

**No.X-06/2/2022-SPN-II-DOP**

Government of India  
Ministry of Communications  
Department of Posts

Dak Bhawan, Sansad Marg  
New Delhi – 110 001  
Dated: 24-04-2025

To,

1. All Chief Postmasters General/ Postmasters General
2. Chief General Manager, BD Directorate/ Parcel Directorate/ PLI Directorate
3. Director, RAKNPA/GM, CEPT/Directors of All PTCs
4. Addl. Director General, Army Postal Service, R. K. Puram, New Delhi
5. All General Managers (Finance) / Directors Postal Accounts / DDAP

**Subject: Processing of Voluntary Retirement applications in respect of IP/ASP Cadre – regarding.**

Madam/ Sir,

It has come to notice that some Circles are forwarding Voluntary Retirement applications of Inspector Posts and Assistant Superintendent of Posts cadre to the Directorate for consideration, despite the Competent Appointing Authority for the posts being in Circle itself.

2. All Circles are informed that the matter regarding the revision of Appointing Authority for the IP/ASP cadre is under consideration in Directorate. Till such time a formal notification is issued, the existing delegation of powers remains unchanged. The Directorate needs only to be informed, once a decision is taken by the Competent Authority in Circle till further orders.
3. This may be brought to the notice of all concerned for strict compliance.

Yours faithfully,

**(Vinayak Mishra)**  
Director (SPN)

Copy to:

1. As Per the Standard Mailing List.
2. GM, CEPT for uploading the Order on the India Post web site.
3. Guard File