

F.No. SC-13/1/2024-SCT-DOP-Part(2)

भारत सरकार / Government of India
संचार मंत्रालय / Ministry of Communications
डाक विभाग / Department of Posts
(आरक्षण प्रकोष्ठ/Reservation Cell)

डाक भवन, संसद मार्ग /Dak Bhawan, Sansad Marg,
नई दिल्ली / New Delhi-110001

Date:9th July, 2025

To,

The Chief Postmasters General,
All Postal Circles.

Subject: Training/Coaching to reserved category (SC/ST/OBC/EWS/Ex-Servicemen/PwDs) officials/GDS and women officials/GDS of the Department, who apply for Limited Departmental Competitive Examinations (LDCEs)/Competitive Examinations (CE) - reg.

Sir/Madam,

This is regarding providing training/coaching to reserved category officials/GDS (SC/ST/OBC/EWS/Ex-Servicemen/PwDs) and women officials/GDS, who apply for Limited Departmental Competitive Examinations (LDCEs)/Competitive Examinations (CE) for various cadres in Group C and Group B with the objective to enable them to clear the LDCEs/CEs and to improve their representation in the service hierarchy.

2. The following instructions may be kept in view for imparting such training/coaching:

- i. The training/coaching must cover the syllabus prescribed for LDCEs/ CE by the Personnel Division and should be imparted to all eligible candidates from the aforesaid reserved/women categories. Training/coaching can also cover clarifications/removal of doubts on the topics included in the syllabus.
- ii. Such training/coaching should spread over 15-20 working days (3-4 weeks), covering about 60 hours.
- iii. Training/coaching may be arranged, as far as possible in Postal Training Centres (PTCs), Regional Training Centres (RTCs)/Circle Offices/Region Offices/any other Convenient departmental location and should be managed without any dislocation to the work.
- iv. The willing serving as well as retired officials may be considered for imparting the said training/coaching.

3. It may also be noted that such training/coaching classes are purely voluntary in nature. If any of the candidates wants to opt out of the same, he/she may be allowed.

4. This issues with the approval of the Competent Authority.

Yours faithfully,



(Prabha Sharma)

Assistant Director General (PE-I & RES.)

Copy to:

- i. PPS/Sr PPS/PSO to Secretary (P)/DGPS
- ii. PPS/ Sr PPS/PSO to Members
- iii. PPS/Sr PPS/PSO to Sr DDGs/CGMs/Director RAKNPA
- iv. PPS/Sr PPS/PSO to DDGs/GMs
- v. All Directors/ADGs/SOs/ADs in the Directorate
- vi. Director, CEPT, Mysuru for uploading on India Post Website
- vii. ADG (Admin)-for uploading the order on e-office notice board