

F. No. DE-12/3/2025-DE-DOP
Government of India
Ministry of Communications
Department of Posts
(DE Section)

Dak Bhawan, Sansad Marg,
New Delhi – 110 001
dated: 26.09.2025

To,

1. All Heads of Circles
2. Addl. D.G.APS, Rao Tula Ram Marg, New Delhi
3. CGM Parcel/PLI Directorate
4. Director, Rafi Ahmed Kidwai National Postal Academy, Ghaziabad
5. All Directors, Postal Training Centres, Darbhanga/Guwahati/Madurai/Mysuru/
Saharanpur/Vadodara

Subject: Conduct of Limited Departmental Competitive Examination (LDCE) for promotion to the cadre of Inspector Posts (66.66%) Departmental quota for the vacancy year 2025 (01.01.2025 to 31.12.2025), scheduled to be held on 29th & 30th November, 2025

Madam/ Sir,

The Limited Departmental Competitive Examination (LDCE) (66.66% of vacancies) for promotion to the cadre of Inspector Posts for the **vacancy year 2025 is scheduled to be held on 29th & 30th November, 2025.**

2. Notification for the aforementioned examination is hereby enclosed. The Notification contains information on schedule for exam related activities, Eligibility criteria, Pattern & Syllabus etc. Applications are invited in online mode as given in the Notification.
3. Circles are requested to give wide publicity of this Notification.
4. This issues with the approval of the Competent Authority.

Yours faithfully,
Digitally signed by
ASHOK KUMAR
Date: 26-09-2025
15:04:54
(Ashok Kumar)
Assistant Director General (DE)

Copy to:-

1. PPS to Secretary (Posts)/ DG (Postal Services)
2. PPS to Addl. DG (Coord)/ PPS to all Members.
3. All DDsG in Directorate.
4. All Directors in Directorate.
5. Officer Commanding, P & T Admn. Cell, Kamptee.
6. All Sections of the Postal Directorate
7. Hindi Section for translation of this circular
8. All recognized Associations/Service Federations/ Unions.
9. General Manager, CEPT Mysuru-570010 with a request for displaying this Notification on India post website.

10. Guard File.

F. No. DE-12/3/2025-DE-DOP
Government of India
Ministry of Communications
Department of Posts
(DE Section)

Dak Bhawan, Sansad Marg,
New Delhi – 110 001
Dated: 26.09.2025

NOTIFICATION

Subject: Conduct of Limited Departmental Competitive Examination (LDCE) for promotion to the cadre of Inspector Posts (66.66%) Departmental quota for the vacancy year 2025 (01.01.2025 to 31.12.2025), scheduled to be held on 29th & 30th November, 2025

The Limited Departmental Competitive Examination for promotion to the cadre of Inspector Posts (66.66% of vacancies) for the vacancy year 2025 is scheduled to be held as under:

Date of examination	Paper	Timings
29.11.2025 (Saturday)	Paper- I	11:00 AM to 01:30 PM
29.11.2025 (Saturday)	Paper-II	3:00 PM to 4:00 PM
30.11.2025 (Sunday)	Paper-III	10:00 AM to 01:00 PM

2. Online applications are invited from the willing and eligible candidates who fulfill the eligibility criteria as given in subsequent paras. Application should be submitted online through <https://app.indiapost.gov.in/employeeportal> as per instructions enclosed as **Annexure-I**. The schedule of activities for the examination are as under:

Sl. No.	Activity	Schedule
1.	Online application process starts from	03.10.2025 from 9:00AM
2.	Last date to submit online application	17.10.2025 up to 5:30 PM
3.	Verification of details of online applications by Controlling Authority by doing 'Verify' / Revert to Candidate, for correction (on day to day basis)	To be completed by 24.10.2025 upto 5:30 PM
4.	Correction in Application Form, if any, by the candidate and resubmission of application by candidate (as and when received)	To be completed by 29.10.2025 till 05:30 PM
5.	Verification of 'resubmitted application' by the Controlling Authority (on day to day basis)	To be completed by 04.11.2025 upto 5:30 PM
6.	Approval/Finalization of online applications and allotment of Centre etc. by the Nodal Officer	To be completed by 10.11.2025 upto 5:30 PM


26/9/25

7.	Last date for allotment of Center etc. by the Nodal Officer	13.11.2025 upto 5:30 PM
8.	Admit Cards availability for downloading by candidates	From 21.11.2025 from 5:30 PM
9.	Dates of Examination	29 th & 30 th November, 2025

3. Eligibility Criteria:- As per Department of Posts (Inspector Posts) Recruitment Rules notified in GSR 89 (E) dated 05.02.2019 (enclosed as **Annexure-II**), the following categories of officials are eligible to appear for the above Examination.

- Officials of various grades, as specified below, with eight years of regular qualifying service as on the crucial date for determining the eligibility service, as specified by Central Government, are eligible for appearing in Limited Departmental Competitive Examination:
 - a. Higher Selection Grade-II (Level-6) in all offices including regular service put in as Lower Selection Grade and Postal Assistant or Sorting Assistant;
 - b. Postmaster Grade-II (Level-6) in all offices including regular service put in as Postmaster Grade-I and Postal Assistant;
 - c. Stenographer Grade-I (Level-6) in all offices including regular service put in as Stenographer Grade-II;
 - d. Lower Selection Grade (Level-5) in all offices including regular service put in as Postal Assistant or Sorting Assistant;
 - e. Postmaster Grade-I (Level-5) in all offices including regular service put in as Postal Assistant;
 - f. Postal Assistant/Sorting Assistant (Level-4) in all offices;
 - g. Stenographer Grade-II (Level-4) in all offices.

Note: Age limit for appearing in Limited Departmental Competitive Examination is not exceeding forty-five years as on the crucial date of eligibility, to which the vacancies pertain to. As per Saving clause of RRs dated 05.02.2019, standard age relaxation of 5 years is applicable to SC/ST officials.

4. Crucial date for calculation of age and service eligibility conditions:-

Vacancy year (vacancy period)	Crucial date of eligibility
2025 (01.01.2025 to 31.12.2025)	01.01.2025

5. The APS authorities (Controlling Authority) will verify and send 'Applications' of APS applicants through online to the concerned Nodal Officer of the respective Circle(s).

6. Pattern & Syllabus of Examination: - The pattern and syllabus applicable for the said LDCE IP has been circulated vide letter No. 7-14/2011 -SPN-II dated 22.08.2025 and is enclosed at **Annexure-III**. The pattern & Syllabus for the examination is also available in the **Offerings** (vacancies) in the Department of Posts' official website i.e. indiapost.gov.in.

Sd/-
26/9/25

7. Venue for conducting the Examination: The Examination will be conducted at all Circle Headquarters only. The candidates have to appear from the respective Centre of their Circle only and under no circumstances, they may be permitted to appear from other Circle Centres.

8. Applicants serving on deputation in APS will appear from the examination centre of their parent Civil Circles.

9. The procedure for selection shall be as per the guidelines issued vide Directorate's letter No. X-7/15/2021-SPN-II (Pt.) dated 17.05.2022 (**Annexure-IV**). The vacancies will be all India level and all eligible feeder grade officials, as prescribed in Recruitment Rules of Inspector Posts, of all Postal Circles shall be allowed to appear in the LDCE for Inspector Posts irrespective of availability of vacancy in a Postal Circle. A common merit list shall be drawn corresponding to the all India level vacancy position.

9.1 Applicants while submitting online application for appearing in LDCE for Inspector Posts shall also provide order of preference of all 23 Postal Circles, which shall form the base of allocation of Postal Circle to successful candidates. Preference (s) once exercised shall be final and no change shall be entertained at any subsequent stage.

10. The tentative vacancies for the vacancy year 2025 (category-wise) are as under:

Total Vacancies	Vertical			Horizontal			
	UR	SC	ST	VH	HH	OH	Others
81*	63	12	6	1	1	1	0
Backlog vacancies for PwBD (LDCE-2024)				0	1	0	2
Total vacancies for PwBD				1	2	1	2

* This vacancy position is tentative, subject to finalization of vacancies.

