

Tr-10/2/2024-Training-DOP
Government of India
Ministry of Communications
Department of Posts
(Training Division)

Dak Bhawan, Sansad Marg
New Delhi-110001
Dated: 17.12.2025

To,

All Head(s) of Circles, Sr. DDG (Vigilance), CGM (Parcel), CGM (BD), CGM (PLI)
Director(s), RAKNPA, Ghaziabad
All Deputy Director General(s)
Director(s), Postal Training Centres
In-charge(s), Regional Training Centres

Subject: Inviting nominations for APPU Workshop on 'Express Mail Service (EMS)' and 'Financial Inclusion Through Posts (FIP)' scheduled to be held from 26–30 Jan, 2025 – reg.

With reference to communication received from the Asian-Pacific Postal Union (APPU), Bangkok, vide Letter No. 26/16/457 (25)-VS/ss dated 28.10.2025 and 26/15/456 (25)-VS/kh dated 29.10.2025 (copies enclosed), nominations are invited for participation in the workshops on '**Express Mail Service (EMS)**' and '**Financial Inclusion Through Posts (FIP)**' scheduled to be held from 26–30 Jan, 2025 at APPU, Bangkok, Thailand.

2. The EMS workshop aims to enhance operational efficiency in EMS through understanding business planning, standards, tracking systems, performance measurement and pay-for-performance frameworks, offering participants the opportunity to improve delivery performance and operational excellence while also benefiting from international exposure and knowledge exchange. Moreover, FITP workshop aims to build capacity in formulating strategies and adopting best practices for promoting financial inclusion through postal networks, including digital financial services, financial literacy, and quality and security measures, thereby enabling participants to contribute to expanding sustainable financial services to the unbanked.


3. In view of the above, it is requested to forward the nomination **of one (01) suitable official/officer**, as per the target audience mentioned below and in accordance with the enclosed training nomination format, to this office **latest by 31 December 2025**:

Sl. No.	Workshop	Level of participant
1.	Express Mail Service (EMS)	PA/IP/ASP/Group B cadre
2.	Financial Inclusion Through Posts (FIP)	JTS/STS/JAG cadre

4. It is informed that officials/officers should be nominated solely after confirming their availability for the entire duration of the scheduled training.

Moreover, it is to be noted that any official/officer who, after being nominated, fails to attend the training due to personal reasons may be debarred from attending any training programs for a period of one year. It is also mentioned that officers nominated shall not be deputed for the programmes/workshops until a communication in this regard is received from the Training Division, Dak Bhawan.

This issues with the approval of Competent Authority.



Ashutosh Narayan Rao
ADG (CP & Training)

Encl: As above

Copy to: CEPT, Bangaluru for publishing this letter on India Post website for wider publicity.

Format for Nomination and Evaluation for Courses and Workshops at APPC, Thailand

Part A: To be Filled by Nominated Staff

1. Personal Information:

- **Name:**
- **Designation:**
- **Department/Division:**
- **Contact Number:**
- **Email Address:**
- **Whether personal passport available or not:**
- **Whether attended any foreign training program earlier:**
- **No. of official foreign visits in CY 2025-26:**

2. Professional Background:

- **Years of Experience in relevant field:**
- **Previous Foreign Training/Workshops Attended in the last 5 years:**
- **Brief Description of Current Role and Responsibilities:**

3. Relevance of the Training Program:

- **Training Program/Course-**
- **How will this training benefit your current role?**
- **Specific skills or knowledge you aim to acquire from the program:**

4. Commitment:

- **Availability to attend the full duration of the program:**
- **Agreement to Participate in Pre- and Post-Program Assessments/Interviews:**

5. Endorsement:

- **Signature:**
- **Date:**

Part B: To be Filled by Divisional Heads

1. Relevance of Training Program:

- **Justification for Nominating the Staff:**
- **Expected Impact on the Department/Division:**

2. Endorsement by Divisional or Regional or Circle Head (As per Place of Posting)

along with cogent reasons:

- **Name:**
- **Designation:**
- **Signature:**
- **Date:**

3. Recommendation of HOC along with cogent reasons:



ASIAN-PACIFIC POSTAL UNION

Our Ref. 26/16/457 (25)-VS/ss

28 October 2025

APPU members:

Afghanistan, Australia, Bangladesh, Bhutan,
Brunei Darussalam, Cambodia, China, Fiji, India,
Indonesia, Iran, Japan, Korea, Lao PDR, Malaysia,
Maldives, Mongolia, Myanmar, Nauru, Nepal,
New Zealand, Pakistan, Papua New Guinea,
Philippines, Samoa, Singapore, Solomon Islands,
Sri Lanka, Thailand, Tonga, Vanuatu and Vietnam

Subject: Invitation to attend the “Financial Inclusion Through Posts (FITP)” workshop, from 26 January to 30 January at the Asian-Pacific Postal College, Bangkok

Dear Sir/ Madam,

Many postal operators worldwide are playing a pivotal role in helping their respective governments integrate the underbanked and unbanked populations into the formal banking system. This mission of financial inclusion is a significant area where designated postal operators are making substantial contributions. However, the business models and the range of postal financial services vary across different operators to meet the specific needs of their customers. Understanding these diverse business models and delving deep into strategy formulation and execution are essential steps to establish our presence as a leading financial services provider. Moreover, designing a robust system for providing sustainable digital financial services is a crucial and challenging task for all designated operators.

