

भारतीय डाक विभाग

DEPARTMENT OF POSTS: INDIA

मुख्य पोस्टमास्टर जनरल कार्यालय , तेलंगाना सर्किल ,हैदराबाद -500001

O/o THE CHIEF POSTMASTER GENERAL, TELANGANA CIRCLE, HYDERABAD -1

RE-II/PO&RMS/Accountant/Exam/2022 dated at Hyderabad-1 the 01.10.2026

To

The Postmaster General, Head Quarters Region, Hyderabad-500007

The Postmaster General, Hyderabad Region, Hyderabad-500001

Sub:- Notification of PO & RMS Accountant Examination scheduled to be held on 15.11.2026 (Sunday).

In accordance with the instructions contained in Directorate letter No. A-34012/07/2022-DE dated 02.12.2022 and orders of Competent Authority, the PO & RMS Accountant Examination is scheduled to be conducted on **15.11.2026 (Sunday)**. Accordingly, applications are invited from the willing and eligible candidates in the prescribed proforma (**Annexure-I**).

2. The schedule of activity as furnished below may be strictly adhered to.

Sl.No.	Activity	Proposed Date (Schedule)
1	Date of Notification	01.10.2026
2	Last date for receipt of Application forms at Divisional Office/Controlling Unit from eligible candidates	23.10.2026
3	Receipt of duly filled in Application forms at the Regional Office to be sent by Divisional Office/Controlling Unit duly verified	29.10.2026
4	Receipt of duly filled in Application forms at Circle Office to be sent by the Region duly verified	04.11.2026
5	Issue of Admit Card by Region	10.11.2026
6	Date of Examination	15.11.2026 (Sunday)

3. The schedule of Examination is as follows:

Date & Day	Paper	Timing
15.11.2026 (Sunday)	Paper-I (With Books)	10:00 AM to 01:00 PM
15.11.2026 (Sunday)	Paper-II (With Books)	02:00 PM to 05:00 PM

4. The Pattern & Syllabus for the PO & RMS Accountant Examination will be as mentioned in Directorate letter No. X-8/2/2022-SPN-II dated 18.04.2023 and the same is enclosed as **Annexure-II**.



5. Qualifying Marks:

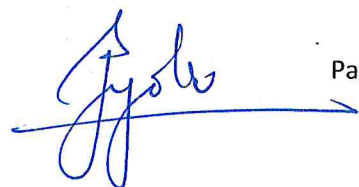
Category	Paper I (100 Marks)	Paper II (100 Marks)	Aggregate
OC	45%	45%	50%
SC/ST/PwBD	38%	38%	43%

6. Vacancy Position:

The details of vacancy position are enclosed in **Annexure – III**.

7. Eligibility Conditions:

- (i) Candidates shall fulfill the prescribed conditions as per Rule 273 of Postal Manual Volume IV and apply to the appropriate authority before the prescribed date.
 - (ii) Candidates shall not have less than three years of continuous service as Postal Assistant/Sorting Assistant on the last date fixed for the receipt of application (i.e. **23.10.2026**) and have been declared permanent or quasi-permanent before that date; and have a consistently good record of service for preceding three (3) years.
 - (iii) PA (SBCO), PA (CO/RO) & LSG officials are not eligible to apply for the said examination in accordance with Directorate letter No. 8-1/2016-SPB-II dated 19.02.2019.
 - (iv) Each candidate will be allowed three chances to appear at the examination. Under the revised syllabus the officials securing at least 60% marks in a particular paper will be exempted, from appearing in that paper in the next two subsequent examinations. A candidate, who after being exempted does not take the next one or both the examinations, will be deemed to have availed of the chance or chances for this purpose.
 - (v) The eligible candidates from all the Divisions / Units may be allowed to appear in the above said examination, irrespective of the availability of vacancy in their Division/Unit.
8. The Division/Unit heads should carefully check the application of each candidate to ensure that the official fulfils the prescribed eligibility conditions.
9. The Divisional Heads will prepare and send Proforma-I (Recommended cases), Proforma-II (Not Recommended cases) to Regional Office along with the applications on or before **29.10.2026** in one batch with necessary recommendations and Regional Office will take a final decision on grant of permission to appear for the above said examination.
10. The applicants should enclose two passport size photos with their application. While forwarding the applications with Proforma I & II, the photo affixed on the application should be duly attested by the Divisional Head and other photo should be retained at Divisional office itself for issuing hall permits.



