

**No. 10-5/2016-SPG**  
GOVERNMENT OF INDIA  
MINISTRY OF COMMUNICATIONS  
DEPARTMENT OF POSTS  
(Personnel Division)

Dak Bhawan, Sansad Marg,  
New Delhi – 110 001

Dated: 25<sup>th</sup> June, 2018

**ORDER**

**Subject: Postings on promotions/transfers of Sr. Private Secretary (Gazetted) General Central Service, Group 'B'. (Pay Band-2: Rs 9,300-34,800 + GP 4,800/-, revised Level-08 in new Pay Matrix).**

The Director General Postal Services is pleased to appoint the following Private Secretaries to the grade of Sr. Private Secretary (Gazetted) General Central Service Group 'B' in the Pay Band-2: Rs 9,300-34,800 + GP 4,800/-, revised Level-08 in new Pay Matrix, on 'regular' basis with effect from the date of assumption of charge and until further orders. The officers on promotion to the grade of Sr. Private Secretary are posted to the Circle as mentioned against their names:-

Sl. No.	Name of the officers (S/Shri/Ms.)	Date of Birth	Circle where working at present	Circle to which allotted on promotion
1.	Ms. Sharda Vashistha	07.10.1964	RAKNPA, Ghaziabad/U.P.	RAKNPA, Ghaziabad/U.P.
2.	Shri Jai Prakash Lal	03.06.1963	Uttarakhand	Uttarakhand
3.	Ms. S. Jhansi	09.09.1958	Telangana	Andhra Pradesh
4.	Shri M. Madhusudhan Rao	31.01.1966	Andhra Pradesh	Tamil Nadu

**2. Vigilance/Disciplinary Case, if any**

In case any vigilance/disc. case of the type referred to in the DoP&T O.M. No.22011/4/91-Estt.(A) dated 14.9.1992 circulated vide this office memo no.25-19/88-SPG dated 13.10.92 is pending against any of the officers, he/she should not be promoted/relieved for posting without obtaining specific orders from this office. The officers against whom any punishment is current should also not be promoted before expiry of the currency of punishment. A report in this regard should be submitted immediately.

**3. Fixation of Pay**

All the officers who wish to give option for choosing the date for fixation of pay under FR-22 (I)(a)(1), should do so within one month from the date of assumption of charge.

**4. General Conditions:**

- (i) **No re-allotment request will be entertained within a period of one year.** Even thereafter, the request must be routed through proper channel. Any leave for the period of 15 days or more availed during the year will be deducted while calculating one-year period for considering request for re-allotment.

**Contd...2/-**


- (ii) Appointment is conditional to the officer's placement in the allotted Circle.
- (iii) It is the officer's responsibility to send a copy of the charge assumption report to SO (SPG-I), Postal Directorate for record purposes.
- (iv) In case, **an officer is not willing to accept the promotion, the declination letter in writing should reach this Directorate within 30 days from the date of issue of this order. Non-assumption of charge within 30 days, without any valid reason, will be taken as deemed declination of promotion by the officer.**
- (v) **In terms of this office** O.M. No.10-4/2015-SPG dated 24<sup>th</sup> July, 2015, the officers declining 'regular' promotion will be debarred from consideration for promotion, both regular and ad hoc, for one year from the date of acceptance of declination from regular promotion.

5. Officers should be relieved immediately. Even if posting order from the allotted Circle is not received, the officer shall be relieved and directed to report to the allotted Circle Headquarters.

6. Relevant charge reports may be sent to all concerned in due course.

7. The above promotions are further subject to the final outcome of CP No. 310/00087/2015 in OA No.618/2012 filed by Smt. S. Soundaravalli, Stenographer Grade I (now retired) and CP No.310/00017/2016 in OA No.480/2012 filed by Shri R. Krishnan, Stenographer Grade-I (now retired) before Hon'ble CAT, Chennai Bench.

8. Hindi version will follow.




(Parveeta Dhawan)

Assistant Director General (SGP)

Copy to:

1. Sr. PPS to Secretary (Posts)/Director General Postal Services.
2. All Members (PSB)/JS&FA/GM (MB)/CGM, BD & M Dte./CGM, PLI Dte.
3. All CPMsG.
4. Director, RAKNPA, Ghaziabad - 201 002.
5. PS to Secretary, PSB.
6. All concerned Directors, Postal Accounts.
7. Vigilance Section/SCT Cell/CS to Member (P)/SR Section, Postal Dte.
8. Portal Upload, CEPT Mysore - with the request to upload this order on the website of India post.
9. All officers concerned (through the concerned CPMsG).
10. AD (OL) w.r.t. provide Hindi version of the Order.
11. SO's Guard File/Spare copies.



(Ajay Raj Singh Chauhan)

Section Officer (SPG-I)