

29 JUL 2026

भारत सरकार/Govt. of India
संचार मंत्रालय/Ministry of Communications
भारतीय डाक विभाग /Department of Posts
कार्यालय मुख्य पोस्टमास्टर जनरल हि० प्र० परिमंडल, शिमला -171009
O/o Chief Postmaster General, H.P. Circle, Shimla-171009

REMINDER

No. R&E/77-61/2025

Dated at Shimla, the

24.07.2026

To

- 1-10. All Divisional/Unit Head in Himachal Pradesh Circle.
(Chamba, Dehra, Dharamshala, Hamirpur, Mandi, Rampur, Shimla, Solan, Una,
RMS Mandi)
11-15. The Incharge, Staff - II, III, IV, V & VI, Circle Office, Shimla - 171009.

Sub:- Uploading of reservation rosters of all cadres on the website - reg.

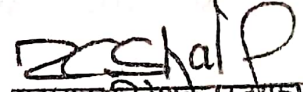
Kindly refer to this office endorsement of even number dated 19.06.2026 on the above mentioned subject, wherein all Units/Divisions were requested to upload the reservation rosters of concerned cadres on the website and furnish a compliance report to this office. However, no compliance report regarding the same has been received so far.

The Directorate vide its letter no. SC-03/1/2025-SCT-DOP dated 21.07.2026 (copy enclosed) has once again instructed to ensure that the reservation rosters of all cadres are uploaded either on the respective Circle website or on the Department's website.

You are, therefore, requested to scan and forward the reservation rosters of all concerned cadres to the **Portal Upload Team, CEPT, Mysuru** at 'portalupload@indiapost.gov.in' **immediately** for uploading on the Department's website. A compliance report confirming the action taken may also be furnished to this office within **seven (07) days** to enable submission of a consolidated action taken report to the Directorate.

This may be treated as **MOST URGENT**.

Encl: As above.


सहायक निदेशक (स्टाफ),
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