ Member (PLI)/ Member (Banking)/ Member (Tech)/ Member (Plg & HRD)
3. AS & FA
4. Sr. DDG (Vig) & CVO/ Sr. DDG (PAF)/ Director General P&T (Audit)
5. Secretary, Postal Services Board
6. Chief Engineer (Civil) Postal Directorate
7. Budget / PA Wing/ C&A / STT Sections of Postal Directorate
8. All the other section of Postal Directorate
9. All recognized Federations/ Unions/ Associations
10. GM, CEPT for uploading the order on the India Post website
11. Guard File/Spare Copies.

North Block, New Delhi.
Dated the 1st December, 2020.

OFFICE MEMORENDUM

Subject: Clarification regarding admissibility of Transport Allowance during Nation-wide Lockdown due to COVID-19 pandemic.

The undersigned is directed to refer to this Department's O.M. No. 21/5/2017-E.II(B) dated 07.07.2017 regarding grant of Transport Allowance to Central Government employees wherein conditions have been mentioned regarding admissibility of Transport Allowance.

2. Several references are being received in this Department seeking clarification regarding admissibility of Transport Allowance during nation-wide Lockdown from 23rd March to 20th April and further upto 20th May 2020 due to COVID-19 pandemic, as during this period various employees could not attend their offices.

3. The matter has been considered in this Department and the following is clarified:

- i. Transport Allowance is granted to Central Government employees to compensate them for the cost incurred on account of commuting between residence and office. The Central Government employees, who could not attend office in a whole calendar month during Lockdown period, are not eligible to draw Transport Allowance for that month as these employees had not incurred any expenditure for commuting office.
- ii. The Central Government employees, who could not attend office and worked from home in a whole calendar month, are not eligible to draw Transport Allowance for that month as these employees had not incurred any expenditure for commuting office.
- iii. Physically disabled employees and pregnant women employees who were exempted to attend office and were directed to work from home during exempted period as per instructions issued by DOP&T, are not eligible to draw Transport Allowance during exemption period as these employees have not incurred any expenditure for commuting office.
- iv. The non-entitled officers/officials, who are temporarily provided with facility of official car for commuting between office and residences throughout the whole calendar month on account of non-availability of public transport facility due to COVID-19 pandemic, are also not eligible to draw Transport Allowance.

4. This is issued with the approval of the Secretary (Expenditure).

Hindi version is attached.



(Nirmala Dev)

Deputy Secretary to the Government of India

To,

All Ministries/Departments of the Government of India as per standard distribution list.

Copy to C&AG and UPSC etc. as per standard distribution list.