

File no. 1-9/2025-SPG
Government of India
Ministry of Communications
Department of Posts
(SPG Section)

Dak Bhawan, Sansad Marg
New Delhi, Dated 01.01.2026

ORDER

Subject : Non-Functional upgradation of Junior Administrative Grade (JAG) of Indian Postal Service Group 'A' to Senior Administrative Grade (SAG) in Level-14 of the Pay Matrix (Rs. 1,44,200/- to 2,18,200/-) -regarding.

In pursuance of the instructions issued by Department of Personnel & Training OM No. AB-14017/30/2011-PP (RR) Vol. III dated 10.10.2023 and O.M. No. AB-14017/30/2011-PP(RR) [Vol. III] (E-3164462) dated 08.05.2025 on the subject mentioned above, the following officers of the Indian Postal Service (IPoS) Group 'A' are hereby granted Non-Functional upgradation to Senior Administrative Grade (SAG) in Level-14 of the Pay Matrix (Rs. 1,44,200/- to 2,18,200/-) on non-functional basis, with effect from the date mentioned against their names:-

Sl. No.	Name of the Officer (Shri/Ms)	Batch	Date of Entry in JAG	Present Posting	Date from which Non-Functional upgradation in SAG cadre is granted
1	Ms. Padmagandha Mishra	2007	22.09.17	DPS (HQ & Mail), Chandigarh	01.01.2026
2	Ms. Kaiya Arora	2007	25.09.17	DPS, Mumbai Region	01.01.2026

2. The grant of higher scale to the above officers would be further governed by the terms and conditions mentioned in Annexure-I to the DOP&T OM no. AB.14017/64/2008-Estt (RR) dated 24.04.2009 and all other relevant orders including the provision of the CCS (RP) Rules, 2016 for pay fixation, revision of pay, option, etc.

3. This issues with the approval of the Competent Authority.

4. Hindi version will follow.

Kaushik Banerjee 01.01.2026
(Kaushik Banerjee)
Asstt Director General (SPG)

Copy to:

1. PS to Hon'ble MoC/ MoSC
2. PSO/ Sr. PPS to Secretary (Posts)/ Director General Postal Services
3. PPS/ PS to All Members Postal Services Board

4. Director, RAKNPA, Ghaziabad, Uttar Pradesh
5. All Chief Postmasters General (Through India Post Website)
6. Sr. DDG (Vigilance) & CVO/ CGM (PLI)/ CGM, CEPT, Bengaluru/ CGM (Parcel and CCS)/ Sr. DDG (PAF)
7. All DDGs/GMs
8. Joint Secretary & Financial Advisor
9. Addl. DG, APS C/o 56 APO
10. Officer concerned
11. Concerned GM (Finance)/Directors Postal Accounts
12. All Directors Postal Training Centres
13. CEPT, Mysore with a request to upload the order in India Post website
14. PEA/C&A/PB/Vigilance/Admn/GA/PE-II/ Hindi Rajbhasha/ Parliament Sections/NIC/ Reception Dak Bhawan, New Delhi.
15. CS to Member (P)
16. AD(OL) Dak Bhawan
17. ASO (SPG-I) concerned
18. Guard file