

No. Y-17/3/2024-PE-II-DOP

Government of India
Ministry of Communications
Department of Posts
(Establishment Division)

Dak Bhawan, Sansad Marg,
New Delhi - 110001

Dated: 14.10.2026.

Office Memorandum

Subject : Cadre Structure of Group 'A' posts of Mail Motor Service (MMS) in Department of Posts.

In accordance to recommendations of DoP&T vide OM No. I-11011/06/2024-CRD dated 16th June, 2026 and approval of Hon'ble Finance Minister conveyed vide DoE ID Note No. 2(32)/E.III Desk/2026 dated 08.10.2026, revised structure of Group A posts of Mail Motor Service (MMS) in Department of Posts, Ministry of Communication is as under:-

Existing Structure Name of Post with Pay Level	Sanctioned strength	Revised structure Name of post	Proposed by Department of Posts	Recommended by DoPT / Approved by DoE
SAG level	0	SAG level	0	0
Director (Motor Vehicle) (L-13)	1	Director (Motor Vehicle) (L-13)	1 (0)	1 (0)
Sr. Manager (NFSG) (L-12)	1	Deputy General Manager, MMS* (L-12)	4 (+3)	4 (+3*)
Sr. Manager, MMS (L-11)	3	Sr. Manager, MMS (L-11)	5 (+2)	5 (+2)
Manager, MMS (L-10)	13	Manager, MMS (L-10)	8 (-5)	8 (-5)
Total	18	Total	18	18

* Initially three posts may be considered. The 4th post may be considered in consultation with DoPT and DoE, only after an eligible officer is available in L-11 to fill that post. Till such time, STS level may be operated with 6 posts.

2. The approval is subject to the following conditions:

- While attempting to improve the current vacancy position and intake at the JTS level, recruitment should not be clubbed. A proper recruitment plan may be prepared to avoid any adverse impact on cadre management.
- Any change in cadre structure in future should be finalized through the cadre review process (adhering to the five-year periodicity) or, in exigent circumstances, in consultation with the DoPT.
- The RRs/SRs may be revised immediately to reflect the strength and

conditions prescribed during this cadre review.

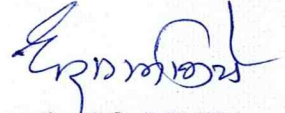
iv) The evaluation of the organization/service/posts/officers will be undertaken annually to assess improvements in organizational efficiency, and a report, along with statistical information, will be submitted to DoPT each year.

v) The DoP may also undertake cadre review of group B and C to see their need, utility, strength, method of filling etc.

vi) It may be ensured that abolition of posts in the Cadre Review (**Annexure-I**) should not affect the existing incumbents adversely and also it should not affect the efficiency of the organization.

vii) Further, while finalizing the Recruitment Rules and while giving promotions, the minimum qualifying service for promotion as stipulated vide Department of Personnel and Training's guidelines issued vide OM No. AB-14017/4/2021-Estt.(RR) dated 20.09.2022, as amended from time to time, must be strictly adhered to.

3. This issues with the approval of Competent Authority.



(Dhammajyoti Gajbhiye)

Director(Establishment & Planning)

Copy to:

1. PS to Hon'ble Minister of Communications.
2. PS to Hon'ble Minister of State for Communications.
3. Sr. PPS to Secretary (P)/DG (Postal Services).
4. Secretary DoP&T w.r.t. their OM No.I-11011/06/2024-CRD dated 16th June, 2026.
5. Secretary DoE w.r.t. DOE ID note no. 2(32)/E.III Desk/2026 dated 08.10.2026.
6. Sr. PPS to all Members, Postal Services Board.
7. Sr. DDG (Vigilance)/CGM, PLI/CGM (CCS & RB)/Sr. DDG (PAF).
8. Director, RAKNPA.
9. JS & FA.
10. All Chief Postmasters General.
11. All Postmasters General.
12. DDG(Personnel)- to take further necessary action on para 2(i), 2(iii) and 2(vii).
13. DDG(MO)- for necessary action regarding re-distribution of posts in MMS units as per revised structure and justification.
14. All DDsG/GMs in Postal, PLI and Parcel Directorates (through e-Office).
15. Director (MV).
16. Additional Director General, Army Postal Service, C/o 56 APO.
17. GM, CEPT-with a request to upload the sanction letter on the India Post website.
18. SO, Guard File.



(Rajeev Malhotra)
ADG(PE-II)

Annexure-I

The following posts are hereby surrendered and abolished in Cadre Review of Group A posts in MMS:

Sl. No.	Name of the post / Level	MMS Unit
1	Postal Machine Asstt Gr-I (Level- 4)	MMS, Mumbai
2	Postal Machine Asstt Gr-I (Level- 4)	MMS, Mumbai
3	Postal Machine Asstt Gr-II (Level- 2)	MMS Pune- Sh. Malu is working as PMA Gr-II, The post will be abolished after his retirement on 31.10.2026.
4	Carpenter (Level-2)	MMS, Chennai
5	Carpenter (Level-2)	MMS, Ahmedabad

Rajesh