

**No. Q-13/24/2021-PE-I-DOP**

Government of India  
Ministry of Communications  
Department of Posts  
(PE-I Section)

Dak Bhawan, Sansad Marg,  
New Delhi-110001

**Dated: 30.06.2025**

To

**The Chief Postmaster General,**  
Madhya Pradesh Circle,  
Bhopal

**Subject: Order for creation of a new Shivpuri Postal Division by re-organization of Morena Postal Division & Guna Postal Division, in Madhya Pradesh Circle.**

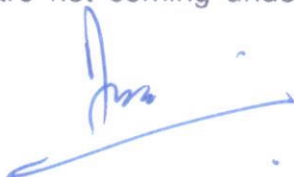
Sir,

I am directed to refer to Madhya Pradesh Circle's letter No. स्था/14 -05/शिवपुरी संभाग का सृजन/21 dated 28.05.2025, on the subject mentioned above, and to say that the proposal for creation of a new Shivpuri Postal Division by re-organization of Morena Postal Division & Guna Postal Division in Madhya Pradesh Circle was examined in consultation with Integrated Finance Wing (IFW) of this Directorate. The proposal has been approved by the Competent Authority subject to the following conditions:

(i) The HoC is advised to take all proactive measures to increase revenue generation and improve the overall Expense Coverage Ratio (ECR) of the Divisions. The Circle is requested to review the performance—both financial and workload-wise—of the bifurcated/new Divisions after one year. The outcome of the review, duly concurred by CIFA, including ECR figures of one-year post and before bifurcation/creation may be provided to this office for onward submission to Integrated Finance Wing (IFW) for examination.

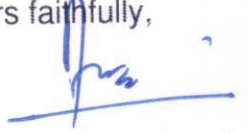
(ii) The Circle is instructed to ensure that the expenditure involved in the creation/re-organization process is reduced to the minimum possible extent and is met from the existing fund allotment. No additional funds shall be sought or allotted to the Circle in this regard. Further, any expenditure towards procurement of an Inspection Vehicle shall be taken up separately for approval of the Competent Authority.

(iii) The redeployment of Group 'B' and 'C' staff may be carried out by the Head of the Circle in consultation with CIFA as per extant instructions on the subject. It may be ensured that any diversion of posts does not adversely affect the functioning of the existing offices or otherwise. It has to be ensure that all the re-deployed posts are live and are not coming under the deemed to be abolished category.



2. This sanction issues with the approval of competent authority. The advice of Integrated Finance Wing was conveyed vide their **D y . No. 65/2025-26/FA-CS(P) dated 30.06.2025**

Yours faithfully,



**(Arnab Aich)**

Director (Estt.)

Tele:011-23044822

Copy for information to: -

1. PS to Minister of Communications.
2. PS to Minister of State for Communications.
3. PSO/Sr.PPS to Secretary (Posts) / Director General Postal Services.
4. Sr. PPS/ PPS to Member (O)/ Member (Tech.)/Member (Service Quality and Marketing)/Member (P)/ Member (Infra.)/Member (HRD)/ Member (Financial Services).
5. Additional Secretary & Financial Adviser.
6. All Chief Postmasters General (except Madhya Pradesh Circle).
7. Director, RAKNPA / Directors of All PTCs.
8. Chief General Manager, BD Dte. / Parcel Dte. / PLI Dte.
9. Sr. Deputy Director General (Vigilance) & CVO / Sr. Deputy Director General (PAF).
10. Secretary, Postal Services Board/ All Deputy Directors General (through e-office notice board).
11. Planning Division, SPG-I, SPG-II, SPN-II Section, PE-II Section (through e-office notice board).
12. All recognized Federations / Unions / Associations (through India Post web site).
13. GM, CEPT- for uploading the order on the India Post web site.
14. ADG (Admn.) - for uploading the order on e-office Notice Board
15. AD (OL) - for providing Hindi translation.
16. Guard File.

  
30/06/25

**(Dharmendar Kumar)**

Section Officer (PE-I)

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