No. 25-04/2013-SPG (Vol. II) Government of India Ministry of Communications **Department** of Posts

Dak Bhawan, Sansad Marg, New Delhi-110 001

Dated: 17.03.2020

OFFICE MEMORANDUM

Subject: Postponement of training session for "Smart Performance Appraisal Report Recording Online Window (SPARROW)" scheduled on 20.03.2020 & 21.03.2020 at office of CPMG, Delhi Circle Meghdoot Bhawan, New Delhi.

In continuation of this office letter of even No. dated 28.03.2020 on the above-mentioned subject, it is informed that due to some unavoidable circumstances, it has been decided that the subject cited training programme on SPARROW scheduled on 20.03.2020 & 21.03.2020 will now be conducted on 23rd March 2020 through video conferencing from Dak Bhawan with all Circles. VC will start at 10:30 hrs. and expected to be over by 14:00 hrs.

As already informed APMG/AD (Staff) of the Circle looking after the 2. staff related issues and APAR, PS to CPMG/PMG and System Administrator will participate in the training programme. The Director Postal Services (HQ) of the circle who is the nodal officer for the project will also attend the said training. PPS to CGM BD/PLI/Parcel and Sr. PS to Director RAKNPA will also attend the VC. NIC will communicate link for VC in due course.

This issues with the approval of Competent Authority. 3.

(Vinayak Mishra)

Assistant Director General (SPG)

To. All CPMsG

Copy to:-

1. Postmaster General (Operation) Delhi Circle.

2. PPS to CGM BD & M/Parcel/PLI Directorate.

3. PPS to Director RAKNPA

4. Shri Ravi Kumar, Senior Technical Director, NIC, Dak Bhawan, New Delhi

5. Shri Jatin Mago, Team Leader SPARROW, NIC

Pokhrival)

Assistant Director (SPG-I)