11. (i) The Regional Office will intimate the details of candidates permitted in the Proforma-I and not permitted candidates in the Proforma-II on or before **04.11.2026** along with original application forms duly verified.

(ii) Regions shall make arrangements for issue of hall permits to the candidates accordingly through Divisions by **10.11.2026**. The Roll Numbers may be assigned by the Region concerned with the following format.

TG/ACCT/2026/HQR/001....
TG/ACCT/2026/HR/001....

12. It may be ensured that this notification is circulated among all eligible officials including those on leave/deputation/foreign service etc.

13. This notification is also available on India Post Website i.e., www.indiapost.gov.in

This is issued with the approval of the Competent Authority.

Enclosures:

1. Annexure-I(Application Form)
2. Annexure-II(Pattern & Syllabus)
3. Annexure-III(Vacancies)
4. Annexure-IV(Separate Proforma for Recommended/Not Recommended)


**Assistant Director (Rectt.),
O/o Chief Postmaster General,
Telangana Circle, Hyderabad-1.**

Copy to:

1. The GM, CEPT, Mysore – 570010. With a request to upload the above notification on India Post Website.
2. The AD (staff), O/o. CPMG, Telangana Circle, Hyderabad, 500001 for information.
3. All Section Officers, Circle Office, Hyderabad, 500001 for circulation to all officials under deputation at Circle Office.
4. All recognized Service Unions concerned.


**Assistant Director (Rectt.),
O/o Chief Postmaster General,
Telangana Circle, Hyderabad-1.**

Annexure – I**APPLICATION FORM FOR PO/RMS ACCOUNTANT EXAMINATION – 2026 -
Telangana Circle**

Recent Passport
size Photo to be
affixed

(To be filled by the candidate)

1	Full name of the candidate			
2	Present appointment held (Mention PA/SA)			
3	Office to which attached (In case working on deputation the present & parent designation should be mentioned)			
4	Whether UR/SC/ST			
6	Date from which continuously working in Postal Assistant / Sorting Assistant Cadre			
7	Whether declared permanent (If so, the date of permanency may be furnished)			
8	Length of service in PA/SA cadre as on the last date fixed for the receipt of the application, i.e. 23.10.2026.	____Y____M____D		
9	State whether this is the 1 st /2 nd /3 rd /4 th chance			
10	No. of chance (s) already availed by you with Roll number and year of Examination.	No of Chance	Roll No	Year of Exam .
11	Whether Exemption has been obtained in any paper previously by obtaining at least 60% marks in that paper. If so, mention the paper & year in which it was obtained			
12	State if you have applied for withdrawal of application in any Examination year (If so, particulars of Roll Number and year of Examination should be furnished)			
13	State if permission was granted in any examination year for			

	withdrawal of application (If so, particulars of Circle Office letter granting withdrawal of application may be furnished along with Roll Number & year of Examination)	
14	Serial Number in the Circle / Division Gradation List of PA / SA as the case may be	
15	Whether desire to answer in English /Hindi/ Telugu.	

I, Sri / Smt / Kumari _____ do here by declare that the particulars furnished by me in this application form are all true.

Station_____

Date_____

Signature of the Candidate

To be filled in by the Head of the Office or the Controlling Officer concerned

1	Has the candidate possessed good record of service for preceding 3 years?	
2	Have you verified the correctness of the entries made against item No. 1 to 14 above?	
3	Is the candidate appearing for the 1 st /2 nd /3 rd /4 th time ?	
4	Specific recommendations or otherwise on the following form:	

Certified that the particulars furnished by Sri / Smt _____ have been checked and verified with reference to the relevant records and found those all correct. The official is eligible / not eligible to take up the PO / RMS Accountant Examination to be held on **15.11.2026** and as such he / she is **Recommended / Not Recommended** for the same (strike out which is not applicable).

Signature of Head of the Office
(With Name, Designation & Seal)

NB: In case any application is not recommended, the reasons to the same may be stated.

12/7/2023

Annexure-II

No. X-8/2/2022-SPN-II
Government of India
Ministry of Communications
Department of Posts
(SPN-II Section)

Dak Bhawan, Sansad Marg,
New Delhi -110001,
Dated; 18.04.2023

To

1. All Heads of the Circle,
2. Director of all Postal Training Centre

Subject: Pattern and syllabus of for 'PO & RMS Accountant Examination'.

