

**No. 4-09/2011-SPG (Pt)**  
Government of India  
Ministry of Communications  
Department of Posts  
(Personnel Division)

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Dak Bhavan, Sansad Marg  
New Delhi-110001

Dated: 20<sup>th</sup> October, 2016.

To

1. All Chief Postmasters General
2. All Regional Postmasters General

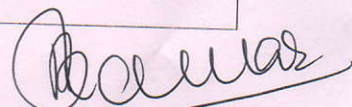
**Subject:** Revision to the composition of the Transfer and Placement Committee for the officers working in the Senior Administrative Grade (SAG) of IPoS, Group 'A' and above.

**Ref.:** Directorate's Letter No.4-09/2011-SPG (Pt) dated 10<sup>th</sup> January, 2014

Sir/Madam,

With the approval of the Competent Authority, the composition of the Transfer and Placement Committee in Postal Directorate as contained in Directorate's Letter No.4-09/2011-SPG(Pt) dated 10<sup>th</sup> January, 2014 is revised as under:

S. No.	Composition of Transfer & Placement Committee in Postal Directorate	Remarks
(i)	<b>Up to JAG Level</b> Member (Personnel) – Chairperson DDG (Personnel) – Member Director (Staff) – Member Secretary	The Committee will recommend the transfers / postings / allotments of the officers, which are required to be approved by Secretary (Posts) and the Minister in charge.
	<b>For SAG and above</b> Director General (Postal Services) – Chairperson Member (Personnel) - Member DDG (Personnel) – Member Secretary	
	The Committee will submit its recommendations to Secretary Posts	

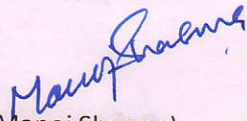


(Brajesh Kumar)  
Director (Staff)


Copy to:

1. PS to MOS (C) (I/C)
2. Sr. PPS to Secretary (P)

3. PPS to Director General of Postal Services
4. Members, Postal Services Board
5. JS & FA
6. CGM (BD & M)/CGM(PLI)
7. Director, Rafi Ahmed Kidwai National Postal Academy, Ghaziabad, Uttar Pradesh.
8. Secretary, PSB
9. All DDsG/GMs
10. GM (CEPT) – With a request to upload the order in India Post Website.
11. Addl. DG, APS C/o 56 APO
12. Directors of Accounts, Postal
13. All Directors, Postal Training Centres
14. All Directors/GMs in Postal, PLI and BD&M Directorates.
15. ADG (Admn.)/PEA/C&A/PB/Admn./PE-II/GA-P/Parliament Sections, Dak Bhawan.
16. CS to Member (P)
17. S.O.'s Guard file

  
 (Manoj Sharma)  
 ADG (SGP)

Sl. No.	Composition of Transfer & Placement Committee in Postal Directorates	Remarks
(ii)	Director (Staff) - Member Secretary DDC (Personnel) - Member Member (Personnel) - Chairperson	The Committee will recommend the transfers / postings / assignments of the officers, which are required to be approved by Secretary (Post) and the Minister in charge.
	Director General (Postal Services) - Chairperson DDC (Personnel) - Member Member (Personnel) - Member	

  
 (Manoj Kumar)  
 Director (Staff)

1. To PPS (SGP) (UC)  
 2. To PPS (Secretary) (P)