

Department of Posts
Office of the Chief Postmaster General,
Tamilnadu Circle, Chennai 600 002

Memo No. STC /1-6/TRF/2026 dated at Chennai 600 002 the 22.09.2026

In pursuance of the orders contained in Directorate Order in F.No. R-09/15/2026-SPG-II – DoP dated 10.09.2026, approval of the Competent Authority is hereby conveyed for promotion of the following Inspector Line officials and Clerical Line officials to Postal Service Group-B cadre on regular basis in Level-9 of Pay Matrix (7th CPC) (Rs.53,100/- to 1,67,800/-) against vacancy years 2017-18, 2018, 2019, 2021, 2022 & 2023 with effect from the date of assumption of charge of the post and until further orders.

Sl. No.	Cadre/ Vacancy year	Name and Designation of the officer (S/Shri)	Circle / Unit in which working	Circle/ Region/posting to which allotted on promotion	Remarks
1	IP 2019	P. Annapoorani Incharge BNPL Anna Road, Airmail Sorting Division temporarily attached as Assistant Director (MMR), Circle Office	Tamilnadu Circle	Incharge BNPL Anna Road, Airmail Sorting Division temporarily attached as Assistant Director (MMR), Circle Office	Already promoted to PS Group 'B' through DPC 2024 and working in PS Gr 'B' cadre
2	IP 2022	C Vijayakumar ASP, (HQ) O/o. SSPOs, Chennai City North Division	Chennai City Region	MM Region	Against vacant post
3	GL 2023	K. Karthik Postmaster (HSG-I) Pattukottai HO	Central Region Tamilnadu Circle	Bihar circle	On promotion to PS Gr 'B' cadre

2. GENERAL CONDITIONS:

- (i). The promotion will be effective from the date of assumption of charge of the post of PS Group 'B' Officer on regular basis.
- (ii). Request for reallocation of Region will not be considered unless Officers/Officials joins in the promotional post.
- (iii). All terms and conditions as mentioned in Directorate Order in R-09/15/2026-SPG-II –DoP dated 10.09.2026 will remain same.
- (iv). It is the responsibility of the Officer/Officials to send a copy of the charge report through the Head of Circle/Director, PTC concerned on assumption of charge of the promoted post to Assistant Director (SPG-II), Postal Directorate, New Delhi- 110001 for information.
- (v) Regions/Units are requested to relieve the Officers/Officials immediately to enable them to join on their promotional post.
- (vi). In case of Officer/Official who is not willing to accept his/her promotion, his/her declination letter in writing duly forwarded by the Regional office should reach this Office within 30 days of issue of this order. Non-assumption of charge within 30 days, without valid reason, will be treated as deemed declination of Promotion.

3. VIGILANCE / DISCIPLINARY CASE - IF ANY:

(a) If there is any vigilance/disciplinary case as referred to in DoP&T O.M.No.22011/2/86-Estt(A) dated 12.01.1988 issued by DoP&T circulated vide Directorate Memo No.25-19/88-SPG dated 04.05.1988 (subsequently) revised vide DoP&T memo No.22022/4/91-Estt(A) dated 14.09.1992 circulated vide Directorate memo No.25-19/88-SPG dated 13.10.1992 is pending against the Officer/Official, **The Officer/Official should not be relieved for posting without obtaining specific orders from Directorate.** The promotion of the official should not be withheld on the mere ground that disciplinary action is contemplated, except the circumstances when the officer/Officials is under suspension or a charge sheet has been issued to the official or prosecution for a criminal charge is pending against the Officer/Official. The Officer/Official against whom any punishment is current except censure and recovery of money, they should not be promoted before expiry of currency of punishment. **An intimation report in this respect may be submitted immediately to Circle Office.**

(b) The instructions issued by Personnel Division (SPN-II) Section vide its letter no. SPN X-7/6/2022-SPN-II dated 17.05.2023 will be ensured by the Regions.

4. PROBATION PERIOD:

The Officer/Officials who have been promoted to the Postal Service Group 'B' will be on probation for two years and then their suitability to hold this post will be adjudged on completion of probation. If any Officer/Official proceeds on leave for a period exceeding 30 days during this period, the probation will be extended depending upon the period of leave.

5. TRAINING:

The Officer/Officials will be directly promoted to Postal Service Group 'B' cadre without any training for the present. However, they will have to undergo prescribed training as and when notified by Director, Rafi Ahmed Kidwai National Postal Academy, Ghaziabad.

6. OPTION FOR FIXATION OF PAY:

The Officers/Officials wishing to give option for choosing date for fixation of pay under FR-22[I](a)(1) should do so within one month from the date of assumption of charge on promotion.

7. Necessary charge reports may be sent to all the concerned.



/M. VIJAYALAKSHMI/

सहायक पोस्टमास्टर जनरल (स्टाफ व स्थापना)

Assistant Postmaster General (Staff & Establishment)

मुख्य पोस्टमास्टर जनरल का कार्यालय/

O/o. Chief Postmaster General

तमिलनाडु परिमंडल /Tamil Nadu Circle,

चेन्नई 600002 /Chennai - 600 002

☐ 044-28520390 / staff.tn@indiapost.gov.in

A copy of this memo is issued to:

1. The Officers concerned (through proper channel).
2. The Assistant Director General (SPG), Department of Posts, Dak Bhawan, New Delhi for kind information, w.r.t letter no. R-09/15/2026-SPG-II –DoP dated 10.09.2026
3. The Chief Postmasters General, Bihar Circle, Patna – 800001 for information and necessary action.
4. The PMsG, (Mails & BD), Circle Office, Chennai 600 002/ Chennai City Region, Chennai -600002 / Central Region, Tiruchirappalli 620 001 for information and necessary action.
5. The PMsG, Southern Region, Madurai 625 002 / Western Region, Coimbatore 641 030 for information.
6. The General Manager (PA&F) (Pay Group), Tamil Nadu Circle Chennai 600 008 for information and necessary action.
7. The Director, CEPT, Chennai 600002 with a request to upload the memo in RTI portal and Tamilnadu Postal Circle Website.
8. The SSRM, Airmail Sorting Division, Chennai 600 008 for information and necessary action
9. The Sr.Manager, MMS, Chennai 600 006/ SRM, Chennai Sorting Division, Chennai 600 008/ SRM, RMS 'M' Division, Chennai 600 008/ SP, Foreign Post, Chennai 600 001 for information.
10. All Section Officers, Circle Office, Chennai 600 002.
11. PS to Chief PMG/PMG (M&BD)/ DPS (HQ) / DPS (M&BD)
12. STA Section, CO, Chennai-600002.
13. File copy.



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