Madam/Sir,

Provision 273 of Postal Manual Vol-IV provides for conducting of PO& RMS accountant examination amongst Postal Assistant/Sorting Assistant have not less than three years of continuous service. Last revision of syllabus was made vide letter No. 9-2/89-SPB-II dated 17.01.1990 and Pattern vide letter no. 9-2/89-SPB-II dated 10.11.1989.

2. Due to various change of rules and procedure, pattern and syllabus of PO & RMS Accountant Examination has been amended to alignment to meet present day requirement. Pattern and syllabus are enclosed as annexure-I. Proposed change will be applicable to examination to be held after the issuance of this letter.

Encl. As above.

Yours faithfully,

(Signature)
18/04/23

(Dileep Singh Sengar)
Assistant Director General (SPN)
Telephone – 011-23044831

Copy to: Director (DE), Dak Bhawan, New Delhi for information and necessary action.

AD Genl
18/4/23

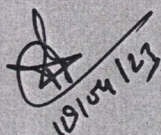


Pattern of examination:

- There will be two paper with books for this examination. Maximum marks in each paper will be 100.
- Both Paper will consist of theoretical question and practical question in the proportion of 1/3rd theoretical and 2/3rd practical question. In both the portions, there will be some compulsory question. Marks for theory portion would be 30 and those for practical portion will be 70.
- For O.C. candidates, qualifying marks will be 45% in each paper and 50% in the aggregate. SC/ST candidates will require 38% and 43 % marks respectively for qualifying in each paper and in the aggregate.
- An official securing at least 60% marks in a particular paper will be exempted from appearing in that paper in the next two subsequent examination.

Syllabus:

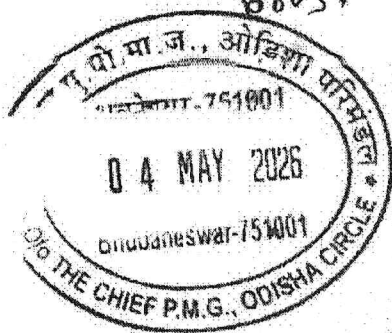
PO and RMS Accountant Exam Syllabus	
PO and RMS Accountant Exam Paper I (with Books) 3 hours 100 marks	
Part-I	
1	FRs 1 to 56
2	SRs 1 to 203
3	CCS(joining Time) Rules 1979
4	CCS (Leave) Rules 1972
5	CCS(Pension) Rules 1972, New Pension Scheme Rules
6	GPF (CS) Rules 1960
Part-II	
1	Dearness allowance
2	House Rent allowance
3	City compensatory allowance
4	children Education allowance
5	Service rules for Gamin Dak Sevak (Section –III, VI,VII,IX,XI)


 19/04/23

Cont....

PO and RMS Accountant Exam Syllabus		
PO and RMS Accountant Exam Paper II (with Books)		3 hours
100 Marks		
Part-I		
1	FHB Volume I & II	
2	Postal Manual Volume II (chapter IV,V,VII,VIII,IX,X,XII)	
3	Schedule of financial powers of the Department of Posts	
4	Core System Integration Manual in SAP environment related to Finance & Accounts (F&A) functions, HR pay role management Manual.	
Part-II		
1	Postal Manual Volume VI Part-I,II,VII,XII,XVI,XVII	
2	Postal Manual Volume VI Part II (relating to MOS, IPOS,BPOS)	
3	Overtime allowance, Medical reimbursement , Central Government Health Insurance Scheme , HBA, LTC & Group Insurance Scheme	
4	Procurement of Goods & Services (GFR, Handbook on GeM)	

(Signature)
10/11/23



Q
ay/s

F. No. X-8/2/2022-SPN-II
Government of India
Ministry of Communications
Department of Posts
(Personnel Division)

AD CRB)
RE-D

Dak Bhawan, New Sansad Marg,
New Delhi - 110001
Dated 28th April, 2026

To

All Heads of Postal Circles

Subject: Grant of qualifying marks to PwBD candidates at par with SC/ST in PO & RMS Accountant Examination - regarding.