11. The guidelines for reservation in Persons with Benchmark Disabilities (PwBDs) issued by DoPT vide O.M. No. 36012/1/2020-Estt. (Res.-II) dated 28.12.2023 and circulated by SCT Section, DoP vide letter No. SC-12/9/2022-SCT-DOP dated 09.01.2024 shall be followed in letter and spirit.

12. The Guidelines issued vide letter F. No. 29-6/2019-DD-III dated 10.08.2022 by Department of Empowerment of Persons with Disabilities (*Divyangjan*) shall be followed in letter and spirit

13. Mode of the examination will be OMR based and descriptive, wherever applicable. The medium of writing of Paper-II of the LDCE will be in Hindi or English only. Paper attempted in any other language will not be evaluated and summarily rejected .

14. The Standard Operating Procedure (SOP) issued vide letter No. A-34012/02/ 2022-DE dated 11.08.2022 and Amendment dated 21.09.2023 and letter No. A-34013/02/2024-DE dated 13.01.2025 to be followed in the conduct of the examination at every stage.

15. The Competent Authority reserves the right to cancel this notification or change or modify in the schedule, pattern & syllabus of the examination partially or completely at any point of time.


28/9/25

16. Technical Support: Candidates should ensure that all details in the Self Service-> Employee Profile View & Raise request ->View employee profile are correct, as application inputs are fetched from PIS and MDM. In case any issue relating to employee details or office cannot be resolved by the authority, a ticket may be raised to the Support Desk under PIS or MDM, as applicable.

16.1 Circles, Regions, Divisions and Units should ensure that Office Masters are updated regularly and that authority mapping is properly maintained.

16.2 Any technical issues should be reported to the Support Desk with a screenshot of the error and a detailed description for early resolution under Recruitment – CE and LDCE Module. Administrative issues should be taken up with the respective higher authority.

16.3 In case any technical issues still persist such as problem in submission/re-submission of online application by the candidates; verification by Controlling Authority(ies)/Nodal Officer(s); and downloading admit card etc., Shri K. Mohandoss, Deputy Manager, CEPT may be contacted over mobile No. 7299174555 or through e-mail ID: mohandoss.k@indiapost.gov.in, during office hours.

Yours faithfully,


(Ashok Kumar)

Assistant Director General (DE)

अशोक कुमार/ASHOK KUMAR
सहायक महानिदेशक (डी.ई.)
Asstt. Director General(DE)
संचार मंत्रालय/Min.of Communications
डाक विभाग/Deptt. of Posts
नई दिल्ली/New Delhi-110001

Encl.: Annexures-I, II, III & IV.

F. No. DE-12/3/2025-DE-DOP
Government of India
Ministry of Communications
Department of Posts
(DE Section)

Dak Bhawan, Sansad Marg,
New Delhi – 110 001
Dated: 26.09.2025

To,
General Manager,
CEPT, Mysuru

Subject: Conduct of Limited Departmental Competitive Examination (LDCE) for promotion to the cadre of Inspector Posts (66.66%) Departmental quota for the vacancy year 2025 (01.01.2025 to 31.12.2025), scheduled to be held on 29th & 30th November, 2025 – Uploading of Notification- regarding

Sir,

I am directed to forward herewith Notification for the aforementioned departmental examination, scheduled to be held on 29th & 30th November, 2025 and to request to upload the Notification on departmental website i.e. www.indiapost.gov.in (employee corner-utilities-recruitment & results) and Application Processing Module 2.0 today positively. The required Template for schedule is attached.

2. The Competent Authority has accorded approval for 2.0 logic for Roll number generation, Application form and Annexure-I containing instructions for candidates for inviting online application.

3. CEPT is requested to ensure the following:

- i. Linkage is available to candidates for filling up application i.e. <https://app.indiapost.gov.in/employeeportal>
- ii. Linkage is available for 'Recruitment Rules' (copy enclosed).
- iii. Linkage is available for 'Pattern & Syllabus of the Examination' (copy enclosed).
- iv. Linkage is available for 'Instructions to candidates (Annexure-I to the Notification) for filling up of online applications' (copy enclosed).

3. This issues with the approval of the Competent Authority.

Yours faithfully,

Digitally signed by
ASHOK KUMAR

Date: 26-09-2025
(Ashok Kumar)

Assistant Director General (DE)

Candidate applying process in Production for CE and LDCE exam module

In 2.0 there is no separate URL for CE and LDCE exam module. All has to use the below said common URL

Production / Live URL: <http://app.indiapost.gov.in/employeeportal>

Login Credentials / Details:

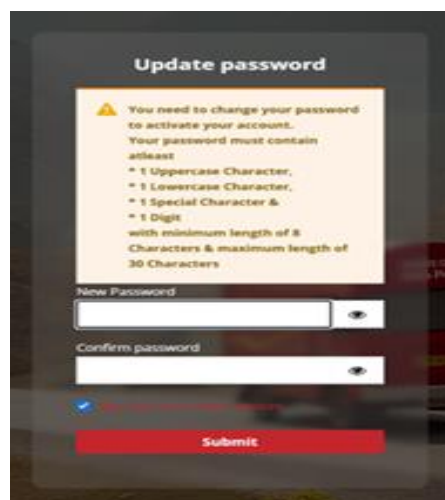
- ➔ **Login ID** : Employee ID (8 digit).
- ➔ **Password** : <default is Dop@1234> if candidate was already using this URL they the same password which used for other purposes

1st time Login / Sign In



The screenshot shows the login interface of the India Post Employee Portal. At the top, there is a logo with the text 'भारतीय डाक' (India Post) and 'India Post' below it. Below the logo, it says 'Welcome User!'. The main heading is 'Enter Your Details to Sign In'. There are two input fields: 'Employee ID' with the placeholder text 'Enter Employee ID' and 'Password' with the placeholder text 'Enter Password'. Below these fields is a red 'Sign In' button. At the bottom, there is a link that says 'Forgot/Reset password'.

Note: Upon login with default password, user will be prompted to change password.



The screenshot shows the 'Update password' page. At the top, it says 'Update password'. Below this, there is a warning icon and a message: 'You need to change your password to activate your account. Your password must contain atleast: * 1 Uppercase Character, * 1 Lowercase Character, * 1 Special Character & * 1 Digit with minimum length of 8 Characters & maximum length of 30 Characters'. There are two input fields: 'New Password' and 'Confirm password'. Below these fields, there is a checkbox that is checked and labeled 'Remember me'. At the bottom, there is a red 'Submit' button.

When prompted, user needs to change the password other than default password as per password policy and subsequently login with changed password. Password policy will be displayed as shown above. Present password policy of the Department is ;

New Password must contain at least

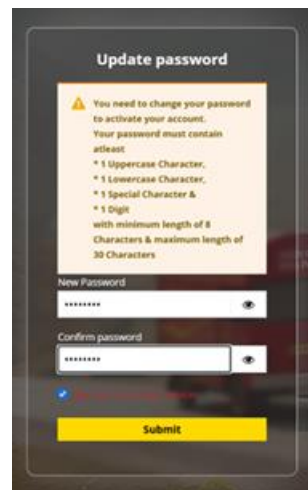
1 Uppercase Character

1 Lowercase Character

1 Special Character &

1 Digit

With minimum length of 8 characters and maximum length of 30 characters

A screenshot of a mobile application's 'Update password' screen. At the top, the title 'Update password' is displayed. Below it, a yellow warning box contains the text: 'You need to change your password to activate your account. Your password must contain atleast: * 1 Uppercase Character, * 1 Lowercase Character, * 1 Special Character & * 1 Digit with minimum length of 8 Characters & maximum length of 30 Characters'. Below the warning box, there are two input fields: 'New Password' and 'Confirm password', both with masked characters and toggle icons. At the bottom, there is a blue 'Submit' button.

