

No.17-31/2016-GDS  
Government of India  
Ministry of Communications  
Department of Posts  
(GDS Section)

Dak Bhawan, Sansad Marg,  
New Delhi - 110001

Dated: 21.10.2019

**Office Memorandum**

Subject :Implementation of recommendations on Transfer of Gramin Dak Sevak (GDS) on Administrative/Vigilance Ground.

The undersigned is directed to refer to Rule 3-A (iv) of GDS regarding transfer of GDS from one post/unit to another post/unit in public interest specified in Rule 3-A (iv) of GDS (Conduct and Engagement) Rules, 2011.


2. After taking into consideration the recommendation of Kamlesh Chandra Committee on transfer of Gramin Dak Sevak on Administrative/Vigilance Ground, the Competent Authority has approved the following substitution in Rule 3-A (iv) of GDS (Conduct and Engagement) Rules, 2011 containing the transfer of GDS on Administrative/Vigilance Ground:-

**A. Transfer on these grounds shall be a rarest exception and should not be done in a routine manner.**

**B. Transfer on vigilance ground:-**

(i) GDS revoked from put off duty, ordinarily should not ordinarily be posted on the same post and should be transferred to any other vacant post.

(ii) GDS against whom there are regular complaints substantiated by documentary evidence should be considered for transfer under vigilance ground.

  
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**C. Transfer on Administrative ground:-**

- (i) Non-improvement in delivery of services rendered by Department to member of public by a GDS supported by documentary evidences. Before applying this condition, engaging authority shall ensure that, sufficient opportunity has been given in writing to GDS to improve.
- (ii) Abolition of post being held by GDS due to closure of office / redeployment of post. Under this condition to the extent feasible, GDS shall be transferred to a place/office after taking into consideration the preference given by the GDS in writing.

**D. Conditions of transfer of GDS:-**

- (i) BPM Level 2 to BPM Level-2 in TRCA slab-3.
- (ii) BPM Level-1 to BPM Level-1 in TRCA slab-2.
- (iii) ABPM/Dak Sevaks Level-2 to ABPM/Dak Sevaks Level - 2 in TRCA slab-2.
- (iv) BPM Level-1 to ABPM /Dak Sevak Level- 2 in TRCA slab- 2.
- (v) ABPM/Dak Sevaks Level-1 to ABPM/Dak Sevaks Level-1 in TRCA slab-1.
- (vi) There will not be any drop in TRCA slab on account of transfer and number of increments earned by GDS will be retained if no such penalty has been awarded to GDS.
- (vii) In order to avoid long dislocation, GDS may be transferred within jurisdiction of Sub Division to the extent possible, otherwise within Division or within Region.
- (viii) While transferring GDS BPM Level 2, it may be ensured that, GDS BPM is transferred to the BO in level 2 which is located in Gram Panchayat Accommodation, Building owned by Central Govt. or by State Government such as Schools or Offices as far as practicable.