F. No. 18-01/2026-SPG
Government of India
Ministry of Communications
Department of Posts
(Personnel Division)
***

Dak Bhawan, Sansad Marg
New Delhi – 110 001
Dated: 19/11/2026

NOTICE

Subject: Preparation of Civil List of officers of Indian Postal Service (IPoS) Group 'A' as on 01.01.2027.

This is regarding preparation of Civil List of the officers of Indian Postal Service, Group 'A' as on 01.01.2027.

2. A draft Civil List is to be prepared, incorporating all changes in various grade of Indian Postal Service, Group 'A'. This includes updates such as the superannuation of certain officers, repatriation of some officers from deputation assignments, changes in the place of postings, fixation of inter-se-seniority etc. as per the information available in the Directorate.

3. The Civil list format will include additional information, such as names of the officers in bilingual format (Hindi & English) of the officers. Officers who have any updates to their academic qualifications or who wish to change their photograph may submit the same in the format provided at **Annexure–A.** The updated information must be sent to the undersigned by 30.11.2026 on email id dopspg@gmail.com and spg.dte@indiapost.gov.in. In case no request for changes is received by the stipulated date, it will be presumed that no updates are required. However, submission of the officer's name in bilingual format (Hindi & English) is mandatory for all officers.

4. It may kindly be circulated among all concerned.

Digitally signed by
Kaushik Banerjee
Date: 19-11-2026
15:20:27

(Kaushik Banerjee)
Assistant Director General (SPG)

Copy to:

1. Sr.PPS to Secretary (Posts) /PPS to Director General Postal Services.
2. Sr. PPS/PPS to All Members, PSB.
3. Sr. Deputy Director General (Vigilance) & CVO / CGM, Parcel Directorate / PLI Directorate/BD Directorate.
4. All Chief Postmasters General.

5. Director, Rafi Ahmed Kidwai National Postal Academy, Ghaziabad.
6. Addl. DG, APS C/o 56 APO.
7. Secretary, Postal Services Board/ All Deputy Directors General.
8. GM (CEPT), Mysore, with a request to upload the order on India Post Website.
9. All GMs/Directors, Postal Directorate/ CCS & RB Directorate / PLI Directorate.
10. All Assistant Directors General (ADsG), Postal Directorate/ AGMs, CCS & RB Directorate / PLI Directorate.
11. CS to Member (P).
12. Guard File.

Annexure – A

Letter No. 18-01/2026-SPG dated 19.11.2026

Name of the officer (Hindi & English)	
Educational Qualification	
Present Post	
Photograph of the officer	**(Latest clear passport size photograph writing name of the officer on rear side)**

Signature of the officer