

No. X-12/3/2025-SPN-II-DOP

Government of India
Ministry of Communications
Department of Posts
(Personnel Division)

Dak Bhawan, Sansad Marg
New Delhi – 110001
Dated 24th September, 2025

CIRCULAR

Subject: Regarding schedule of Rule 38 September-2025 transfer cycle.

The APT Environment (IT 2.0) is now live. Employee are now able to see their service particulars, etc in their respective login pages.

2. During the UAT for Rule 38 applications, some omissions has been observed in the employee data in the IT 2.0 environment, eg. mode of recruitment, date of joining in present cadre, etc which may cause submission of Rule-38 transfer request with incorrect data or employees may not be able to submit their Rule38 transfer applications also. Any applications submitted with incorrect data is liable to be cancelled.

3. Employees are advised to verify their details. Factual discrepancy, if any noticed, may be brought to the notice of their respective controlling officer by making a formal written request latest by 10.10.2025.

4. Controlling officer after receipt of such request shall examine and verify with details available in-service particulars of the official and make necessary changes, if required. In case where the contention of the employee is not correct, a reply may be sent to the employee.

5. It should be noted that the above timelines are final and discrepancy brought to the notice after the timelines either by individual employee or the concerned Circle office will not be entertained, and no further opportunity will be provided in this regard. Further, the Rule 38 September -2025 transfer cycle will be executed through the APT solution in October 2025, after completion of data sanitisation.

6. This has the approval of the Competent Authority.

(Vinod Kumar)
Assistant Director General (SPN)

Copy to:

- (a) All employees through India Post website
- (b) **All Chief Postmasters General – It is requested to give wide publicity**

of this circular amongst staff members and also sensitize concerned officers / staffs to verify and validate the employee data available in the IT 2.0 APT environment.

(c) General Manager, CEPT Bengaluru for information.

(d) All recognized service federations

(e) Portal upload, CEPT with request to upload this circular on India Post website.

(f) Office copy.