

Department of Posts India
Office of the Chief Postmaster General, Haryana Circle, Ambala-133001

To

All the Senior/Superintendent of Post Offices/RMS/PSD in Haryana Circle.

No: R&E/2-2/2020

dated at Ambala the 23.06.2020

Sub: Competitive Examination for recruitment to the cadre of MTS from eligible GDS for the vacancy year 2019 (01.01.2019 to 31.12.2019) and 2020 (01.01.2020 to 31.12.2020)

Sir,

As you are aware that aforesaid examination has been scheduled to be held on 02.08.2020, detailed notification along with its enclosures duly approved by the Competent Authority is enclosed herewith for further necessary action. All the Divisional Heads are requested to circulate this notification amongst all the concerned as per prescribed schedule.

2. Detail schedule of the examination is reiterated as under:

Sr. No.	Activity	Proposed Date (Schedule)	
1.	Date of notification	23.06.2020	
2.	Last date for receipt of Application form at Divisional Office/Controlling Unit from eligible candidates	10.07.2020	
3.	Issue of Admit Card by DO/Head of Units to eligible candidates	24.07.2020	
4.	Date of Examination (date & time)*	02.08.2020	
		Paper-I	1000 hrs to 1100 hrs
		Paper-II	1110 hrs to 1210 hrs

3. After receipt of applications, Divisional Heads will ensure that these are filled up correctly and completely and the candidate fulfills all eligibility conditions as prescribed in relevant Recruitment Rules. The claims of the candidates belonging to Schedule Caste, Schedule Tribes may be settled in view of DoPT OM No. 36011/1/2013-Estt. (Res.) dated 08.10.2015 further circulated vide Directorate letter no. 16-15/2015-SCT dated 05.01.2016 and further circulated vide this office letter no. R&E/64-1/XV dated 13.01.2016.

4. All the Divisional Heads should ensure that the options/preferences of other Recruiting Division/unit should be exercised by all the candidates correctly, and no field should be left blank in option form. It should also be ensured that in option form, the candidate has tick any one of the undertaking and all the candidates should be strictly instructed that order of preference exercised will not be changed in any circumstances.

This issues with the approval of competent authority.

DA/as stated above

Yours sincerely,


(Vijay Kumar)

Assistant Director Postal Services (Staff)
Haryana Circle, Ambala-133001

Copy to:

1. The Postmaster General, Gurgaon-122016.
2. The Director of Accounts (Postal), Ambala – 133001.
3. The Office Superintendent, Circle Office, Ambala – 133001.

F. No. R&E/2-2/2020
Government of India
Ministry of Communications
Department of Posts
Office of the Chief Postmaster General
Haryana Circle
107, Mall Road, Ambala Cantt-133001

NOTIFICATION

Dated at Ambala the 23.06.2020

Sub: Limited Departmental Competitive Examination for recruitment to the cadre of MTS from eligible GDS for the vacancy year 2019 (01.01.2019 to 31.12.2019) & 2020 (01.01.2020 to 31.12.2020) – reg.

The Limited Departmental Competitive Examination for recruitment to the cadre of MTS from eligible GDSs for the **vacancy year 2019 (01.01.2019 to 31.12.2019) & 2020 (01.01.2020 to 31.12.2020)** will be held on **02nd August, 2020 (Sunday)**. Accordingly, applications are invited from the willing and eligible candidates in the format enclosed (Annexure-I). The schedule of activities of the examination is furnished hereunder:

Sr. No.	Activity	Proposed Date (Schedule)	
1.	Date of notification	23.06.2020	
2.	Last date for receipt of Application form at Divisional Office/Controlling Unit from eligible candidates	10.07.2020	
3.	Issue of Admit Card by DO/Head of Units to eligible candidates	24.07.2020	
4.	Date of Examination (date & time)*	02.08.2020	
		Paper-I	1000 hrs to 1100 hrs
		Paper-II	1110 hrs to 1210 hrs

* Exam will commence at 10:00 AM sharp and both the Paper-I & II will be conducted in continuity in one sitting from 1000 hrs to 1210 hrs. There will be 10 minute's break in between Paper-I and Paper-II, but, candidates cannot be allowed to leave his/her desk.

2. **Vacancies:** Number of vacancies available under Recruiting Division/Unit- wise is furnished as under. These vacancies may vary.

