

No.4-24/2016-Vig  
Government of India  
Ministry of Communications  
Department of Posts

New Delhi, the 21<sup>st</sup> August, 2018

To

The CPMsG (All Circles)  
The Director, Rafi Ahmed Kidwai National Postal Academy  
All Postal Training Centres  
Addls DG APS, West Block-III, R. K. Puram, New Delhi – 110066  
CGM (PLI), Directorate, Chanakyapuri, New Delhi – 110021  
CGM (BD), BD Directorate, Dak Bhawan, New Delhi

**Subject: Various circulars issued by the Central Vigilance Commission**

Sir/Madam,

I am directed to forward herewith a copy of following circulars issued by Central Vigilance Commission for information and necessary action.

Sl. No.	CVC Circular No. & Date	Subject
1	005/CRD/19-386121 dated 11.07.2018	Transparency in Works/ Purchase/Consultancy contracts awarded on nomination basis – reg
2.	018/VGL/038-385947 dated 10.07.2018	Second stage consultation with CVOs of Departmental Organization in disciplinary cases of Category 'B' officers – reg.
3.	000/VGL/18-388880 dated 26.07.2018	Adherence to time limits in processing of disciplinary case – reg.

2. This may kindly be brought to the notice of all concerned.

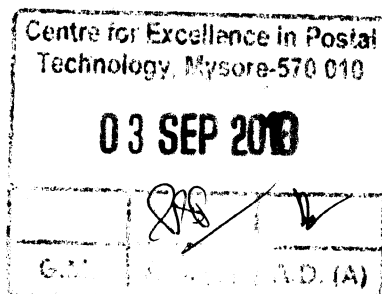
Yours faithfully,

(Vikash Kumar)

Section Officer (Vigilance)

Copy to:

1. GM, CEPT, DoP, Mysore with request to upload the letter on the website of Department of Posts.



Postal  
upload

2. PPS to Secretary (Posts), PPS to DG (Posts)/ PPS to all Member (PSB)/ PPS to Addls DG Coord/ Sr. DDG (PAF)/JS&FA
3. All DDGs, Dak Bhawan
4. CE (Civil), Dak Bhawan
5. ADG (Vig-I)/ ADG (Vig-II)/ ADG (Vig-III)/ADG (Inv-I)/ADG (Inv-II)/ AD (CCS)/ SO (Vig)

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सत्यमेव जयते

केन्द्रीय सतर्कता आयोग  
CENTRAL VIGILANCE COMMISSION



सतर्कता भवन, जी.पी.ओ. कॉम्प्लेक्स,  
ब्लॉक-ए, आई.एन.ए., नई दिल्ली-110023  
Satarkta Bhawan, G.P.O. Complex,  
Block A, INA, New Delhi-110023  
005/CRD/19-386121  
सं./No.....

दिनांक / Dated 11.07.2018

Circular No.06/07/18


**Subject:** Transparency in Works/Purchases/Consultancy contracts awarded on nomination basis – reg.

**Reference:** (i) Commission's Circular No.15/5/06 dated 09.05.2006  
(ii) Commission's Office Order No.23/7/07 dated 05.07.2007  
(iii) Commission's Office Order No.19/05/10 dated 19.05.2010

Reference is invited to Commission's Circulars cited above wherein the need for award of contracts in a transparent and open manner has been emphasized. The Commission is still receiving representations reporting instances of award of contracts and procurements in a non-transparent manner on nomination basis by several Departments/CPSUs.

2 The award of contracts/procurements/projects on nomination basis without adequate justification amounts to a restrictive practice eliminating competition, fairness and equity. The Commission would reiterate its earlier instructions, that award of contracts on nomination basis can be resorted to only in exceptional circumstances as laid down in Commission's Office Order No.23/7/07 dated 05.07.2007.

3 All Ministries/Departments/CPSUs are therefore advised to apprise the aforementioned guidelines to the concerned officers for strict compliance.

  
(J. Vinod Kumar)  
Director

To

- (i) The Secretaries of all Ministries/Departments of Govt.
- (ii) All Chief Executives of CPSUs.
- (iii) All CVOs of Ministries/Depts/CPSUs.

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सं./No. 018/VGL/038  
- 385447

दिनांक / Dated 10.07.2018

Circular No. 05/07/18

**Subject: Second stage Consultation with CVOs of Departments/ Organizations in disciplinary cases of Category 'B' officers – reg.**

The Commission has been receiving references from Departments/ Organisations seeking clarifications/guidance whether consultation with CVO of Department / Organisation is mandatory at second stage before issue of final orders by Disciplinary Authorities (DA) in respect of disciplinary cases of Category 'B' officers (i.e. in non-CVC referred cases of individual cases or composite cases) where the Disciplinary Authority's tentative opinion after completion of enquiry is in line with CVO's first stage advice.