Sir/Madam,

I am directed to say that the syllabus for PO & RMS examination issued vide Directorate letter No. 9-2/89-SPB-II dated 10.11.1989 & 17.01.1990 was revised due to lots of changes / modifications in Postal Manuals, FHBs, POLI Rules etc. However, no changes were made in pattern of examination. And as per then existing pattern of the Examination circulated vide letter dated 10.11.1989 "For O.C. candidates, qualifying marks will be 45% in each paper and 50% in the aggregate. SC/ST candidates will require 38% and 43 % marks respectively for qualifying in each paper and in the aggregate."

2. Representations were being received for revision of qualifying marks for PwBD candidates at par with SC/ST employees.

3. In view of above, pattern of the PO & RMS Accounts Examination has been examined in accordance with DoPT guidelines and in consultation with Reservation Cell of the Department. It has now been decided to revise the qualifying marks for PwBD candidates in PO & RMS Accountant Examination from 45% to 38% in each paper and from 50% to 43% in aggregate, at par with SC/ST candidates to bring uniformity and fairness across the Departmental Examinations.

4. All Postal Circles are requested to take necessary action in the matter.

5. This issues with the approval of Competent Authority.

Yours sincerely,
Digitally signed by

Vinod Kumar

Date: 28-04-2026

15:33:52(Vinod Kumar)

Assistant Director General (SPN)

X-8/4/2022-SPN-II-DOP
Government of India
Ministry of Communications
Department of Posts
(Personnel Division)

Dak Bhawan, Sansad Marg,
New Delhi – 11001
Dated November , 2024

To,
The Chief Postmaster General,
Rajasthan Circle,
Jaipur

Subject: PO & RMS Accountants Examination, 2024 scheduled to be held on 08.12.2024 – clarification regarding eligibility of PA SBCO who merged in PA (PO) Cadre.

Sir/Ma'am,

I am directed to refer to Rajasthan Circle's letter No. Rectt/2-5/2024 dated 12.11.2024 on the above-mentioned subject.

2. On merger of PA(SBCO) with PA(PO), erstwhile PA(SBCO) have become the part of PA(PO). Issue for counting of services rendered as PA(SBCO) for appearing in PO & RMS Examination has been examined and it has been decided that since PO & RMS examination is only qualifying in nature, as such, PA(SBCO) who become the part of PA(PO) on merger, may be allowed to appear in PO & RMS Accountant examination if they become eligible by counting of PA(SBCO) services or counting of combined service of PA(SBCO) and PA(PO) as case may be.

Signed by Yours faithfully,
Vangara Prasad

Date: 19-11-2024 11:47:58

(Vangara Prasad)
Assistant Director General (SPN)

Copy to: All Heads of Circles for information and necessary action.

No. X-08/1/2023-SPN-II-DOP
Government of India
Ministry of Communications
Department of Posts
(SPN-II Section)

Dak Bhawan, Sansad Marg
New Delhi -110001,
Dated 16th October 2023

To

The Chief Postmaster General
Maharashtra Circle
Mumbai

Sub: Regarding the validity of exemption from appearing in certain papers obtained on the basis of previous examinations held with old syllabus

Madam/Sir,

I am directed to refer to Maharashtra Circle's letter No. Rect/2-19/PO & RMS Actt Exam/2023 dated 12.09.2023 on the above mentioned subject.

2. Vide Directorate's letter no. X-08/2/2022-SPN-II-DOP dated 18.04.2023, the syllabus of 'PO & RMS Accountant Examination' was amended as per the present-day requirements. However, no amendments were made in the pattern of examination.

3. In this regard, it is clarified that exemptions from appearing in certain papers obtained on the basis of previous examinations held with old syllabus will be valid to the extent as per pattern of the examination.

4. This issues with the approval of Competent Authority.

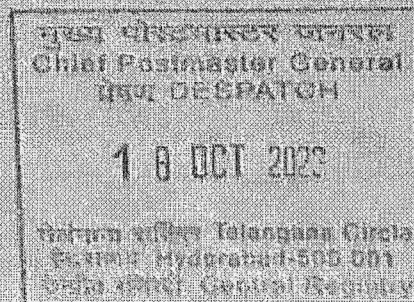
Yours' faithfully

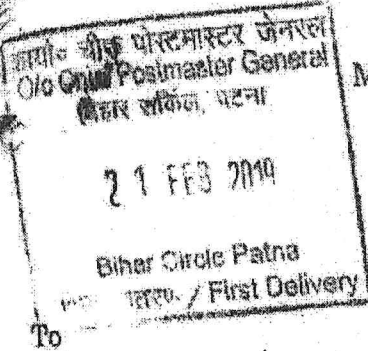
 16/10/23

(Dileep Singh Sengar)
Assistant Director General (SPN)

Copy to:

- (a) All Heads of Circles for information.
- (b) Director (DE), Dak Bhawan for information.





