

No. X-12/1/2019-SPN-II
Government of India
Ministry of Communications
Department of Posts
(Personnel Division)

Dak Bhawan, Sansad Marg
New Delhi – 110 001
Dated: 24th October, 2019

To

All Chief Postmasters General / Postmasters General
Chief General Manager, BD Directorate / Parcel Directorate / PLI Directorate
Director, RAKNPA / GM, CEPT / Directors of all PTCs
Addl. Director General, Army Postal Service, New Delhi
All General Managers (Finance) / Directors Postal Accounts / DDAP

Subject: - Transfer policy guidelines – clarifications.

Sir/Madam,

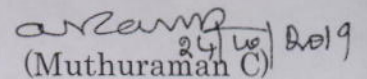
I am directed to refer to Directorate's communication number 141-141/2013-SPN-II dated 17.01.2019 vide which revised 'Guidelines for transfer' was circulated to all Postal Circles. References were received from various Postal Circles / Service Associations pointing out some difficulties and seeking clarifications. The references have been examined and clarified as under: -

Sl. No	Issue raised	Clarification
1.	Directorate's instruction no. 141-260/91-SPB-II dated 21.01.1992 regarding intra-divisional transfer under Rule-38 from one sub division to another within the same division is still applicable or not.	Transfer Policy guidelines dated 17.01.2019 was issued in supersession of all earlier guidelines in the matter. As such, instruction dated 21.01.1992 is not applicable as on date. Further, as per Para 3 (B) (I) (ii), CPMG is the competent authority to approve intra-Circle transfer cases.
2.	Transfer under Rule-38 of Postal Assistant of Foreign Post to Postal Division shall be considered or not.	As per transfer policy guidelines, transfer from one distinct cadre to another is not allowed. Postal Assistant & Sorting Assistant in Foreign Post Office and Postal Assistant working in Postal Division / Post Offices are two different cadres. Therefore, a Postal Assistant working in FPO cannot be transferred to Postal Divisions.



Sl. No	Issue raised	Clarification
3.	Pending Rule 38 cases till 2018 will also be maintained in the Form 2 & Form 3 as per length of service of the official or as per date of receipt of these application.	As clarified vide Directorate's letter number X-12/1/2019-SPN-II dated 27.06.2019 at Sl. No. 6, such applications shall be treated as to be received between 1 st April to 30 th June and shall be recorded in Form 2 (inward register) & Form 3 (outward register) as per length of the service.
4.	The condition of 2 years or probation period should not be applied on GDS who are appointed as Postman.	The eligibility condition of 2 years or probation period shall also be applied to Postman who were earlier GDS.
5.	Rotational transfer of PA (SBCO) within the clusters of the Region (inter cluster or intra cluster) may be approved by the DPS / PMG of the concerned region	Regional Head shall be the competent authority to approve rotational transfer of SBCO officials within a Region.
6.	Category of SC/ST/OBC candidates selected against UR vacancies for the purpose of transfer under Rule-38 either one way or mutual exchange.	SC/ST/OBC candidates selected against UR vacancy may be treated as UR for the purpose of transfer only, whether by arrangement of mutual exchange or otherwise. For all other aspects, including promotions, such candidates will retain their status of reserved category and will get the benefits of reservation as applicable.

Yours faithfully,



(Muthuraman C)

Assistant Director General (SPN)

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2. Additional Secretary & Financial Adviser
3. Sr. Deputy Director General (PAF)
4. Director General, P&T (Audit), Civil Lines, New Delhi

5. Secretary, Postal Services Board/ All Deputy Directors General
6. Chief Engineer (Civil), Postal Directorate
7. All Sections of Postal Directorate
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(Rajeev Yadav)

Section Officer (SPN-II)