

SL-801

Department of Posts, India

REGD/By Entry

From
Director
Postal Training Centre
Mysore 570010

To
The Chief Postmaster General
Karnataka Circle
Bangalore 560 216

The Chief Postmaster General
Andhra Pradesh Circle
Hyderabad 500 001

The Chief Postmaster General
Kerala Circle
Thiruvananthapuram 695 033

No. Trg-2/8-10/2015-16

dated at Mysore 570010, the

15.3.16

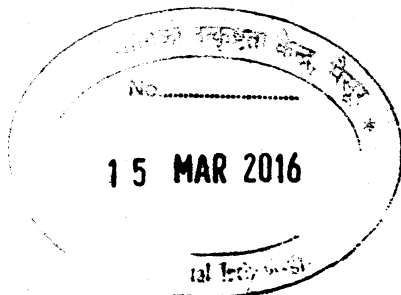
Sub: Training Calendar for the I Quarter 2016-17

Training Calendar for the I Quarter 2016-17 is enclosed as Annexure along with the no. of seats allotted to Circles. Priority for PA and SA Induction training programmes for Direct Recruits has been given in this quarter, in addition to the MCDP Training programmes. If any new programmes are scheduled to be commenced in this quarter, this Centre will communicate in due course.

The participants may kindly be directed to report at the Training Centre on the previous day of the commencement of the training without fail. On no account the trainees reporting on the commencement day of the training would be admitted. However, separate instructions regarding fee payable and time/date of reporting etc. for each course will be issued by this Centre individually. The participants may make their departure plans after 1800 hours on the last day of training. No family accommodation is available/provided by this PTC.

The training fee will be collected through e-payment module. The fee to be payable by the trainees will be informed in the instruction sheets to be communicated to the trainees through Circles/Regions/Divisions. The trainees may kindly be directed to credit the fee at the Post Office where e-payment facility is available. While paying the fee, the trainee has to ensure that the counter PA selects National biller, PTC, Mysore field in the e-payment module and the correct name and date of commencement of training programme and credits the fee under the correct head of account. On the day of registration, the trainee has to produce original receipt issued by the Post Office for having credited the fee. Payment of training fee through e-Payment is compulsory. If any trainee has not paid the fee through e-payment before reporting for training, they should pay the fee through e-payment in any of the nearby Post Offices and produce the receipt at the time of registration.

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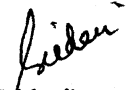


If there is a variation in seat allotment in any of the courses, the same may kindly be intimated to this office immediately.

The training calendar is also available on the website of PTC Mysore at www.ptcmysore.gov.in>Training>Training Schedule which can be referred to by the Divisions and participants for any updates.

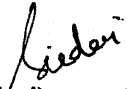
This issues with the approval of Director.

Encl: As above


(K Sridevi)
Deputy Director
Postal Training Centre
Mysore 570010
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Copy to :

1. The Dy Director General (Trg), Department of Posts, Dak Bhawan, New Delhi 110001
2. Director PTCs Saharanpur/Darbhanga/Vadodara/Madurai/Guwahati
3. PMG Hyderabad Region 500001, Kurnool Region 518005, Vijayawada Region 520022, Visakhapatnam Region 530001, South Karnataka Region Bangalore 560216, North Karnataka Region, Dharwad 580001, Central Region Kochi 682018, Northern Region Calicut 673011, Southern Region Thiruvananthapuram 695033. The list of trainees for each batch in the prescribed proforma may kindly be sent/e mailed at least 10 days before the commencement of each session.
4. The General Manager, CEPT, Mysore – 570 010 with a request to host the calendar on the PTC website immediately.


(K Sridevi)
Deputy Director
Postal Training Centre
Mysore 570010

TRAINING CALENDAR FOR THE I QUARTER 2016-17

ONGOING PROGRAMMES

I SA Induction Training

DR from 7.3.16 to 30.4.16- 8 Weeks

Circle Wise Seat Allotment

Sl No.	Name of the Circle	Seat Allotment for DR
1	Andhra Pradesh	56
2	Karnataka	03
	Total	59

II PA Induction Training

DR from 4.4.16 to 28.5.16- 8 Weeks

Circle Wise Seat Allotment

Sl No.	Name of the Circle	Seat Allotment for DR
1	Andhra Pradesh	91
2	Karnataka	89
	Total	180

III PA Induction Training

DR - 30.05.2016 to 23.07.2016 - 8 Weeks

Circle Wise Seat Allotment

Sl No.	Name of the Circle	Seat Allotment for DR
1	Andhra Pradesh	182
2	Karnataka	58
	Total	240

Note: If any training regarding IT Modernisation (Mccamish, CBS and CSI) is planned during this period, it will be intimated in due course.



Mid-Career Training Courses

1. Assistant Development Programme for PAs – ADP Duration : 2 Weeks

Sl No	Period	Name of the Circle			Total
		AP	KN	KL	
01	4.4.16 to 16.4.16	10	10	10	30
02	18.4.16 to 30.4.16	10	10	10	30
03	2.5.16 to 13.5.16	10	10	10	30
04	16.5.16 to 28.5.16	10	10	10	30
05	30.5.16 to 10.6.16	10	10	10	30
06	13.6.16 to 25.6.16	10	10	10	30
	Total	60	60	60	180

Eligibility Criteria: 1. PAs who have put in 7-8 years of service as on 31.3.2016
2. Officials who are completing 7-8 years of service between 01.4.16 to 31.3.17

2. Supervisor Development Programme for PAs –SDP Duration : 2 Weeks

Sl No	Period	Name of the Circle			Total
		AP	KN	KL	
01	4.4.16 to 16.4.16	10	10	10	30
02	18.4.16 to 30.4.16	10	10	10	30
03	2.5.16 to 13.5.16	10	10	10	30
04	16.5.16 to 28.5.16	10	10	10	30
05	30.5.16 to 10.6.16	10	10	10	30
06	13.6.16 to 25.6.16	10	10	10	30
	Total	60	60	60	180

Eligibility Criteria: 1. PAs who have put in 15 years of service as on 31.3.2016
2. The officials who are completing 15 years of service between 01.4.16 to 31.3.17.
Officials who have undergone training in ADP in the last one year should not be sent for SDP during this quarter.



3.Senior Supervisor Development Programme for PAs –SSDP Duration : 2 Weeks

Sl No	Period	Name of the Circle			Total
		AP	KN	KL	
01	4.4.16 to 16.4.16	10	10	10	30
02	18.4.16 to 30.4.16	10	10	10	30
03	2.5.16 to 13.5.16	10	10	10	30
04	16.5.16 to 28.5.16	10	10	10	30
05	30.5.16 to 10.6.16	10	10	10	30
06	13.6.16 to 25.6.16	10	10	10	30
	Total	60	60	60	180

Eligibility Criteria : 1. PAs who have put in 25 years of service as on 31.3.2016 .
2. Officials who are completing 25 years of service between 01.4.16 to 31.3.17.
Officials who have undergone training in SDP during the last one year and those who are retiring in this year should not be deputed for this programme.

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