

Tr-10/1/2018-Trg(Pt.II)
Government of India
Ministry of Communications
Department of Posts
(Training Division)

Dak Bhawan, Sansad Marg
New Delhi-110001
Dated: 03.06.2026

To,

All Head(s) of Circle, Sr. DDG (Vigilance), Sr. DDG (PAF), CGM (Parcel),
CGM (BD), CGM (PLI), GM CEPT
Director, RAKNPA, Ghaziabad
All Deputy Director(s) General
Director(s), Postal Training Centre

Subject: Inviting Nomination of Officers for the In-Service Training Programme on “Interface between Administration and Legislature” to be held from 22 to 25 June 2026 at LBSNAA, Mussoorie – reg.

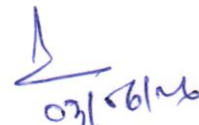
This is with reference to DO letter No. T-24011(11)/3/2026-POTIST dated 28.05.2026 (copy enclosed) received from Lal Bahadur Shastri National Academy of Administration (LBSNAA), Mussoorie, regarding the In-Service Training Programme on “**Interface between Administration and Legislature**” scheduled to be held from **22 to 25 June 2026 at LBSNAA, Mussoorie.**

2. The programme is intended to strengthen participants’ understanding of democratic governance, legislative procedures, institutional coordination, executive accountability, public policy and citizen-centric administration.

3. The programme is open to officers of the All India Services (IAS, IPS, IFoS), officers working under the Central Staffing Scheme in the Government of India, officers of the Central Secretariat Service (CSS) and Central Secretariat Stenographers’ Service (CSSS) at the level of Deputy Secretary/Senior PPS and above, Officers belonging to Organised Group ‘A’ Central Civil Services, and faculty members of State Administrative Training Institutes.

4. In view of the above, nominations of willing and eligible officers, preferably those dealing with legislative matters, parliamentary affairs, governance coordination, policy support and allied functions, may be forwarded to this Division in the prescribed nomination and evaluation format (copy enclosed) **latest by 08.06.2026.**

This issues with the approval of Competent Authority.



(Ashutosh Narayan Rao)

Assistant Director General (CP & Training)

Encl: As above

Format for Nomination and Evaluation for Courses and Workshops – Training in Other Institutes

Part A: To be Filled by Nominated Staff

1. Personal Information:

- **Name:**
- **Designation:**
- **Department/Division:**
- **Contact Number:**
- **Email Address:**

2. Professional Background:

- **Years of Experience in relevant field:**
- **Brief Description of Current Role and Responsibilities:**

3. Relevance of the Training Program:

- **Training Program/Course-**
- **How will this training benefit your current role?**
- **Specific skills or knowledge you aim to acquire from the program:**

4. Commitment:

- **Availability to attend the full duration of the program:**
- **Agreement to Participate in Pre- and Post-Program Assessments/Interviews:**

5. Endorsement:

- **Signature:**
- **Date:**

Part B: To be Filled by the controlling authority

1. Relevance of Training Program:

- **Justification for Nominating the Staff:**

- **Expected Impact on the Department/Division:**

2. Endorsement by the controlling authority:

- **Name:**
- **Designation:**
- **Signature:**
- **Date:**

3. Recommendation along with cogent reasons:



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Director (Training)
डा.सं./Dy. No. 264
दिनांक/Date 02/06/2026

श्रीराम तरणिकांति, माप्रसे
निदेशक
Sriram Taranikanti, IAS
Director

No. T-24011(11)/3/2026-POTIST
28th May, 2026

डी.डी.जी. (प्रशिक्षण एवं कल्याण)
DDG (Traning and Welfare)
डा.सं./Dy. No. 79
दिनांक/Date 1/6/26

Manoj (HRD)
DDG (Trg) 01/6/2026

Secretary (Posts)
Dy. No. 2713-17
Date 1/6/26

सदस्य (मानव संसाधन विकास)
Member (Human Resource Development)
Dy. No./डा. सं. 593
Date/दिनांक 1/6/26

Dear Secretary,

Greetings from Lal Bahadur Shastri National Academy of Administration, Mussoorie!

As you are kindly aware, the Academy is also now actively engaged in the design and delivery of in-service training programmes aligned with various sectors of governance, with a particular focus on capacity building of officers posted in high-impact field and policy-level assignments.

As part of the Academy's continued commitment to enhancing administrative efficiency at various levels, the Academy is organising an In-Service Training Programme titled, "Interface between Administration and Legislature" from 22nd to 25th June, 2026 at the Academy.

The programme is being offered as part of the In-Service Training framework of the Department of Personnel & Training (DoPT), Government of India, and is designed to strengthen the understanding of democratic governance, legislative procedures, institutional coordination, executive accountability, public policy, and citizen-centric administration in the context of Viksit Bharat @2047.

The programme would be particularly relevant for officers dealing with legislative matters, parliamentary affairs, legislative coordination, legislative secretariat administration, legislative drafting, governance coordination, policy support, and executive-legislative interface at the Union and State levels and is open to All India Services (AIS) officers (IAS, IPS and IFoS), officers working under the Central Staffing Scheme in the Government of India, and officers of the Central Secretariat Service (CSS) and Central Secretariat Stenographers' Service (CSSS) of the level of Deputy Secretary/Senior PPS and above. Officers belonging to Organised Group 'A' Central Civil Services as well as Faculty of State Administrative Institutes, are also included from the year 2026-2027.

The programme is expected to bring together officers from departments of the State Governments, from the Rajya Sabha Secretariat & Lok Sabha Secretariat,

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from the Ministries & Departments of Government of India, including from the Ministry of Law & Justice, and the Ministry of Parliamentary Affairs, thereby fostering inter-institutional dialogue, peer learning, and exchange of best practices relating to legislative and administrative governance.

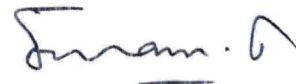
In view of the above, it is requested that three/four eligible officers including those handling such work, from your Ministry/Department, may kindly be nominated for participation in the programme most preferably by **10th June, 2026** to facilitate further coordination at the Academy's end. The nominated officers are also requested to register themselves on the LBSNAA's website (<https://www.lbsnaa.gov.in>).

Shri Romeo Vincent Tete, Professor of Political Theory and Constitutional Law & Course Coordinator (Email: romeo.tete@sansad.nic.in ;Mobile: 9267982637) or office of IST section of the Academy (Email: ist-trgdiv@lbsnaa.gov.in and Phone: 0135-2222383/375) can be reached out for further details of the program.

The Academy looks forward to the valued participation in this important capacity-building initiative.

With warm regards,

Yours sincerely,



(Sriram Taranikanti)

The Secretaries to all Ministries/Departments of Government of India.