

No. 2-4/2018-SPG
Government of India
Ministry of Communications
Department of Posts
(Personnel Division)

Dak Bhavan, Sansad Marg
New Delhi-110001
Dated: 05th December, 2018

To,

All CPMsG/CGM BD&M, Parcel & PLI Directorate/
Director, RAKNPA/ All Director PTC/
All SAG/ JAG Officers of IPoS Group 'A' working in Postal Dte.

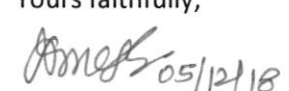
Subject: Inviting options from Senior Administrative Grade(SAG) and Junior Administrative Grade (JAG) Officers of Indian Postal Service (IPoS), Group 'A' for their postings on rotational transfer.

Madam/Sir,

I am directed to refer to OM No. 4-9/2011-SPG dated 04.04.2011 and subsequent OMs dated 29.03.2012 and 16.01.2017 regarding Transfer Policy for the officers of Indian Postal Service (IPoS), Group 'A'. Further Vigilance Division vide note No.4-7/2009-Vig. dated 08.03.2018 has identified sensitive and non-sensitive posts in Department of Posts.

2. As per the above O.M., the crucial date of computing completion or otherwise of the tenure is 1st September. The tenure of an officer who joins on 1st September or before will be considered in April of the year in which he completes the tenure. Officers joining after the 1st of September will be considered in the next annual transfer.
3. In view of the above, you are requested to advise all the SAG and JAG officers of IPoS, Group 'A', who are due for rotational transfer during the year 2019 and are covered under the Transfer Policy, to prefer their transfer requests in the prescribed format (enclosed).
4. From this year onwards, the above information may be submitted by the officers by themselves, as and when they become due for transfer as per the Transfer Policy for the officers of Indian Postal Service (IPoS), Group 'A'.
5. The request may also be e-mailed to dopspg@gmail.com latest by **31st January, 2019**.

This may kindly be accorded **Top Priority**.

Yours faithfully,

(Dinesh Kumar Sharma)
Director (Staff)

Copy to:

GM (CEPT) – With a request to upload the letter on India Post Website for information of all the officers of Indian Postal Service, Group 'A'.



(Ajay Raj Singh Chauhan)
Section Officer (SPG-I)

PROFORMA FOR TRANSFER/ POSTING REQUESTS

1.	Name of the officer	:	
2.	Batch & Educational Qualification	:	
3.	Whether for SAG/JAG		
4.	Present Designation	:	
5.	Date of appointment in present post	:	
6.	Date since when working in the present station	:	
7.	Choice of Posting	:	1. 2. 3.
8.	Grounds	:	
9.	Past posting history since joining in Junior Time Scale :		
	S. No.	Designation	From To
	Date:		Signature of the officer (Name) Present Designation

Note: The officer is required to send a signed copy and scanned copy through e-mail also