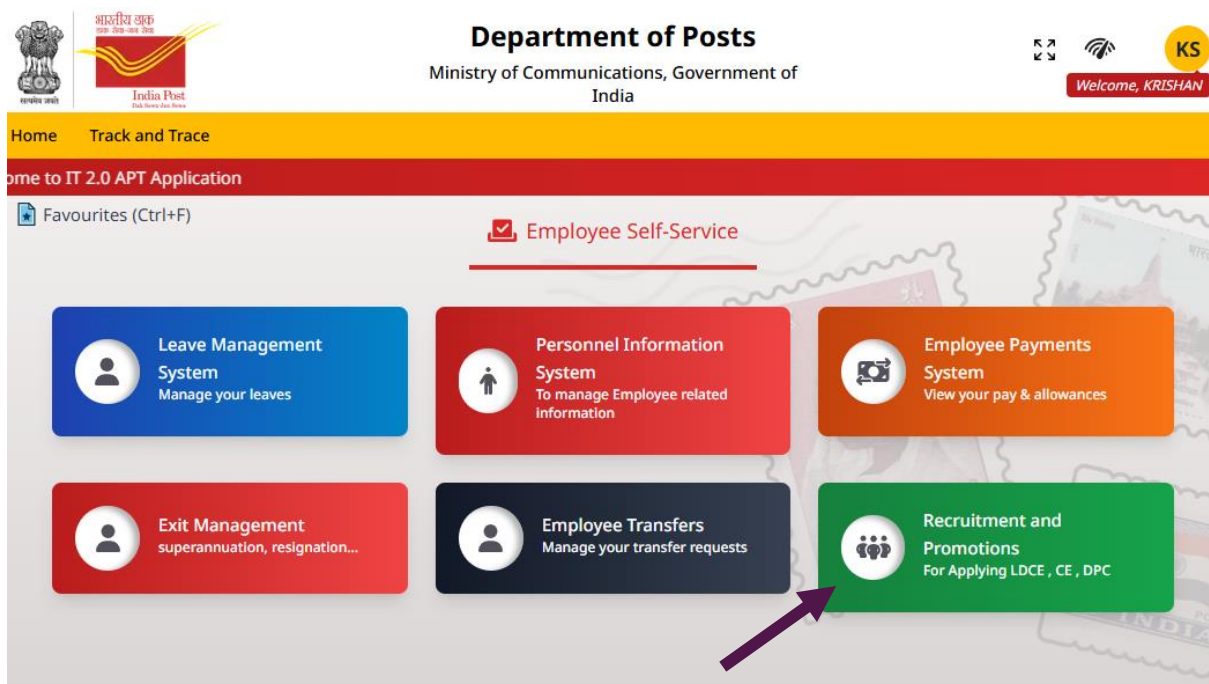
Password is case sensitive. Both New Password and Confirm password should match. After entering new password as per password policy and confirm password same as new password, click on “**Submit**” button.



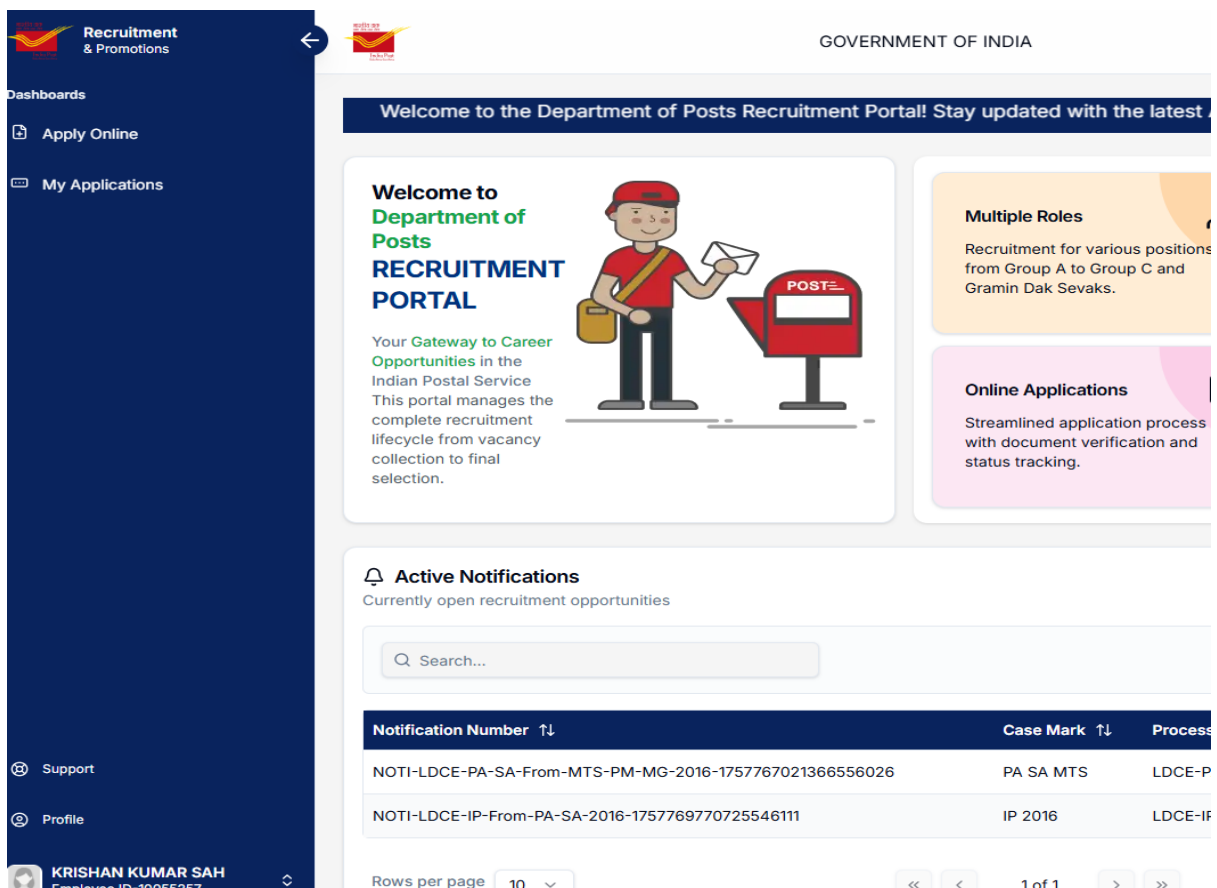
After clicking on “**Submit**” button, home page for the logged in user will be displayed. Visibility of cards in the home screen is dependent on roles assigned to the user and one icon at the left hand botton with “Self Service.

On Clicking “Self Service”

Click on “Recruitment and promotions” it will redirect to below said screen.



In this select the card with Title “Recruitment and Promotions” if not visible use the search option by typing the title name “Recruitment and Promotions”. On clicking the “Recruitment and Promotions” card again this will re-direct to “Recruitment and Promotion Page.



In the Page below said option will be shown in the side bar

- A. Apply Online
To apply for CE and LDCE exams
- B. My Application
To View the submitted application, Status of application and to view / download Admit / Hall ticket.

A. Apply Online

- I. Eligible and active notifications/exam details will be displayed based on the candidate's cadre.
- II. Select the **Exam Name** from the drop-down menu.
- III. Basic details such as Employee Name, Gender, Category, Date of Birth, Present Cadre, Present Cadre Joining Date, and Present Office Name will be auto fetched from the PIS module. These details are **non-editable**.
- IV. Option to update **Disability** (Yes/No).
- V. If "Yes" is selected, candidate must provide Disability Status (Temporary/Permanent), Type, and Percentage.
- VI. Change of mobile number will be authenticated via OTP.
- VII. Change of email will be authenticated via OTP.
- VIII. All future communication and application updates will be sent only to the updated mobile number and email.
- IX. **Office Details** (Parent Office ID, Parent Office Name, Controlling Authority Office, Nodal Authority Office) will be auto fetched from PIS and MDM modules.
- X. These details will help the candidate know the office responsible for verification (Controlling Authority) and for permission, roll number generation, exam centre assignment, etc. (Nodal Authority).

