

No.17-31/2016-GDS  
Government of India  
Ministry of Communications  
Department of Posts  
(GDS Section)

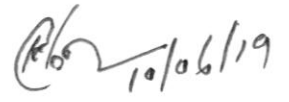
Dak Bhawan, Sansad Marg,  
New Delhi - 110001  
Dated: 10.06.2019

**Office Memorandum**

Subject : Implementation of approved recommendations of Kamlesh Chandra Committee on '**Schedule of Engaging Authority**', **Disciplinary Authority** and **Appellate Authority** for BPMs and ABPMs / Dak Sevaks under Rule 31 of GDS (Conduct and Engagement) Rules for all categories of Gramin Dak Sevaks (GDS).

The undersigned is directed to refer to Rule 31 of GDS regarding Schedule of Recruiting Authority of GDS (Conduct and Engagement) Rules, 2011.

2. After taking into consideration the approved recommendation of Kamlesh Chandra Committee on '**Schedule of Engaging Authority**', **Disciplinary Authority** and **Appellate Authority** for BPMs and ABPMs /Dak Sevaks, the Competent Authority has approved the substitution in Rule -31 of GDS (Conduct and Engagement) Rules, 2011 containing the revised '**Schedule of Engaging Authority**', **Disciplinary Authority** and **Appellate Authority** for all categories of Gramin Dak Sevaks (GDS) as per Annexure.
3. The above instructions will come into effect from the date of issue of this O.M.
4. Hindi version will follow.

  
(SB Vyavahare)

Assistant Director General (GDS/PCC)

Tele No. 011-23096629

Email-adggds@indiapost.gov.in

Copy forwarded to:-

1. Sr.PPS to Secretary (Posts)/Sr.PPS to Director General Postal Services
2. PPS/PS to Addl. DG (Co-ordination)/Member(Banking) / Member (O)/Member(P)/Member(Planning & HRD)/Member (PLI) / Member (Tech)
3. Additional Secretary & Financial Adviser
4. All Chief Postmasters General / Postmasters General
5. Chief General Manager, BD Directorate/Parcel Directorate/PLI Directorate
6. Director, RAKNPA/GM, CEPT/Directors of All PTCs
7. Addl. Director General, Army Postal Service, R.K.Puram, New Delhi
8. Sr. Deputy Director General (Vigilance) & CVO/Sr. Deputy Director General (PAF)
9. Director General P&T (Audit), Civil Lines, New Delhi
10. Director General, NICF, Ghitorni, New Delhi
11. All Deputy Directors General
12. All General Managers (Finance) / Directors Postal Accounts / DDAP
13. All recognized Federations /Unions /Associations
14. GM, CEPT for uploading the orders on the India Post web site
15. Hindi Section, Dak Bhawan New Delhi:- for translation of OM.
16. Guard File
17. Spare copies.

(SB Vyavahare)

Assistant Director General (GDS/PCC)

Tele No. 011-23096629

Email-adggds@indiapost.gov.in

**ANNEXURE**

**SCHEDULE OF ENGAGING AUTHORITY, DISCIPLINARY AUTHORITY & APPELLATE AUTHORITY FOR GDS**

Serial Number (1)	Description of service (2)	Engaging Authority (3)	Authority competent to impose penalties and penalties which it may impose with reference to Rule 9 of GDS (Conduct and Engagement) Rules, issued vide Department of Posts' O.M. No 17-31/2016-GDS dated 23.04.2019.		Appellate Authority (6)
			Authority (4)	Penalties (5)	
1.	Gramin Dak Sevak Branch Post Master	Deputy Superintendents of Post offices (in case of Divisions headed by Director Postal Services/ Postmaster General),if available, otherwise Head of the Division.	Deputy Superintendents of Post offices (in case of Divisions headed by Director Postal Services/ Postmaster General), if available, otherwise Head of the Division	All	Chief Postmaster General/ Postmaster General, Director Postal Services
			Assistant Superintendents / Inspector Posts of Sub Divisions	(i) to (v)	Deputy Superintendents of Post offices (in case of Divisions headed by Director Postal Services / Postmaster General), if available, otherwise Head of the Division

*(Signature)* 10/06/19

2.	Gramin Dak Sevak Assistant Branch Post Master / Dak Sevaks	(i) Senior Postmaster / Deputy Chief Postmaster / Deputy Director/Assistant Director/Postmasters / Sub Postmasters in Head Post Offices / Mukhya Dak Ghar and HSG / LSG norm based Post Offices except A, B & C class offices.	Senior Postmaster / Deputy Chief Postmaster/Deputy Director/Assistant Director in their own offices / Inspector of Post offices/Assistant Superintendents of Post Offices in all other offices.	All	Head of the Division including Director Postal Services / Postmaster General
		(ii) Inspector of Post Offices/Assistant Superintendents of Post Offices in all other offices.	Postmasters/Sub Postmasters in Head Post Offices/Mukhya Dak Ghar and HSG/LSG norm based Post Offices except A, B & C class offices	(i) to (v)	
3.	Railway Mail Service  Dak Sevak	Inspector/Assistant Superintendents, Railway Mail Service, Head Record Officers / Sub Record Officers.	Inspector/Assistant Superintendents Railway Mail Service	All	Head of the Division including Director Postal Services / Postmaster General
			Head Record Officers (in own Office)/ Sub Record Officer in Higher Selection Grade/ Lower Selection Grade (in own Office).	(i) to (v)	

*[Signature]*  
18/06/19