

Dated: 22 June, 2026

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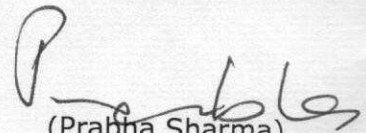
Subject: Work allocation of Advisor (Cost) of the Indian Cost Accounts Service (ICoAS)- reg.

With immediate effect and until further orders, following work is assigned to Advisor (Cost), in Department of Posts:

- a) To render high-level, independent expertise on advanced cost governance frameworks and modern commercial pricing strategies.
- b) To develop standardised costing frameworks for all verticals/SBUs of the DoP.
- c) To provide specialized analytical inputs on tariff and costing files referred by the JS&FA and other functional division to determine cost-based pricing mechanisms for services/products such as Speed Post, Parcel, Business Post, and India Post Payments Bank (IPPB) services, etc.
- d) To design, recommend, and oversee the implementation of scientific costing models, such as Activity-Based Costing (ABC), absorption costing (AC) to accurately trace institutional overheads and resource utilization.
- e) To quantify, monitor, and analyse the financial implications of the Net Cost of Universal Service Obligation (USO).
- f) To oversee tariff rationalisation, subsidy assessment, and analysis of loss-incurring services.
- g) To perform strategic benchmarking of the department's operational costs against international postal systems and domestic e-commerce competitors.
- h) To assist the department in high-level policy formulation, presentations, cabinet notes and liaison with the consultant /CTO/CMO as applicable.

2. Advisor (Cost) will head "Tariff & Costing" Division and will report to JS&FA.

3. This issues with the approval of Secretary(P).


(Prabha Sharma)
ADG(PE-I& RC)

To,
Advisor (Cost),
"Tariff & Costing" Division
Dak Bhawan, New Delhi

Copy to:

1. Sr. PPS to Secretary (P)/PPS to DG (Postal Services)
2. Sr./PPS to all Members, Postal Services Board
3. Sr. DDG (Vigilance)/CGM PLI/CGM (Parcel & CCS)/Sr. DDG (PAF)
4. Director, RAKNPA
5. JS&FA
6. All DDsG/GMs in Postal, PLI and Parcel & CCS Directorates
7. Secretary (PSB) -with request to provide supporting staff (one Stenographer and one MTS)
8. DG P&T Accounts, Civil Lines, New Delhi - 54
9. Director, CEPT, Mysore, with a request to upload the OM on the India Post Website.
10. Director (Staff)/ Director (Tariff & Costing)/ADG (GA)-for information.
11. SO Guard File