GOVERNMENT OF INDIA

Employee

Under Applications > Apply

Apply Online
This is Candidate Details Page

Limited Departmental Competitive Examination (LDCE) for promotion to the cadre of Inspector Posts (66.66%)
Departmental quota - 2016

Certain fields are pre-filled from the PIS module and are disabled for editing. If any information appears to be incorrect, please make the necessary corrections in the PIS module.

Basic Details
Enter your personal information. Required fields are marked with an asterisk (*).

A. Employee ID * 10021742 <small>Your unique employee identification number</small>	B. Employee Name UMESH S <small>Your legal Name</small>	C. Gender * MALE <small>Your gender identity</small>
D. Category * Scheduled Tribes <small>Your category</small>	E. Date Of Birth * 23-08-1989 <small>Your day of birth in DD/MM/YYYY format</small>	
F. Disability * No <small>Your disability status, if applicable</small>		
G. Mobile Number * 10021742 <small>Enter your active mobile number</small>	H. Email ID * 10021742@INDIAPOST.GOV.IN <small>Enter your active email address</small>	

Send OTP

Send OTP

XI. Service History

- a. Present Cadre, Joining Date, and Designation will be auto-fetched from the PIS module.

- b. If the Present Cadre differs from the Feeder Cadre, the candidate must enter Feeder Cadre and Date of Joining. Service eligibility will be calculated accordingly.

XII. Additional Details

- a. Claiming qualifying/eligibility service with respect to junior as per Notification (Yes/No).
- b. Any criminal prosecution pending? (Yes/No).
- c. Currently under suspension, disciplinary case pending, or punishment ongoing? (Yes/No).

XIII. Before clicking **Save Above Details**, candidates must verify accuracy of all data.

XIV. On saving, if all entries are valid, system shows a green message: *“Details saved successfully”*. If not, an error message in red is displayed.

XV. After saving, data becomes **read-only**. To modify, click **Edit**, which will reopen fields for editing.

The screenshot displays a web form titled "Office Details" and "Service History".

Office Details Section:

- Header: "Office Details" with a sub-note: "Select your office and the remaining details will be auto-filled".
- Question: "Are you in Deputation/Temporary Transfer?" with radio buttons for "Yes" and "No".
- Section: "Parent/Lien Office Details" containing:
 - Parent Office Pincode (text input with "Fetch" button)
 - Select Parent Office (dropdown menu)
 - Parent Office Name (text input)
 - Controlling Authority Name (text input)
 - Nodal Authority Name (text input)

Service History Section:

- Header: "Service History" with a sub-note: "Provide details about your service history".
- Present Cadre: "Postal Assistant(PA)" (dropdown menu)
- Joining Date in Present Cadre: "24-04-2020" (text input)
- Designation: "Postal Assistant" (text input)
- Feeder Cadre: "Select Feeder Cadre" (dropdown menu)
- Joining Date in Feeder Cadre: "dd-mm-yyyy" (text input)
- Eligibility Status: A table with columns:

Vacancy Year	Age	Age Eligibility	Service	Service Eligibility
2018-01-01		Not Eligible Not years	Select date of Joining	Not Eligible Not years

Additional Details Section:

- Question: "Claiming qualifying/eligibility service with respect to brother junior as per Notification" with radio buttons for "Yes" and "No".
- Question: "Whether any criminal prosecution is pending against you?" with radio buttons for "Yes" and "No".
- Question: "Whether you are currently under suspension and/or any disciplinary case is pending and/or any punishment is current in your case?" with radio buttons for "Yes" and "No".

At the bottom right, there are buttons for "Edit" and "Save Above Details".

At the very bottom, a footer note states: "This portal uses government approved security standards. Verify the URL before entering credentials." and "Developed & Maintained by CSEPT" with a copyright notice for 2020.

XVI. Posting Preferences

- a. For IP Exam, candidates must provide preference for all 23 circles.

XVII. Exam City Preference

- a. Auto-populated based on Nodal Office city. This is **read-only** and cannot be changed.

XVIII. Upload Photo and Signature

- a. Photo – JPG format only, size 30KB–100KB, aspect ratio 4:5 (portrait, $\pm 10\%$).
- b. Signature – JPG format only, size 20KB–100KB, aspect ratio 5:2 (landscape, $\pm 10\%$).

XIX. Before proceeding to the next step, ensure all entries are correct.

XX. On clicking **Preview and Submit**, all fetched and entered details will be displayed.

[Edit](#)
[Save Above Details](#)

Posting Preferences (All circles must be selected) ⓘ

Select Circle

Please select all circles. Remaining circles: 30

Exam City Preference

Select Exam City

Bangalore

Choose an exam city

Upload Photo and Signature

Photo ⓘ

Upload Photo

Only .JPG files allowed. File size: 30KB – 100KB. Required aspect ratio: 4:5 (portrait) (±10% tolerance).

Choose File
No file chosen

Signature ⓘ

Upload Signature

Only .JPG files allowed. File size: 20KB – 100KB. Required aspect ratio: 5:2 (landscape) (±10% tolerance).

Choose File
No file chosen

[Preview & Submit](#)

XXI. If any error is found, click **Edit** to make corrections before submission.

LDCE-IP-From-PA-SA

Please review your application details before confirming.

Limited Departmental Competitive Examination (LDCE) for promotion to the cadre of Inspector Posts(66.66%) Departmental quota Candidate Copy		
Employee ID	10055257	
Name	KRISHAN KUMAR SAH	
Gender	MALE	
Community	ST	
Date of Birth	17-Sept-1984	
Mobile Number	7215100701	
Email	mohandoss@gmail.com	
Disability	YES	


[Edit](#)
[Confirm & Submit](#)

XXII. Before submitting the application, confirm that your Controlling Authority office name is displayed correctly, as the application will be forwarded to the CA for verification

XXIII. If details are correct, click **Confirm & Submit**. Candidate must confirm:

- I have read and understood the notification and instructions.
- I confirm all details provided are correct and complete.
- I understand false information may lead to rejection/cancellation of candidature.

XXIV. Option to **Cancel** or **Submit Application** will be available.


Confirm Application Submission
×

Please confirm the following before proceeding with your application submission:

☐ I have read and understood the notification and all the instructions mentioned therein.
 ☐ I confirm that all the information provided in this application is correct and complete.
 ☐ I understand that providing false information may lead to rejection of my application or cancellation of my candidature.

Cancel
Submit Application


XXV. On clicking **Submit Application**, if saved without any error, a green message will be displayed: “*Application Submitted Successfully*” and further no edit allowed in the application.

XXVI. In case of an error, a red error message will be shown. The candidate must rectify the error and resubmit.

XXVII. If the same error persists, the candidate should raise a Service Desk ticket with a full screenshot of the error, along with an explanation of the issue and the option being used when the error occurred.

XXVIII. Application details will immediately be available to the Controlling Authority.


XXIX. Only if the Controlling Authority marks any input as incorrect will the candidate be allowed to edit and correct those specific fields.


Application Submitted Successfully!

Your application has been submitted successfully. Your Application Number is: DP100552571757952152189. You can view your application status in the My Applications page.

My Applications

On Clicking the “My Applications” in the side bar below said screen will be displayed



Dashboards

Apply Online

My Applications

Support

Profile

UMESHA S

GOVERNMENT OF INDIA

Employee

User Applications > Application Details

Application Management

Track and Manage all applications in one place

2018

2016

Active Applications for the year 2016

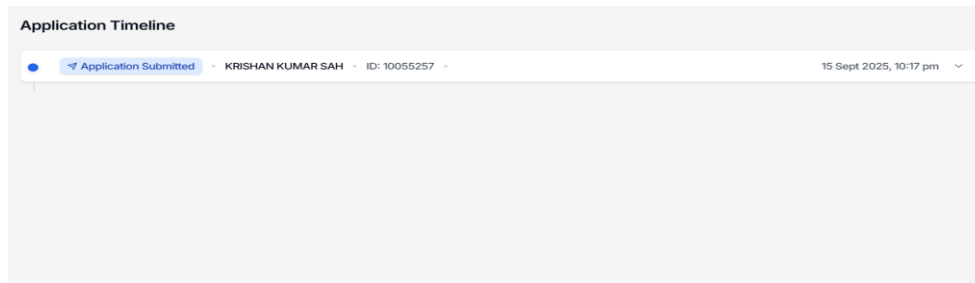
*Click on Application Number to view details.

