No. 17-31/2016-GDS Government of India Ministry of Communications Department of Posts (GDS Section)

Dak Bhawan, Sansad Marg,
New Delhi - 110001
Dated: 01.02.2019

Addendum

Sub: Introduction of 'Emergency' leave for a maximum of 5 days in a calendar year for all categories of Gramin Dak Sevaks (GDS).

The undersigned is directed to refer to this Directorate's O.M of even number dated 02.01.2019 wherein instruction on introduction of 'Emergency' leave for a maximum of 5 days in a calendar year for all categories of Gramin Dak Sevaks (GDS) were circulated.

- 2. In this context, it is informed that, the para 2 (vii) of aforesaid O.M. dated 02.01.2019 may be substituted by the following: -
 - (i) Prior sanction of the emergency leave for BPMs will be required from the concerned Divisional Head. Similarly, prior sanction of the emergency leave for the ABPM/Dak Sevak from Sr. PM/PM Sub Divisional Head/ HRO/SRO/SPM will be required.
- 3. It is requested to circulate the above instruction to all concerned and ensure that the instructions are strictly followed.
- 4. This issues with the approval of competent authority.

5. Hindi version will follow.

(S.B. Vyavahare)

Assistant Director General (GDS/PCC)

Tel. No. 23096629

E-mail - adggds@indiapost.gov.in

Copy forwarded to: -

- 1. PS to Minister of State for Communications (I/C)
- 2. Sr. PPS to Secretary (Posts) /Sr. PPS to Director General Postal Services
- 3. PPS/PS to Addl.DG (Co-ordination)/Member(Banking)/ Member (O)/Member(P)/Member(Planning & HRD)/Member PLI)/ Member (Tech)
- 4. Additional Secretary & Financial Adviser
- 5. All Chief Postmasters General / Postmasters General
- 6. Chief General Manager, BD Directorate/ParcelDirectorate/PLI Directorate
- 7. Director, RAKNPA/GM, CEPT/Directors of All PTCs
- 8. Addl. Director General, Army Postal Service, R.K. Puram, New Delhi
- 9. Sr. Deputy Director General (Vigilance) & CVO/Sr. Deputy Director General (PAF)
- 10. Director General P&T (Audit), Civil Lines, New Delhi
- 11. All Deputy Directors General
- 12. All General Managers (Finance) / Directors Postal Accounts / DDAP
- 13. All Sections of Postal Directorate
- 14. All recognized Federations / Unions / Associations
- 15. GM, CEPT for uploading the order on the India Post web site
- 16. Hindi Section, Dak Bhawan New Delhi: for translation of OM.
- 17. Guard File
- 18. Spare copies.

(S.B. Vyavahare

Assistant Director General (GDS/PCC)