Vacancy (ies) for the year 2019 to be filled up amongst eligible GDSs											
Sr. No.	Name of Division/Unit	Vertical					Horizontal				Total
		UR	OBC	SC	ST	EWS	PH-I	PH-II	PH-III	PH-IV & V	
Subordinate Offices											
1.	Ambala	03	02	-	-	01	-	-	-	-	06
2.	Bhiwani	01	-	-	-	-	-	-	-	-	01
3.	Faridabad	-	-	-	-	-	-	-	-	-	-
4.	Gurgaon	02	-	-	-	-	-	-	01	-	02
5.	Hisar	01	01	-	-	-	-	-	-	-	02
6.	Karnal	03	01	01	-	-	-	-	-	-	05
7.	Kurukshetra	02	-	-	-	01	-	-	-	-	03
8.	Rohtak	01	-	-	-	01	-	-	-	-	02
9.	Sonapat	01	-	-	-	-	-	-	-	-	01
10.	RMS 'HR'	07	03	02	-	01	01	-	-	-	13
11.	RMS 'D'	06	03	-	-	01	-	01	-	-	10
	Total	27	10	03	-	05	01	01	01	-	45
Administrative Offices											
1.	DAP	-	-	-	-	01	-	-	-	-	01
2.	Circle Office	01	-	01	-	-	-	-	-	-	02
	Total	01	-	01	-	01	-	-	-	-	03

(Handwritten Signature)

Vacancy (ies) for the year <u>2020</u> to be filled up amongst eligible GDSs											
Sr. No.	Name of Division	Vertical					Horizontal				Total
		OC	OBC	SC	ST	EWS	PH-I	PH-II	PH-III	PH-IV & V	
Subordinate Offices											
1.	Ambala	02	02	-	-	01	-	-	-	-	05
2.	Bhiwani	02	-	-	-	-	-	-	-	-	02
3.	Faridabad	01	-	-	-	-	-	-	-	-	01
4.	Gurgaon	04	01	01	-	-	-	-	-	-	06
5.	Hisar	02	01	-	-	02	-	-	-	-	05
6.	Karnal	01	-	-	-	01	-	-	-	-	02
7.	Kurukshetra	01	01	-	-	01	-	-	-	-	03
8.	Rohtak	01	01	-	-	01	-	-	-	-	03
9.	Sonapat	01	01	-	-	-	-	-	-	-	02
10.	RMS 'HR'	20	10	06	-	03	-	01	01	01	39
11.	RMS 'D'	05	02	02	-	01	01	-	-	-	10
	Total	40	19	09	-	10	01	01	01	01	78
Administrative Offices											
1.	DAP	-	-	01	-	-	-	-	-	-	01
2.	Circle Office	02	01	01	-	01	-	-	-	-	05
	Total	02	01	02	-	01	-	-	-	-	06

3. **Eligibility Criteria:** As per the Department of Posts' MTS (Group 'C' post) Recruitment Rules, 2018 notified in GSR 781 (E) dated 16.08.2018 (**Annexure-II**), the following category of GDSs are eligible to appear in the examination:

- i. Gramin Dak Sevaks (GDSs) who have worked regularly for three years in that capacity as on the **01.01.2019** for vacancy year **2019**.
- ii. Gramin Dak Sevaks (GDSs) who have worked regularly for three years in that capacity as on the **01.01.2020** for vacancy year **2020**.

4. **Educational Qualification:** Not applicable

5. **Age Limit:** There shall be no upper age limit for Gramin Dak Sevaks.

6. **Pattern & Syllabus of Examination:** The examination will be conducted as per the revised pattern and syllabus circulated by Directorate vide letter no. 17-08/2018-SPB-I dated 10.05.2019 under Annexure-'A' read with letter no. 17-08/2018-SPB-I dated 26.06.2019, 28.06.2019, 11.07.2019 & 23.07.2019. Details of Pattern and Syllabus are furnished in **Annexure-III**.

7. **Centres of Examination:** The examination will be conducted at Circle Headquarters only. The candidates will have to appear from the respective centres of the Circle only and under no circumstances, they be permitted to appear from centre of other Circle.

8. The application of the APS candidates should be sent to the concerned Divisions only and not to Circle Office.

9. This notification may be given wide publicity amongst all eligible candidates working in Divisions/units.

10. This issues with the approval of the Competent Authority.



(Vijay Kumar)
Assistant Director Postal Services (Staff)
Haryana Circle, Ambala-133001

Enclosures: Annexures- I, II, III & IV

Copy to:-

1. The Postmaster General, Gurgaon-122016
2. The Director of Accounts (Postal), Ambala-133001
3. All the Senior/Superintendent of Post Offices/RMS/PSD in Haryana Circle
4. The Officer Incharge, P&T Administration Cell, Army Postal Service Corps, C/o 56 APO, Pin-900746.

