

Tr-10/2/2024-Training-DOP
Government of India
Ministry of Communications
Department of Posts
(Training Division)

Dak Bhawan, Sansad Marg
New Delhi-110001
Dated: 06.05.2026

To,

All Head(s) of Circles, Sr. DDG (Vigilance), Sr. DDG (PAF), CGM (Parcel & CCS), CGM (PLI), GM CEPT
Director(s), RAKNPA, Ghaziabad
All Deputy Director General(s)
Director(s), Postal Training Centres
In-charge(s), Regional Training Centres

Subject: Inviting Nominations for the Workshops on, "Last Mile Delivery & Fulfilment (LMDF)" and "Performance Management Workshop (PMW)" scheduled to be held from 22 June to 26 June, 2026 at Asian-Pacific Postal Union (APPU), Bangkok, Thailand. – reg.

With reference to communication received from the Asian-Pacific Postal Union (APPU), Bangkok, vide Letter No. 26/21/94 (26)-VS/as and 26/22/90 (26)-VS/ss dated 03.04.2026 (copy enclosed), nominations are invited for participation in the workshops on **"Last Mile Delivery & Fulfilment (LMDF)" and "Performance Management Workshop (PMW)"** scheduled to be held from **22 June to 26 June, 2026 at Asian-Pacific Postal Union (APPU), Bangkok, Thailand.**

2. The workshop on **"Last Mile Delivery & Fulfilment (LMDF)"** focuses on innovations in last-mile delivery and logistics operations. Key areas include e-commerce logistics, digital transformation, predictive shipping technologies, and operational excellence in delivery systems. Further, workshop on, **"Performance Management Workshop (PMW)"** focuses on performance evaluation, leadership, and workforce productivity enhancement. Key areas include performance assessment, HR analytics, leadership in HRM, and performance improvement strategies.

3. In view of the above, it is requested to forward the nomination **obne (01) suitable officer/official**, as per the target audience mentioned below and in accordance with the enclosed training nomination format, to this office **latest by 15 May, 2026**:

Sl. No.	Workshop	Target Audience
1.	Last Mile Delivery & Fulfilment (LMDF)	PA/IP/ASP / Group B cadre equivalent cadre
2.	Performance Management Workshop (PMW)	JTS/STS/JAG cadre

4. It is informed that officers should be nominated solely after confirming their availability for the entire duration of the scheduled training. Moreover, it is to be noted that any officer who, after being nominated, fails to attend the training due to personal reasons may be debarred from attending any training programs for a period of one year. It is also mentioned that officers nominated shall not be deputed for the programmes/workshops until a communication in this regard is received from the Training Division, Dak Bhawan.

This issues with the approval of Competent Authority.


06/25/26

Ashutosh Narayan Rao
ADG (CP & Training)

Encl: As above

Copy to: CEPT, Bengaluru for publishing this letter on India Post website for wider publicity.

Format for Nomination and Evaluation for Courses and Workshops at APPC, Thailand

Part A: To be Filled by Nominated Staff

1. Personal Information:

- **Name:**
- **Designation:**
- **Department/Division:**
- **Contact Number:**
- **Email Address:**
- **Whether personal passport available or not:**
- **Whether attended any foreign training program earlier, if yes, details thereof:**
- **No. of official foreign visits in CY 2025-26:**

2. Professional Background:

- **Years of Experience in relevant field:**
- **Brief Description of Current Role and Responsibilities:**

3. Relevance of the Training Program:

- **Training Program/Course-**
- **How will this training benefit your current role?**
- **Specific skills or knowledge you aim to acquire from the program**

4. Commitment:

- **Availability to attend the full duration of the program:**
- **Agreement to Participate in Pre- and Post-Program Assessments/Interviews:**

5. Endorsement:

- **Signature:**
- **Date:**

Part B: To be Filled by Divisional Heads

1. Relevance of Training Program:

- **Justification for Nominating the Staff:**
- **Expected Impact on the Department/Division:**

2. Endorsement by Divisional or Regional or Circle Head (As per Place of Posting)

along with cogent reasons:

- **Name:**
- **Designation:**
- **Signature:**
- **Date:**

3. Recommendation of HOC along with cogent reasons:



ASIAN-PACIFIC POSTAL UNION

Our Ref. 26/21/94 (26)-VS/as

3 April 2026

APPU members:

Afghanistan, Australia, Bangladesh, Bhutan,
Brunei Darussalam, Cambodia, China, Fiji,
India, Indonesia, Iran, Japan, Korea, Lao PDR,
Malaysia, Maldives, Mongolia, Myanmar, Nauru,
Nepal, New Zealand, Pakistan, Papua New Guinea,
Philippines, Samoa, Singapore, Solomon Islands,
Sri Lanka, Thailand, Tonga, Vanuatu and Vietnam

Subject: Invitation to the “Workshop on Last Mile Delivery and Fulfillment”, 22 - 26 June 2026

Dear Sir/ Madam,

The Asian-Pacific Postal College will be conducting an in-house workshop on “Last Mile Delivery and Fulfillment” from 22 to 26 June 2026. This workshop will be a part of the 4-week course on “Parcel, Logistics and Operations Management” (8 June to 3 July 2026) for Postal Officials, Supervisors and Operations Managers.

The workshop is designed to focus on the new perspectives of innovation in last-mile delivery. Through case studies, group discussions and guest speaker sessions, the participants will explore the key elements to develop expertise in last-mile delivery and fulfillment operations.