Accordingly, the Asian-Pacific Postal College will be conducting a five-day workshop on “Financial Inclusion Through Posts” from 26 to 30 January 2026, at Bangkok, Thailand. The workshop will focus on business models and strategies to provide accessible, affordable, secure, convenient, and sustainable financial service to customers. Some components will include promotion of financial literacy among customers, user-friendly interface for digital banking, customized financial product, mechanism for monitoring service quality, and fraud prevention measures using technology.

The topics that will be included during the workshop are as follows:

- Financial Inclusion: Challenges and Solutions
- Best Practices in Financial Inclusion Through Posts
- Financial Inclusion Planning and Strategy
- Case Studies and Best Practices in Digital Payment Services
- Role of UPU in Promoting Financial Inclusion
- Direct Benefit Transfer and Remittance Services
- Security Measures for Financial Products

This intensive five-day workshop will ensure that participants are better prepared to steer their organisation in promoting financial inclusion. The registration is now open. The tuition fee for a self-funded seat is US\$ 750. The participants can stay at the APPC dormitory, on a twin sharing basis without any additional charge.

Cont'd

Postal Address

www.appu-bureau.org

Telephone/ telefax/ E-mail

P.O. Box 1
Laksi Post Office
Bangkok 10210 Thailand

Tel: +66 (0) 2 573 3831
Fax: +66 (0) 2 573 1161
E-mail: admin@appu-bureau.org

The completed registration forms can be sent via e-mail to **admin@appu-bureau.org**. For further information, Ms. Suchismita Swain, Course Director of this workshop, may be contacted at her e-mail address: **suchismita@appu-bureau.org**.

We look forward to receiving the nomination of suitable official(s) from your country for this workshop.

Yours faithfully,

A handwritten signature in blue ink, which appears to be "Dr. Vinaya Prakash Singh", is written over a circular logo. The logo contains a stylized cross or star shape and the text "APPU BUREAU" below it.

Dr. Vinaya Prakash Singh
Secretary-General



ASIAN-PACIFIC POSTAL UNION

Our Ref. 26/15/456 (25)-VS/kh

29 October 2025

APPU members:

Afghanistan, Australia, Bangladesh, Bhutan,
Brunei Darussalam, Cambodia, China, Fiji, India,
Indonesia, Iran, Japan, Korea, Lao PDR, Malaysia,
Maldives, Mongolia, Myanmar, Nauru, Nepal,
New Zealand, Pakistan, Papua New Guinea,
Philippines, Samoa, Singapore, Solomon Islands,
Sri Lanka, Thailand, Tonga, Vanuatu and Vietnam

Subject: Invitation to EMS Workshop (26 - 30 January 2026), at the Asian- Pacific Postal College, Bangkok, Thailand

Dear Sir/ Madam,

The Asian-Pacific Postal College (APPC) will be conducting a workshop on EMS from 26 to 30 January 2026. This will be a part of the 3-week EMS course from 19 January to 6 February 2026.

EMS is an essential component of modern-day postal services, providing customers with fast and reliable delivery of their goods and documents. To ensure the efficient implementation and performance of EMS operations, it is crucial for designated postal operators to understand the latest trends and mandatory requirements in EMS. The workshop will cover the following:-

- EMS Business Plan
- EMS Standards
- EMSEVT V3 and EMS Operational Pipeline
- EMS Performance Measurement
- EMS Pay-for-Performance
- Site Visit



We believe this workshop will be of immense benefit to the officials dealing with EMS in your administration. The workshop will also provide an opportunity for participants to meet and exchange ideas and information with other participants from different countries.

The registration is now open. The tuition fee for a self-funded seat is US\$ 750. The participants can stay at the APPC dormitory, on a twin sharing basis without any additional charge.

The completed registration forms can be sent via e-mail to admin@appu-bureau.org. For further information, Mr. Kenichi Hosokawa, Course Director of this workshop, may be contacted at his e-mail address: kenichi@appu-bureau.org.

We look forward to receiving the nomination of suitable official(s) from your country for this workshop.

Yours faithfully,



Dr. Vinaya Prakash Singh
Secretary-General

Postal Address

www.appu-bureau.org

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