**Click on Status to view Timeline.

**If Application Status is DRAFT, your application is not yet submitted. Kindly submit it in "Apply Online Page".

Application No	Exam Name	Applied Date	Status	Actions	Admit Card
DP100217421756314404713	LDCE-IP-From-PA-SA	28 Aug 2025	Submitted	-	-

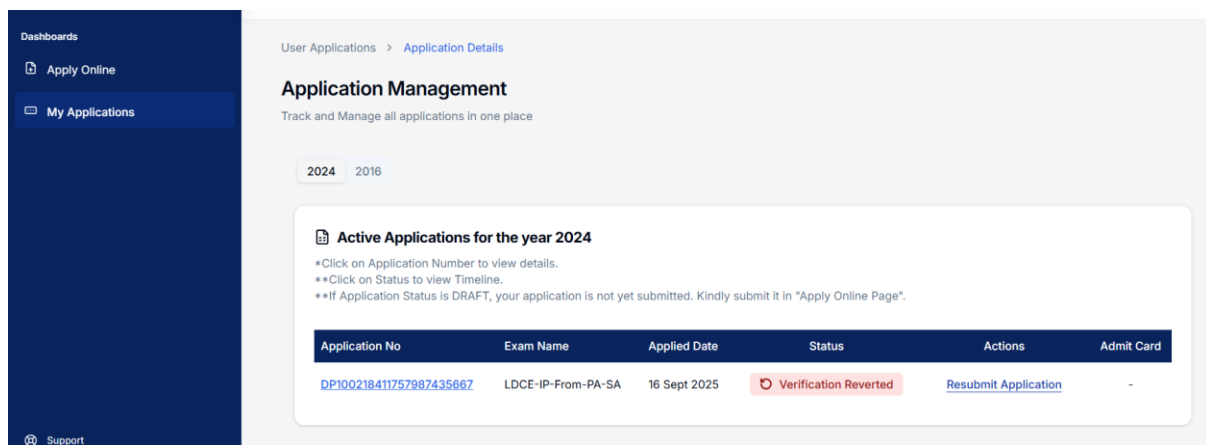
- By clicking the application number hyperlink, candidates can view and download their submitted application PDF.
- On clicking "Status" it will show the latest status and on clicking the button it show all the status and disposal of application.
- Whenever Hall ticket / Admit card is issued. Option available in the above screen to download the Hall ticket / Admit card



Re-submission of application for the application reverted by Controlling authority for correction

After clicking **"My Applications"** in the sidebar, a new screen will appear showing the status of your applications.

Candidates are responsible for checking this page regularly for updates until the date of the examination.



click the **"Resubmit Application"** hyperlink.

You can then correct any entries marked as incorrect by the Controlling Authority and adjust your post preferences as needed.

Office Details

marked wrongly as deputation

Are you in Deputation/Temporary Transfer?

☒ Yes
 ☐ No

Deputation Office

Lakshmiapuram S.O Mysuru

Select Present Office

☐ CEPT
 ☐ Directorate
 ☐ Others

Pin Code *

Fetch

Office Name *

Saraswathipuram H.O

Controlling Authority Name *

Mysuru Division

Nodal Authority Name *

Karnataka Circle

Service History

Incorrect service history

Present Cadre *

Postal Assistant(PA)

Joining Date in Present Cadre *

25-10-1994

Designation *

Postal Assistant

Earlier Cadre *

Joining Date in Earlier Cadre *

After making the necessary updates, you must resubmit your application.

If you disagree with the changes requested by the **Controlling Authority**, you should meet with them in person to resolve the issue before resubmitting. Please note that if the application is not resubmitted correctly by the deadline, any discrepancies may lead to rejection.

Hall Ticket Generation

1. Navigation

- Available in 'My Applications' menu under candidate login.

2. Download Admit Card

- By clicking 'View', candidates can download their Hall Ticket / Admit Card.

Application Management

Track and Manage all applications in one place

2018 2016

Active Applications for the year 2018

*Click on Application Number to view details.

**Click on Status to view Timeline.

**If Application Status is DRAFT, your application is not yet submitted. Kindly submit it in "Apply Online Page".

Application No	Exam Name	Applied Date	Status	Actions	Admit Card
DP100217421755501570107	LDCE-IP-From-PA-SA	18 Aug 2025	Recommended	-	View



भारत का राजपत्र The Gazette of India

असाधारण

EXTRAORDINARY

भाग II—खण्ड 3—उप-खण्ड (i)

PART II—Section 3—Sub-section (i)

प्राधिकार से प्रकाशित

PUBLISHED BY AUTHORITY

सं. 75]

नई दिल्ली, मंगलवार, फरवरी 5, 2019/माघ 16, 1940

No. 75]

NEW DELHI, TUESDAY, FEBRUARY 5, 2019/MAGHA 16, 1940

संचार मंत्रालय

(डाक विभाग)

अधिसूचना

नई दिल्ली, 5 फरवरी, 2019

सा.का.नि. 89(अ).—राष्ट्रपति, संविधान के अनुच्छेद 309 के परन्तुक द्वारा प्रदत्त शक्तियों का प्रयोग करते हुए और डाक विभाग (डाक निरीक्षक) भर्ती नियमावली, 2013 को उन बातों के सिवाय अधिक्रान्त करते हुए, जिन्हें ऐसे अधिक्रमण से पहले किया गया है, या करने का लोप किया गया है, डाक विभाग में डाक निरीक्षक के पद की भर्ती की पद्धति के विनियमन हेतु निम्नलिखित नियम बनाते हैं, अर्थात् :—

- संक्षिप्त नाम और प्रारंभ** – (1) इन नियमों का संक्षिप्त नाम डाक विभाग (डाक निरीक्षक) भर्ती नियम, 2019 होगा।
(2) ये राजपत्र में प्रकाशन की तारीख से प्रवृत्त होंगे।
- पदों की संख्या, वर्गीकरण और वेतन मेट्रिक्स में स्तर**: उक्त पदों की संख्या, उनका वर्गीकरण और वेतन मेट्रिक्स में स्तर वे होंगे जो कि इन नियमों से उपाबद्ध अनुसूची के स्तंभ (2) से (4) में विनिर्दिष्ट हैं।
- भर्ती की पद्धति, आयु सीमा और अर्हताएं आदि** : उक्त पद पर भर्ती की पद्धति, आयु सीमा, अर्हताएं और इससे संबंधित अन्य बातें वे होंगी जो पूर्वोक्त अनुसूची के स्तंभ (5) से (13) में विनिर्दिष्ट हैं।
- निरर्हताएं** : वह व्यक्ति –
(क) जिसने ऐसे व्यक्ति, जिसका पति या जिसकी पत्नी जीवित है, से विवाह किया है, या विवाह की संविदा की है; या
(ख) जिसने अपने पति या अपनी पत्नी के जीवित होते हुए किसी अन्य व्यक्ति से विवाह किया है, या विवाह की संविदा की है,

उक्त पद पर नियुक्ति का पात्र नहीं होगा;

परन्तु यदि केन्द्रीय सरकार का यह समाधान हो जाता है कि ऐसा विवाह, ऐसे व्यक्ति और विवाह के अन्य पक्षकार के लिए स्वीय विधि के अधीन अनुज्ञेय है और ऐसा करने के लिए अन्य आधार हैं, तो वह किसी व्यक्ति को इस नियम के प्रवर्तन से छूट दे सकेगी।