Key focus areas of the workshop are as follow:-

- Understanding the last-mile delivery;
- Q-Commerce and last-mile delivery;
- Last-mile delivery in e-Commerce;
- Digital Transformation in last-mile delivery;
- Smart and Predictive shipping technology
- Crowdsourcing in last-mile delivery
- Role of Post in Logistics and Fulfillment service;
- Operational Excellence in last-mile delivery;
- Innovation in last-mile delivery.

This workshop will be of immense benefit to all participants and your administration. The registration is now open. The tuition fee for any self-funded seat is US\$ 750. Your officials are welcome to stay in our dormitory, on a twin-sharing basis, without any additional charge.

Completed registration forms can be sent via an e-mail to admin@appu-bureau.org. For further information, please do not hesitate to contact Mr. Anucha Soonglertsongpha, Course Director, via his e-mail address: anucha@appu-bureau.org.

We look forward to receiving the nomination of suitable official (s) from your country for this extremely useful and relevant workshop.

Yours faithfully,

Dr. Vinaya Prakash Singh
Secretary General

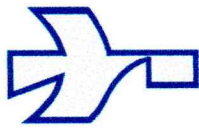
Postal Address

www.appu-bureau.org

Telephone/ telefax/ E-mail

P.O. Box 1
Laksi Post Office
Bangkok 10210 Thailand

Tel: +66 (0) 2 573 3831
Fax: +66 (0) 2 573 1161
E-mail: admin@appu-bureau.org



Our Ref. 26/22/ 90 (26)-VS/ss

3 April 2026

APPU members:

Afghanistan, Australia, Bangladesh, Bhutan,
Brunei Darussalam, Cambodia, China, Fiji,
India, Indonesia, Iran, Japan, Korea, Lao PDR,
Malaysia, Maldives, Mongolia, Myanmar,
Nauru, Nepal, New Zealand, Pakistan, Papua
New Guinea, Philippines, Samoa, Singapore,
Solomon Islands, Sri Lanka, Thailand, Tonga,
Vanuatu and Vietnam

**Subject: Invitation to attend the “Performance Management of Workforce workshop”
(22 June - 26 June 2026), Asian-Pacific Postal College, Bangkok**

Dear Sir / Madam,

We are pleased to inform you that the Asian-Pacific Postal College will be conducting an on-campus one-week workshop on “Performance Management of Workforce (PMW)” from 22 to 26 June 2026. This workshop will be a part of the on-campus four-week course on “Human Resource Management” being organized from 8 June to 3 July 2026.

Tailored specifically for postal HR professionals and team leaders, this workshop integrates strategic skill development with practical frameworks for evaluating performance and monitoring training effectiveness. Participants will engage in a collaborative, cross-cultural environment, gaining actionable insights through high-impact case studies, simulation exercises, and shared experiences from diverse global postal organizations. This comprehensive approach ensures that participants return to their roles equipped with the specialized tools and contemporary best practices necessary to enhance overall workforce productivity and drive organizational excellence.

The key focus areas of the workshop are as follows: -

- Contemporary Postal Business and Performance Management Challenges
- Best Practices in Performance Assessment for Employee Development
- Case Studies on Performance Appraisals across Postal Sector
- Tools and Technology in Performance Management
- Performance Reviews and Action Plans
- Driving Performance Through Effective Leadership

We strongly believe that this workshop will be of immense benefit to the officials of your organisation. The registration is now open. The tuition fee for this workshop is USD 750. Your officials are welcome to stay at APPC dormitory, on a twin-sharing basis, without additional charges.

Cont'd

Postal Address

www.appu-bureau.org

Telephone/ telefax/ E-mail

P.O. Box 1
Laksi Post Office
Bangkok 10210 Thailand

Tel: +66 (0) 2 573 3831
Fax: +66 (0) 2 573 1161
E-mail: admin@appu-bureau.org

- HR Scorecard and Analysis
- Change Management in AI-Driven Organizations
- Role of Leadership in HRM

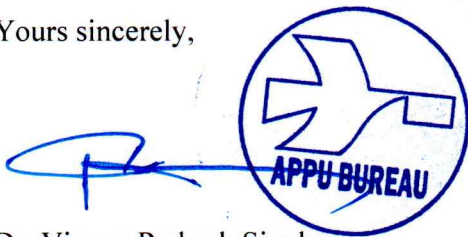
Additionally, the participants will also be a part of the one-week workshop on “Performance Management of Workforce (PMW)” which will be organised from 22 June to 26 June 2026. This workshop would be an excellent opportunity for course participants to acquire practical skills, enabling them to use their knowledge in real-world situations.

We believe this course will be of immense value to your administration. The registration is now open. The tuition fee for this four-week residential course is USD 3,000. Your officials are welcome to stay in our dormitory, on a twin sharing basis, without any additional charge.

The completed registration form can be sent to **admin@appu-bureau.org**. For further information, please do not hesitate to contact Ms. Suchismita Swain, Course Director, at her email address: **suchismita@appu-bureau.org**.

We look forward to receiving the nomination of suitable official(s) from your country for this extremely useful and relevant course.

Yours sincerely,

The block contains a handwritten signature in blue ink, which appears to be 'Dr. Vinaya Prakash Singh'. To the right of the signature is a circular blue stamp. Inside the stamp is a stylized white bird or arrow pointing to the right, with the words 'APPU BUREAU' written in blue capital letters below the graphic.

Dr. Vinaya Prakash Singh
Secretary-General