

No. 25-07/2017-PE-I
Government of India
Ministry of Communications
Department of Posts
(PE-I Section)

Dak Bhawan, Sansad Marg,
New Delhi - 110 001
Dated: 16th May, 2017

To,

All Heads of Circles,

Subject: Reg. - Conversion of temporary posts into permanent ones upto the level of Deputy Secretary in Ministries/Departments.

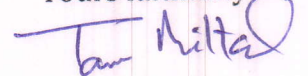
Sir/Madam,

In pursuance of Department of Expenditure, Ministry of Finance's O.M. No.A-11012/11-EG dated 19.12.2016 (copy enclosed), on the subject mentioned above, it has been decided with the approval of the Competent Authority, **to convert the temporary posts into permanent ones upto the level of Dy. Secretary (i.e. having Grade Pay of Rs. 7600/- or less in the pre-revised scale excluding GDS posts), subject to the condition that these posts have functional justification and are in existence for more than three years.**

2. It is therefore, requested that the Orders may please be issued accordingly subject to the conditions mentioned above. The conversion of temporary posts into permanent ones shall take effect from the date of issue of the Orders from the Circle Office.

3. All the Heads of Circles are requested to furnish compliance report giving details of the temporary posts converted into permanent ones.

Yours faithfully



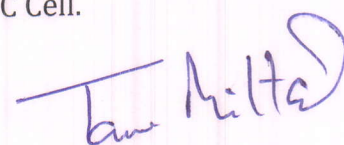
(Tarun Mittal)

Asstt. Director General (PE-I)

Tele: 011-2303 6239

Copy to:-

1. PS to Hon'ble MoSC (I/c).
2. PPS to Secretary (Posts)/DG (Posts).
3. PPS to Member (Banking & RB)/(Plg.)/(Tech.)/(P)/(O)/(PLI).
4. Addl. DG (Postal Services)/JS&FA/Secretary (PSB)/CGM (BD& M)/All DDsG.
5. All Regional Postmasters General.
6. Director, Rafi Ahmed Kidwai National Postal Academy, Ghaziabad.
7. All Directors/Dy. Directors of Accounts (Postal).
8. Principal Director of Audit (Postal), Delhi -110054.
9. Addl. Director General, Army Postal Service Corps, Sena Dak Bhawan, Rao Tula Ram Marg, Delhi Cantt - 110 010.
10. Chief Engineer (HQ), Dak Bhawan, New Delhi.
11. All Postal Training Centers.
12. CGM (PLI), Chanakyapuri, New Delhi.
13. **The Director, CEPT Mysore, for uploading on the official website of the Department of Posts.**
14. PE-II Section/SPB-I Section/SPB-II Section/PAP Section/PC Cell.
15. Guard File.



(Tarun Mittal)
Asstt. Director General (PE-I)
Tele: 011-2303 6239

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21/12/16

No.A-11012/11/2011-EG

Government of India

Ministry of Finance

Department of Expenditure

(EG Branch)

North Block, New Delhi.

Dated: 19th December, 2016

OFFICE MEMORANDUM

Subject:-Conversion of temporary posts into permanent ones upto the level of Deputy Secretary in Ministries/ Departments - Review of instructions contained in O.M. dated 24.03.1976.

The undersigned is directed to refer to O.M. No.A-11019/6/75-EG-I dated 24.03.1976 vide which instructions regarding conversion of temporary posts into permanent ones upto the level of Deputy Secretary in Ministries/ Departments, were issued.

2. Keeping in view the conceptual changes in the field of creation of posts occurred over this period, it has been decided to review existing temporary posts upto the Deputy Secretary level in Ministries/Departments and allow their conversion into permanent ones as a one time measure. Accordingly, all Financial Advisers are directed to carry out a comprehensive review exercise of all existing temporary posts upto the Deputy Secretary level available in their respective Ministries/Departments/Subordinate/Attached Offices/Autonomous Organisations/ Societies under their charge and issue specific orders for conversion of these temporary posts into permanent ones subject to the condition that these posts have functional justification and are in existence for more than three years.

3. This exercise has to be completed in a time frame of **3 months** from the date of issue of this O.M. i.e. upto 19th March, 2017. A compliance report of the same is to be intimated to Department of Expenditure invariably along with details of posts and copy of orders issued in this regard.

4. This issues with the approval of Finance Secretary.

G.S. RA

ACAO FA II

Annie George Mathew

(Annie George Mathew)

Joint Secretary to the Govt. of India

Tel.: .23095648