5. **शिथिल करने की शक्ति** : जहां केन्द्रीय सरकार की यह राय है कि ऐसा करना आवश्यक या समीचीन है, वहां उसके लिए जो कारण हैं उन्हें लेखबद्ध करके तथा संघ लोक सेवा आयोग से परामर्श करते हुए इन नियमों के किसी उपबंध को किसी वर्ग या प्रवर्ग के व्यक्तियों की बाबत, आदेश द्वारा शिथिल कर सकेगी।
6. **व्यावृत्ति** : इन नियमों की कोई बात ऐसे आरक्षण, आयु-सीमा में छूट और अन्य रियायतों पर प्रभाव नहीं डालेगी, जिनका केन्द्रीय सरकार द्वारा इस संबंध में समय-समय पर निकाले गए आदेशों के अनुसार अनुसूचित जातियों, अनुसूचित जनजातियों, पूर्व सैनिकों और अन्य प्रवर्ग के व्यक्तियों के लिए उपबंध करना अपेक्षित है।

अनुसूची

पद का नाम	पदों की संख्या	वर्गीकरण	वेतन मेट्रिक्स में स्तर	चयन पद अथवा गैर-चयन पद
1	2	3	4	5
डाक निरीक्षक	2210* (2019) *कार्यभार के आधार पर परिवर्तन किया जा सकता है।	साधारण केन्द्रीय सेवा, समूह 'ख', (अराजपत्रित सचिवीय)	स्तर 7 (44,900-1,42,400 रु.)	लागू नहीं होता

सीधी भर्ती किए जाने वाले व्यक्तियों के लिए आयु सीमा	सीधी भर्ती किए जाने वाले व्यक्तियों के लिए अपेक्षित शैक्षिक और अन्य अर्हताएं	क्या सीधी भर्ती किए जाने वाले व्यक्तियों के लिए विहित आयु सीमा और शैक्षिक अर्हताएं प्रोन्नत व्यक्तियों की दशा में लागू होगी या नहीं
6	7	8
अधिकतम 30 वर्ष (केन्द्रीय सरकार द्वारा जारी आदेशों के अनुसार सरकारी कर्मचारियों के लिए पांच वर्ष तक की छूट है) टिप्पण: आयु-सीमा अवधारित करने के लिए निर्णायक तिथि, कर्मचारी चयन आयोग के विज्ञापन के अनुसार होगी।	किसी मान्यताप्राप्त विश्वविद्यालय अथवा संस्थान से स्नातक डिग्री	लागू नहीं

परिवीक्षा की अवधि, यदि कोई हो,	भर्ती की पद्धति : भर्ती सीधी अथवा प्रोन्नति द्वारा अथवा प्रतिनियुक्ति/आमेलन द्वारा तथा विभिन्न पद्धतियों द्वारा भरे जाने वाले पदों की प्रतिशतता	प्रोन्नति अथवा प्रतिनियुक्ति/आमेलन द्वारा भर्ती की दशा में वे श्रेणियां जिनसे प्रोन्नति अथवा प्रतिनियुक्ति अथवा आमेलन किया जाएगा।
9	10	11
दो वर्ष अनिवार्य प्रशिक्षण : परिवीक्षा की अवधि सफलतापूर्वक पूरी करने के भाग के रूप में, सीधी	(i) 33.34 प्रतिशत कर्मचारी चयन आयोग के माध्यम से सीधी भर्ती द्वारा और	परिसीमित विभागीय प्रतियोगिता परीक्षा के माध्यम से प्रोन्नति द्वारा: केन्द्रीय सरकार द्वारा विनिर्दिष्ट पात्रता सेवा निर्धारित करने के लिए, निर्णायक तारीख को आठ वर्ष की नियमित अर्हक सेवा के साथ; नीचे विनिर्दिष्ट, विभिन्न श्रेणियों के पदधारी, परिसीमित विभागीय प्रतियोगिता परीक्षा में भाग लेने के लिए पात्र होंगे:-

भर्ती किए जाने वाले तथा प्रोन्नत अधिकारियों के लिए डाक विभाग द्वारा पद से संबंधित दायित्वों के क्षेत्र में तैयार किया गया तथा प्रायोजित प्रारंभिक प्रशिक्षण को सफलतापूर्वक पूरा करना।	(ii) 66.66 प्रतिशत परिसीमित विभागीय प्रतियोगिता परीक्षा के माध्यम से प्रोन्नति द्वारा	(क) निम्न चयन श्रेणी और डाक सहायक या छंटवाई सहायक के रूप में की गई नियमित सेवा सहित, सभी कार्यालयों के उच्च चयन श्रेणी-II (स्तर 6); (ख) पोस्टमास्टर ग्रेड-I और डाक सहायक के रूप में नियमित सेवा सहित, सभी कार्यालयों के पोस्टमास्टर ग्रेड-II (स्तर 6); (ग) आशुलिपिक ग्रेड-II के रूप में नियमित सेवा सहित, सभी कार्यालयों के आशुलिपिक ग्रेड-I (स्तर 6); (घ) डाक सहायक या छंटवाई सहायक के रूप में नियमित सेवा सहित, सभी कार्यालयों के निम्न चयन श्रेणी (स्तर 5); (ङ.) डाक सहायक के रूप में नियमित सेवा सहित, सभी कार्यालयों के पोस्टमास्टर ग्रेड-I (स्तर-5); (च) सभी कार्यालयों के डाक सहायक/छंटवाई सहायक (स्तर 4); (छ) डाक सहायक के रूप में नियमित सेवा सहित सभी कार्यालयों के आशुलिपिक ग्रेड-II (स्तर 4) टिप्पण: परिसीमित विभागीय प्रतियोगिता परीक्षा में बैठने के लिए आयु सीमा, रिक्ति वर्ष के लिए, पात्रता निर्धारण करने की निर्णायक तिथि को, अधिकतम 45 वर्ष होगी।
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यदि विभागीय प्रोन्नति समिति है तो उसकी संरचना	वे परिस्थितियां जिनमें संघ लोक सेवा आयोग से परामर्श करना आवश्यक है
12	13
समूह 'ख' विभागीय पुष्टिकरण समिति (पुष्टिकरण पर विचार करने के लिए): 1. निदेशक, डाक सेवाएं – अध्यक्ष 2. सहायक पोस्टमास्टर जनरल - सदस्य 3. वरिष्ठ अधीक्षक डाकघर – सदस्य	संघ लोक सेवा आयोग से परामर्श करना आवश्यक नहीं है।

[फा. सं. 7-3/2016-एसपीएन-II]

सत्य नारायण दाश, निदेशक (एसपीएन)

MINISTRY OF COMMUNICATIONS

(Department of Posts)

NOTIFICATION

New Delhi, the 5th February, 2019

G.S.R. 89(E).—In exercise of the powers conferred by the proviso to article 309 of the Constitution and in supersession of the Department of Posts (Inspector Posts) Recruitment Rules, 2013, regulating the method of recruitment to the post of Inspector Posts, except as respects things done or omitted to have been done before such supersession, the President hereby makes the following rules regulating the method of recruitment to the post of Inspector Posts in the Department of Posts, namely:—

1. **Short title and commencement.**—(1) These rules may be called the Department of Posts (Inspector Posts) Recruitment Rules, 2019.

(2) They shall come into force on the date of their publication in the official Gazette.

2. **Number of post, classification, level in the pay matrix** —The number of said post, its classification and the level in the pay matrix attached thereto shall be as specified in columns (2) to (4) of the Schedule annexed to these rules.

3. **Method of recruitment, age-limit, qualifications etc.** - The method of recruitment, age-limit, qualifications and other matters relating to the said post shall be as specified in columns (5) to (13) of the said Schedule.

4. **Disqualifications.** - No person,-

(a) who has entered into or contracted a marriage with a person having a spouse living; or

(b) who, having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to the said post:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. **Power to Relax.**- Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing and in consultation with Union Public Service Commission, relax any of the provision of these rules with respect to any class or category of persons.