2 The Commission has reviewed the consultation mechanism with CVOs of the Department/Organizations in non-CVC referable cases/matters. In order to ensure speedy finalization of disciplinary matters and to maintain uniformity in processing of disciplinary cases, the Commission would prescribe that consultation with CVO for second stage advice in respect of such cases where the Disciplinary Authority proposes to impose a penalty which is in line with the CVO's first stage advice in respect of Category 'B' officers (in non-CVC cases/matters) may be dispensed with. However, in disciplinary cases of officers, where the DA tentatively proposes to take any action which is at variance with the CVO's first stage advice, would continue to be referred to the CVO for obtaining second stage advice.

3. The Commission has already vide its circular No.08/12/14 dated 03.12.2014 prescribed the procedure on similar lines for processing CVC referable cases of Category 'A' officers as well as composite cases involving Category 'B' officers, wherein CVC had tendered first stage advice.

4 All CVOs are advised to appraise the above guidelines to the concerned Disciplinary Authorities (DAs) and other officers in their Department/Organization for guidance/compliance while processing disciplinary cases/matters.

  
(J. Vinod Kumar)  
Director

To

- (i) The Secretaries of all Ministries/Departments of GoI
- (ii) All Chief Executives of CPSUs/PSBs/FIs/PSICs/Autonomous Bodies/etc.
- (iii) All Chief Vigilance Officers of Ministries/Departments/CPSEs/PSBs/FIs/PSICs/Autonomous Organizations etc.
- (iv) Website of CVC

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सं./No. 000/VGL/18-388880

दिनांक / Dated. 26.07.2018

Circular No.07/07/18

**Subject:** Adherence to time limits in processing of disciplinary cases – reg.

**Reference:** (i) Commission's Letter No.000/VGL/18 dated 23.05.2000  
(ii) Commission's Office Order No.51/08/2004 dated 10.08.2004  
(iii) Commission's Circular No.02/01/2016 dated 18.01.2016

The Commission has been emphasizing from time to time on the need for expeditious completion of disciplinary proceedings. The model time limits for investigation of complaints and for different processes of disciplinary proceedings have been laid down in Commission's letter of even number dated 23<sup>rd</sup> May 2000.

2. The Commission would like to invite the attention of the Administrative Authorities /Disciplinary Authorities to the undue delays in finalizing vigilance cases especially the conduct of disciplinary proceedings despite having a built in time line for every activity. Further, such unexplained delays lead to Central Administrative Tribunals and the High Courts quashing the charge-sheet(s) on the sole ground that the concerned Disciplinary Authorities had issued charge-sheets to the delinquents after very long periods of commission of alleged misconduct etc. and also for unexplained delays in conducting disciplinary inquiries.

3. Timely completion and finalization of disciplinary proceedings is the prime responsibility of the Disciplinary Authority/Administrative Authorities concerned in all Departments/ Organizations. More so, such long delays in finalizing disciplinary matters are not only unjust to officials who may be finally exonerated, but helps the guilty to evade punitive action. The Commission had earlier vide its circular no.02/01/2016 dated 18/01/2016 emphasized on the various steps needed to be taken by all concerned obviating delays at different stages of the process right from investigation to finalization of disciplinary proceedings by way of regular monitoring of these cases/matters.

4. The Commission while reiterating the above said instructions would impress upon all concerned that the time limits prescribed by the Commission/DoPT for processing disciplinary cases at various stages may be strictly adhered to. All disciplinary authorities in each Ministry/Department/Organization need to regularly monitor the progress of individual disciplinary cases and take necessary steps as deemed appropriate to ensure that the disciplinary proceedings are completed within prescribed time-limits and are not unduly delayed.

5. All CVOs are also therefore advised to apprise the concerned officers regarding the above guidelines for compliance in monitoring progress/ handling disciplinary proceedings.



(M.A. Khan)

Officer on Special Duty

To

- (i) The Secretaries of all Ministries/Departments of Govt.
- (ii) All Chief Executives of CPSUs/PSBs/FIs/PSICs/Autonomous Bodies/etc.
- (iii) All CVOs of Ministries/Deptts/CPSUs/PSBs/FIs/PSICs/Autonomous Organizations.
- (iv) Website of CVC