

**GOVERNMENT OF INDIA
MINISTRY OF COMMUNICATIONS
DEPARTMENT OF POSTS,
O/o CHIEF ENGINEER-I,
DAK BHAWAN, NEW DELHI -110001.**

No. 4-4/2007-CWP/Vol. II (B)/ 01

Dated: 01/01/2025

OFFICE MEMORANDUM

Sub: Transfer Policy for Postal Civil Wing officers and officials – Issue of Guidelines.


In continuation to OM 4-4/2007-CWP/Vol.II/(B)/130 dated 29.05.2024, the Annexure-A regarding composition of the T&P committee and Approving Authority has been modified with the approval of the Competent Authority. The modified Annexure -A is as under-

Annexure-A

S. N.	Name of Post	Composition of the T&P Committee	Approving Authority
1	JE (C/E)	EE(C/E)- Chairperson Two AE (C/E)- Member	Superintending Engineer (C/E)
	Architectural Asst. Gr. I /II	Architect- Chairperson with any two members from the following: - Asst. Architect- Member AE (C)- Member	Sr. Architect
2	AE (C/E) / Asst. Archt.	SE/JAG level officer nominated by CE-I/CE-II /CE(E) – Chairperson with any two members from the following: - EE(C) – Member EE(E) – Member Architect – Member	CE-I or CE-II or CE(E) in their respective zone
3	AEE (C/E) / Deputy Archt.	CE-I/CE-II/CE(E) – Chairperson with any two members from the following - SE(HQ)/SE(P&D)/SE(P)/SE(C)/SE(E)/ Sr. Architect – Member	Member (Infra) in charge of Civil Wing,
4	EE (C/E) / Archt.	Member (Infra)- Chairperson with any two members from the following: - CE-I – Member CE-II – Member CE(E) – Member	Secretary (Posts)
5	SE (C/E) / Senior Archt.	Member (Infra)- Chairperson with any two members from the following: - CE-I – Member CE-II – Member CE(E) – Member	Minister -in- Charge
6	CE (C/E)	Member (Infra) - Chairperson DDG (Estate) – Member DDG(Establishment) – Member	Minister -in-Charge


Rest shall remain unchanged.

This issue with the approval of the Secretary (Posts).

o/c  Superintending Engineer (C) HQ

Copy to:

1. PSO to Secretary (Posts), DoP, Dak Bhawan, New Delhi.
2. PSO to Member (Infra), DoP, Dak Bhawan, New Delhi.
3. The Sr. DDG (Vig), DoP, Dak Bhawan, New Delhi.
4. The DDG (Estate), DoP, Dak Bhawan, New Delhi.
5. The DDG (Establishment), DoP, Dak Bhawan, New Delhi.
6. The CE-I / CE-II / CE(E), DoP, Dak Bhawan, New Delhi.
7. All SEs (Civil)/(Electrical).
8. The G.M., CEPT, Mysore for uploading in India Post website.
9. Guard File.

o/c  Assistant Engineer (CWP)

 01-01-25