6. **Saving.**- Nothing in these rules shall affect reservation, relaxation of age-limit and other concessions required to be provided for the Scheduled Castes, Scheduled Tribes, ex-servicemen and other categories of persons, in accordance with the orders issued by the Central Government from time to time in this regard.

SCHEDULE

Name of post.	Number of post.	Classification	Level in the pay matrix.	Whether selection post or non-selection post.	Age limit for direct recruits.
(1)	(2)	(3)	(4)	(5)	(6)
Inspector Posts.	2210* (2019) * Subject to variation dependent on workload	General Central Service, Group 'B', Non-Gazetted, Ministerial.	Level-7 (Rs. 44,900-1,42,400)	Not applicable	Not exceeding 30 years (Relaxable for Government Servants upto five years in accordance with the instructions or orders issued by the Central Government). Note: The crucial date for determining the age limit shall be as advertised by the Staff Selection Commission.

Educational and other qualifications required for direct recruits.	Whether age and education qualification prescribed for direct recruits will apply in the case of promotees.	Period of probation, if any.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods.
(7)	(8)	(9)	(10)
Bachelor's Degree from a recognised university or institute	Not applicable	Two years. Mandatory Training: Successful completion of induction training in the field of responsibilities of the post as devised and sponsored by Department of Posts, for direct recruit and promotee Officers, as part of successful completion of probation.	33.34% by direct recruitment through Staff Selection Commission 66.66% by promotion through Limited Departmental Competitive Examination.

In case of recruitment by promotion or deputation/absorption grades from which promotion or deputation or absorption to be made.	
(11)	
<p>Promotion through Limited Departmental Competitive Examination:</p> <p>Officials of various grades, as specified below, with eight years of regular qualifying service as on the crucial date for determining the eligibility service as specified by Central Government are eligible for appearing in Limited Departmental Competitive Examination:</p> <p>(a) Higher Selection Grade-II (Level-6) in all offices including regular service put in as Lower Selection Grade and Postal Assistant or Sorting Assistant;</p> <p>(b) Postmaster Grade-II (Level-6) in all offices including regular service put in as Postmaster Grade-I and Postal Assistant;</p> <p>(c) Stenographer Grade-I (Level-6) in all offices including regular service put in as Stenographer Grade-II;</p> <p>(d) Lower Selection Grade (Level-5) in all offices including regular service put in as Postal Assistant or Sorting Assistant;</p> <p>(e) Postmaster Grade-I (Level-5) in all offices including regular service put in as Postal Assistant;</p> <p>(f) Postal Assistant/ Sorting Assistant (Level-4) in all offices;</p> <p>(g) Stenographer Grade-II (Level-4) in all offices.</p> <p>Note:- Age limit for appearing in Limited Departmental Competitive Examination is not exceeding forty five years as on the crucial date of eligibility, to which the vacancies pertain to.</p>	

If a Departmental Promotion Committee exists, what is its composition.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.
(12)	(13)
<p>Group 'B' Departmental Confirmation Committee (for considering confirmation) consisting of:</p> <p>(1). Director of Postal Services – Chairman;</p> <p>(2). Assistant Postmaster General – Member;</p> <p>(3). Senior Superintendent of Post Offices – Member.</p>	<p>Consultation with Union Public Service Commission not necessary.</p>

[F. No. 7-3/2016-SPN-II]

SATYA NARAYANA DASH, Director (SPN)

No. 7-14/2011-SPN-II
Government of India
Ministry of Communications
Department of Posts
(Personnel Division)

Dak Bhawan, Sansad Marg,
New Delhi – 110001,
Dated: 22nd August, 2025

To,

1. All Chief Postmasters General/ Postmasters General
2. Chief General Manager, BD/ Parcel/ PLI Directorate/ CEPT Bengaluru
3. Director, RAKNPA/ GM, CEPT/ Directors of all PTCs
4. Addl. Director General, Army Postal Service, New Delhi
5. All General Managers (Finance)/ Director Postal Accounts/ DDAP

Subject: Revision of Pattern & Syllabus for Limited Departmental Competitive Examination for the post of Inspector Posts.

Sir/Madam,

In supersession of existing pattern and syllabus of LDCE for Inspector Posts circulated vide this office letter no. 7-14/2011-SPN-II dated 06th April, 2021, updated pattern and syllabus of LDCE of Inspector Posts is enclosed herewith. This shall come into effect from the date of issue of this letter and will be applicable to all examinations to be held after this date.

2. This issue with approval of the Competent Authority.

Yours sincerely,

Vinod Kumar
22.08.2025
(Vinod Kumar)

Assistant Director General (SPN)

Encl. As above.

Copy to:

- a. DDG(Estt.)
- b. GM, CEPT with request to upload this letter on India Post Website
- c. Guard File
- d. Spare Copies

ANNEXURE-A

Pattern & Syllabus for Limited Departmental Competitive Examination for the post of Inspector Posts

Pattern of Examination:

- Examination shall consist of 3 papers viz. Paper-I, Paper-II & Paper-III. Paper-I shall carry 250 Marks, Paper-II shall carry 50 marks and Paper-III shall carry 300 marks
- No. of Questions:
 - 125 Questions of MCQ type (each question shall carry 2 marks in Paper-I (Duration- 2:30hrs)
 - Noting & Drafting for 30 marks (i.e. 15 marks each) and Draft Charge Sheet for 20 marks in Paper-II (Duration- 1 hr)
 - 150 Questions of MCQ type (each question shall carry 2 marks) in Paper-III (Duration- 3hrs)
- Qualifying marks in each paper shall be 40% subject to an overall average of 45% for General Category and 33% marks in each paper subject to an overall average of 38% for SC/ST/PwBD
- In all cases, circulars, orders and guidelines issued up to 31st December of the year preceding the year of examination will be part of the Syllabus except Annual Report and Book of Information for which latest report and information available/ published in DoP Website will be taken
- Examination shall be without aid of books.

Syllabus of Examination:

Paper-I	
Sr no.	Topic
1.	Acts
(a)	The Post Office Act, 2023 (Act No.43 of 2023)
(b)	Government Savings Promotion Act-1873
(c)	Prevention of Money Laundering Act,2002 and its Amendments (Necessary on account of AML/CFT Norms)
(d)	Consumer Protection Act, 2019
(e)	Information Technology Act, 2000
2.	Rules
(a)	The Post office Rules, 2024 & The Post office Regulations, 2024
(b)	Government Savings Promotion Rules, 2018
(c)	Post Office Savings Account Scheme, 2019
(d)	National Savings Recurring Deposit Scheme, 2019
(e)	National Savings Time Deposit Scheme, 2019
(f)	National Savings (Monthly Income Account) Scheme, 2019
(g)	Senior Citizens' Savings Scheme, 2019
(h)	National Savings Certificate (VIII Issue) Scheme, 2019
(i)	Kisan Vikas Patra Scheme, 2019