No. 8-1/2016-SPB-II
Government of India
Ministry of Communications
Department of Posts
(SPB-II Section)

Dak Bhawan, Sansad Marg,
New Delhi-110001,
Dated 1st February, 2019

AD(R)

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To
The Chief Postmaster General,
Odisha Circle,
Bhubaneswar

Subject: PO & RMS Accountant Examination -

Sir,

I am directed to refer to Odisha Circle's letter No. RE/30-8/2018 dated 05.11.2018 on subject cited above. It is to inform Rule 273 of Postal Manual Vol-IV relates to PO & RMS Accountant Examination. As per Rule 273 (a); the following Post Office and R.M.S. officials are eligible to appear at the examination.

All clerks/sorters who have not less than three years continuous service as clerks/sorter on the last date fixed for the receipt of application and have been declared permanent or quasi-permanent before that date; and have a consistently good record of service for the preceding 3 years.

2. At present, there is no cadre with name Clerk/Sorter. As per records available, RRs of PA/SA was framed in 1990 in supersession of Indian Posts and Telegraphs Department Time Scale Clerks and Sorters Recruitment Rules, 1971 which indicates that clerks and sorters was renamed as Postal Assistant/Sorting Assistant in the past. As such, only Postal Assistant/Sorting Assistant (erstwhile clerk/sorter) are eligible to appear in PO/RMS Accountant exam.

3. As regard contention of the Circle that some posts of accountant have been identified as LSG, it is to inform that such posts may be manned by LSG (A/c) cadre official as per relevant instruction on the subject. It wouldn't be in fitness of things that LSG officials are allowed to appear in PO/RMS Accountant exam.

Yours faithfully,


19/02/2019
(Muthuraman C)

Assistant Director General (SPN)

Copy to: All Heads of the Circles for information.

Annexure-III

**Vacancy Position* of PO & RMS Accountant Examination to be held in 2026 –
Telangana Circle**

S.No.	Name of the Division / Unit	No. of Vacancies
1	Adilabad	3
2	Hamamkonda	3
3	Karimnagar	2
4	Khammam	2
5	Mahabubnagar	1
6	Nalgonda	1
7	Nizamabad	3
8	Peddapalli	3
9	Suryapet	2
10	Wanaparthi	1
11	Warangal	2
12	RMS Z	3
13	Hyderabad City	1
14	Hyderabad South East	2
15	Secunderabad	7
16	Hyderabad GPO	3
17	Medak	3
18	Sangareddy	2
19	Hyderabad Sorting	0
	Total	44

***Vacancy Position notified above is subject to change**


**Assistant Director (Recdt.),
O/o Chief Postmaster General,
Telangana Circle, Hyderabad-1.**

Annexure-IV

Proforma report for forwarding the application for PO/RMS Accountant Examination Scheduled to be held on 15.11.2026(Sunday)

Sl. No.	Full Name of the Candidate with designation	Whether UR/SC/ST	Date from which continuously working in PA/SA cadre	Whether declared permanent, if so, with date	Length of Service as on 23.10.2026	No. of chances already availed by the candidate	Whether this is 1 st / 2 nd / 3 rd / 4 th chance
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)

Paper in which exemption is granted. State year/ Roll No. / No. of Chance/ Paper with C.O. case mark.	If at any time permission for withdrawal of application was granted to the candidate (if so furnish full particulars of Circle Office letter)	Serial Number of the candidate in, up-to-date Circle Gradation List of PA/SA	Whether any vigilance / Disc. Case is pending / contemplated against the candidate.	Whether any punishment is in currency against the applicant	Whether any adverse entry in APAR / ACR of the candidate in the last three years	Recommendation or otherwise of the controlling Office (Recommended / Not Recommended)
(9)	(10)	(11)	(12)	(13)	(14)	(15)