Annexure-I

APPLICATION FORM FOR COMPETITIVE EXAMINATION FOR RECRUITMENT TO THE CADRE OF MTS FROM ELIGIBLE GDS FOR THE VACANCY YEAR 2019 (01.01.2019 TO 31.12.2019) & 2020 (01.01.2020 TO 31.12.2020) - TO BE HELD ON 02nd AUGUST, 2020

Affix recent
passport size
photograph duly
attested by
Divisional
Head/Unit Head

Note: All Particulars shall be filled up in BLOCK letters.

Sl. No.	Particulars	Detail (s)
1.	Name of the candidate	
2.	Male/Female	
3.	Designation	
4.	Name of the Division/Unit	
5.	Date of Birth (attach self attested matriculation certificate/marks sheet)	
6.	Age	As on 01.01.2019 YY/MM/DD
		As on 01.01.2020 YY/MM/DD
7.	Category (UR/OBC/SC/ST/EWS)	
8.	Date of entry in the Department	
9.	Date of appointment as GDS on regular service	
10.	Period of regular service rendered	As on 01.01.2019 YY/MM/DD
		As on 01.01.2020 YY/MM/DD
11.	Whether person with disability(ies)	No <input type="checkbox"/> Yes <input type="checkbox"/>
11.1	If YES, nature of disability(ies) (OH/HH/VH/OTHERS)	
	Percentage of Disability(ies)	
12.	Whether working in APS (Yes/No)	
13.	Language choosen for answering questions, as specified in Annexure-E of Department of Posts' letter no. 17-08/2018-SPB-I dated 10.05.2019, 28.06.2019, 11.07.2019 & 23.07.2019	

DECLARATION

I hereby declare that the particulars furnished in the application form are true, complete and correct to the best of my knowledge and belief and will be supported by the original documents as and when required. I fully understand that in case of False/incorrect information found at any stage, my candidature/appointment will be summarily rejected/terminated and appropriate action would be taken against me.

DATE	
PLACE	

Signature of Candidate

UNDERTAKING ONLY FOR SC/OBC/EWS CATEGORY CANDIDATES

In case, I cannot be allocated to a unit which is higher in order of my preference by virtue of my merit in OC category, I may be considered for selection against a reserve category only I can be allocated to a unit which is higher in order of my preference by virtue of my merit in reserve category. I hereby undertake that I will not claim my benefit for my merit against OC category.

DATE	
PLACE	

Signature of Candidate

FOR OFFICE USE

1. Whether any penalty pending or contemplated (Yes/No):
If yes, details thereof

2. I certify that I have verified the particulars of candidate from service record and found correct/incorrect. The candidature of the applicant is RECOMMENDED/NOT RECOMMENDED. In case NOT RECOMMENDED, reasons thereof.

DATE	
PLACE	

Signature of Divisional/Unit Head with designation stamp

Order of preference for the Vacancy Year 2019 & 2020

Sr. No.	Name of Division/Unit	Order of preference
1st set of preference (the candidate shall indicate preference of 'Parent Division' i.e. the Recruiting unit to which a candidate belongs and Administrative Offices in the manner the candidate decides as 1st and 2nd)		
1.	Parent Division	
2.	Administrative Office i.e	
	(i) Circle Office	
	(ii) DAP	
2nd set of preference (the candidate shall indicate preference of rest of the Recruiting Division (other than Parent Division and Administrative Offices as 1st, 2nd, 3rd,)		
3.	Ambala	
4.	Bhiwani	
5.	Faridabad	
6.	Gurgaon	
7.	Hisar	
8. *	Karnal	
9.	Kurukshetra	
10.	Rohtak	
11.	Sonipat	
12.	RMS 'HR' Dn.	
13.	RMS 'D' Dn.	

Undertaking to be given by the candidate (the candidate should tick (✓) any one of the below undertaking)

In the event of my selection in both vacancy years i.e. 2019 and 2020

I (name of candidate) hereby undertake to take benefit of seniority and to be selected as surplus candidates in other Divisions/units. In future, I will not claim for selection in my Parent Division in subsequent vacancy year.

OR

I (name of candidate) hereby undertake to be selected in my Parent Division in subsequent year by losing seniority in previous vacancy year. In future, I will not claim for benefit of seniority and selection as surplus candidate in other Division.

DATE	
PLACE	

Signature of candidate

I certify that the candidate is eligible for the vacancy year and I have verified the list of Unit/Division preferred by the candidate in the order of preference (except Parent Division/unit) where vacancies are notified and found correct.

DATE	
PLACE	

Signature of Divisional/Unit Head

Note: Order of preferences exercise once will not be changed. In case, preference is exercised by the candidate for a limited number of units and could not be allocated to one of those limited units as per merit vis a vis vacancy in the category he/she belongs to, he/she will not be considered for other Recruiting Divisions not preferred even though a candidate lower in rank to him/her is considered who has opted for that unit.