Vinod Kumar
22.08.2025

(j)	Public Provident Fund Scheme, 2019
(k)	Sukanya Samriddhi Account Scheme, 2019
3.	Post office Life Insurance Scheme, 2011 & its amendments compiled as SANKALAN (& subsequent instructions/guidelines if any)
4.	Postal Manuals/Rules
(a)	Book of BO Rules
(b)	Postal Manual Volume II
(c)	Postal Manual Volume III
(d)	Postal Manual Volume IV - Leave, pension, Gratuities, Dealings on Examination, Recruitment rules of all Cadres and establishment norms
(e)	Postal Manual Volume VIII
(f)	Mail Operations and Money Remittances
(i)	Postal Manual Volume V (except Appendix-I)
(ii)	Postal Manual Volume VI, Part-I, Chapter-I
(iii)	Postal Manual Volume VI, Part-II, except telegraphic money orders, British & Irish Postal Orders (to be deleted)
(iv)	Postal Manual Volume VI, Part-III, Except Appendices
(v)	Postal Manual Volume VII
5.	Jansuraksha Schemes
6.	Guidelines/Instructions relating to Inland/foreign Post
(a)	Post Office Guide Part-I
(b)	Post Office Guide Part-II, Except Section VII & VIII
(c)	Domestic/Foreign Post Guidelines issued by Directorate
7.	Basic understanding of Digital Personal Identification Number (DIGIPIN)
8.	Guidelines issued by Directorate on Mail Network Optimization Project and Parcel Network Optimization Project, Policy Guidelines on Centralized Delivery of All types of Postal Articles by Delivery Staff, Dak Ghar Niryat Kendra (DNKs)
9.	Guidelines issued by Directorate on consolidation of products
10.	Savings Bank and Savings Certificates
(a)	Post office Savings Bank Manual Volume I, II & III read with SB orders issued by Directorate from time to time
(b)	POSB (CBS) Manual Corrected up to 31.12.2021 and subsequent SB Orders
11.	Annual Reports and Book of Information of Department of posts
12.	Information Technology
(a)	APT Knowledge (IT 2. O)
(b)	Working knowledge on Core Banking Solutions, PLI-CIS
13.	India Post Payments Bank
14.	Preservation and disposal of Postal Records
15.	CCS (Conduct) Rules, 1964
16.	CCS (CCA) Rules, 1965
17.	CCS (Temporary Service) Rules, 1965
18.	GDS (Conduct & Engagement) Rules, 2020 and orders/guidelines issued by the Directorate from time to time related to the GDS Matters

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Paper-II	
Sr no.	Topic
1.	Noting in approx. 200 words on a given topic (15 marks)
2.	Drafting in approx. 200 words on a given topic (15 marks)
3.	Draft Major Penalty Charge Sheet (20 marks)

Paper-III	
Sr no.	Topic
1.	Constitution of India- Preamble to Constitution of India, Fundamental Rights, Directive Principles of State Policy, Fundamental Duties, Articles 124-147, Articles 214-232, 311, 338, 338 (a), 338 (b))
2.	The Bharatiya Nagarik Suraksha Sanhita, 2023 (BNSS) (i) Section I - Short Title, extent and commencement (ii) Section 2 – Definitions (iii)Section 84: Proclamation for person absconding
3.	Central Administrative Tribunal Act, 1985
4.	Revenue Recovery Act, 1890
5.	Prevention of Corruption Act, 1988 as amended
6.	RTI Act,2005 and RTI Rules,2012
7.	Manuals on Procurement (i)Manual on Procurement of Goods (ii) Manual on Procurement of Works and (iii)Manual on Procurement of Consultancy & Other Services
8.	CCS (GPF) Rules, 1961
9.	CCS (Pension) Rules, 2021 and its amendments
10.	CCS (Commutation of Pension) Rules, 1981
11.	Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 and related instructions issued by the DoPT from time to time.
12.	NPS (i)Central Civil Services (Implementation of National Pension System) Rules, 2021 (as amended). (ii)Central Civil Services (Payment of Gratuity under National Pension System) Rules, 2021 (as amended)
13.	Chapter 2 and 6 of General Financial Rules, 2017 (and amendment thereof)
14.	Fundamental Rules (FR) and Supplementary Rules (SR)
15.	Brochure on casual labourers and instructions on Casual Labourers issued by DoP&T from time to time
16.	Instructions issued by Directorate and DoP&T on maintenance of APAR

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17.	Service Discharge Benefit Scheme, 2010
18.	Schedule of Financial Powers of Divisional Heads, Heads of Circle
19.	Welfare measures available to Departmental Employees and Gramin Dak Sevak of DoP
20.	P&T FHB Volume I and Postal FHB Volume II
21.	Questions on English language
22.	Questions on General knowledge & Current Affairs (Indian Economy, Polity, Sports, Culture & Science)
23.	Questions on Reasoning, Interpersonal Skills, Mental Aptitude, Quantitative Aptitude, Intelligence and Ethics

Vineet Kumar
22.08.2025

No. X-7/15/2021-SPN-II(Pt.)
Government of India
Ministry of Communications
Department of Posts
(Personnel Division)

Dak Bhawan, Sansad Marg
New Delhi – 110 001

Dated: 17th May, 2022

To,

- a) All Chief Postmaster General
- b) Chief General Manager, PLI / Parcel / BD Directorate
- c) Director RAKNPA / Director of all PTCs
- d) Addl. Director General, Army Postal Service
- e) All General Manager (Finance) / Director Postal Accounts / DDAP

Subject: Procedure for selection to the cadre of Inspector Posts through Limited Departmental Competitive Examination (LDCE) – reg.

Madam/Sir,

This is regarding change in procedure for selection to the cadre of Inspector Posts through Limited Departmental Competitive Examination (LDCE). Existing provision as available in para 8 of Rule 279/1 of Postal Manual Volume IV has been reviewed and with approval of the competent authority it has been decided that from the recruitment year 2022 onwards, i.e for vacancies arising on or after 01.01.2022, vacancy for LDCE of Inspector Posts shall be notified on all-India level and a common merit list shall be drawn corresponding to the vacancy notified by Directorate.

2. Accordingly, following procedure shall be adopted for conduct of LDCE for Inspector Posts and declaration of result thereof :-

(i) All Postal Circle shall report category wise vacancy separately for each Recruitment year in the cadre of Inspector Posts earmarked for filling up through LDCE to Postal Directorate.

(ii) Directorate shall compile the vacancies reported from all Postal Circles for relevant recruitment year and notify category-wise combined vacancy at all India level, separately for each Recruitment year (in case LDCE is being conducted for more than one recruitment year).

(iii) All eligible feeder grade officials, as prescribed in Recruitment Rules of Inspector Posts, of all Postal Circles shall be allowed to appear in LDCE for Inspector Posts irrespective of availability of vacancy in a Postal Circle.

(iv) Officials while submitting application for appearing in LDCE for Inspector Posts shall also provide order of preference of all 23 Postal Circles, which shall form the base for allocation of Postal Circle to successful

candidates. Preference(s) once exercised shall be final and no change shall be entertained at any subsequent stage.

(v) Postal Directorate shall prepare a common merit list of all officials appeared in LDCE for Inspector Posts.

(vi) Based on common merit list, Directorate shall publish list of successful candidates corresponding to the vacancies notified. In case, LDCE has been conducted for more than one recruitment year, list of successful official(s) shall be published separately for each recruitment year corresponding to the vacancies notified.

(vi) In case of LDCE for more than one recruitment year, an official declared successful against any of the recruitment year shall not be considered for subsequent year, even if he will be in position to secure desired Circle of posting, had he / she been considered for subsequent recruitment year.

(vii) Officials declared successful in LDCE for Inspector Posts shall be allocated to Postal Circles on 'merit-cum-preference' basis w.r.t. order of preference exercised by them while submitting application for appearing in LDCE for Inspector Posts.

(viii) After allotment, Circle concerned will take further necessary action for appointment / posting of candidates selected under LDCE.

(ix) Other instructions related to Limited Departmental Competitive Examination, as issued from time to time, shall be kept in consideration.

3. The provision as mentioned in para 8 of Rule 279/1 of Postal Manual Volume IV will stand modified to the extent of above mentioned procedure.

4. This may be brought to notice of all concerned for compliance.

Yours faithfully,


17/05/2022

(Muthuraman C)

Assistant Director General (SPN)

Copy to:-

- a) Sr. PPS / PSO to Secretary (Posts) / Director General Postal Services
- b) PPS/PS to Addl. Director General (Coordination) / Members of Postal Services Board
- c) Additional Secretary & Financial Advisor, Department of Posts
- d) Sr. DDG(PAF) / Sr. DDG(Vig) & CVO, Department of Posts
- e) Director (DE), Dak Bhawan for information and necessary action – Web-application designed for obtaining application for LDCE may be modified to the extant required.
- f) All recognized service Federation in Department of Posts
- g) Portal Upload, CEPT with request to upload this document on India Post website
- h) Guard file / Office copy