

Speed Post Parcel in Speed Post Bag to Parcel Hub

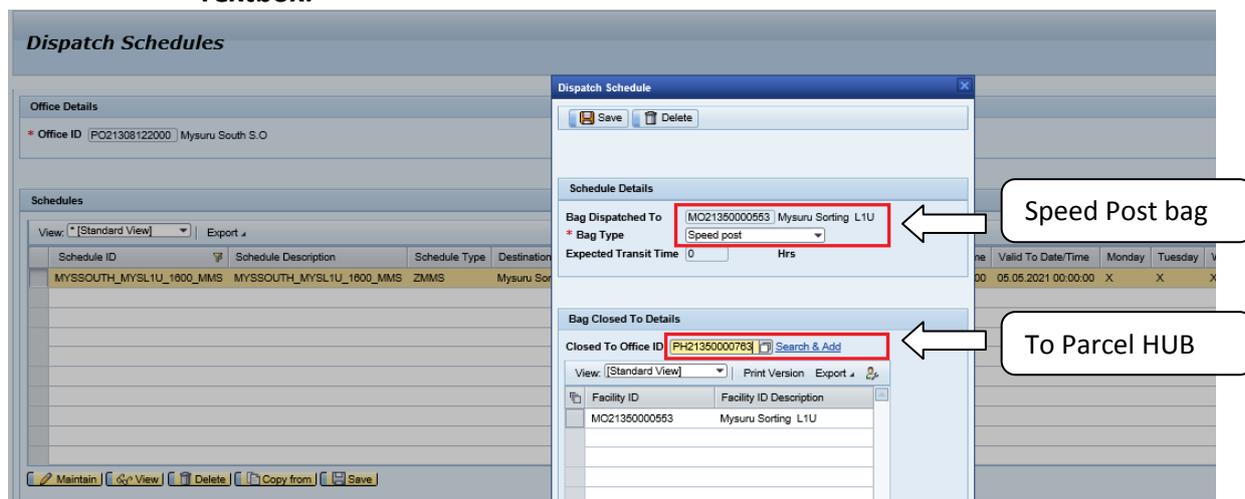
- 1) **Booking:** No change.
Speed Post Parcel (SP_INLAND_PARCEL) articles are getting booked in POS.
- 2) **Close and Dispatch in POS Back Office:** Configuration changes are required. Once configuration is done, SP Parcels can be closed in Speed Post bag and dispatched to origin Parcel Hub.

Configuration Changes required (can be done at Divisional level):

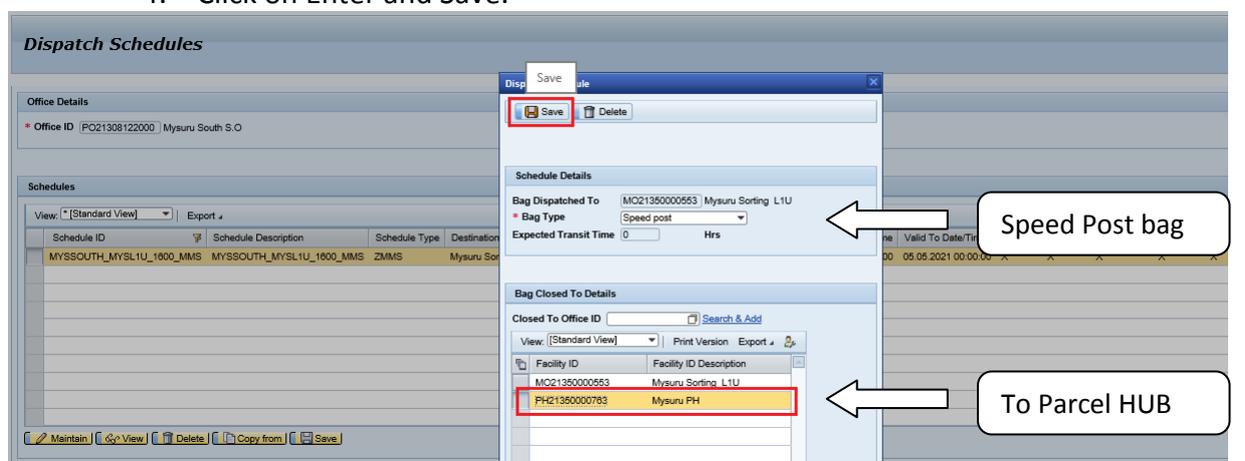
- Creation of DMSL for Speed Post Bag to origin Parcel Hub.

Schedule Maintenance:

- a. Navigate to IPVS main screen. Tcode: **ZMOIPVS**
- b. Click Dispatch Schedule option under Due Mail Sort List.
- c. Select the schedule which is required to be maintained.
- d. Select the **Bag type** that is Speed Post in the schedule from the dropdown.
- e. Enter the Bag closed to locations that is Parcel HUB in the **Closed to Office ID** Textbox.



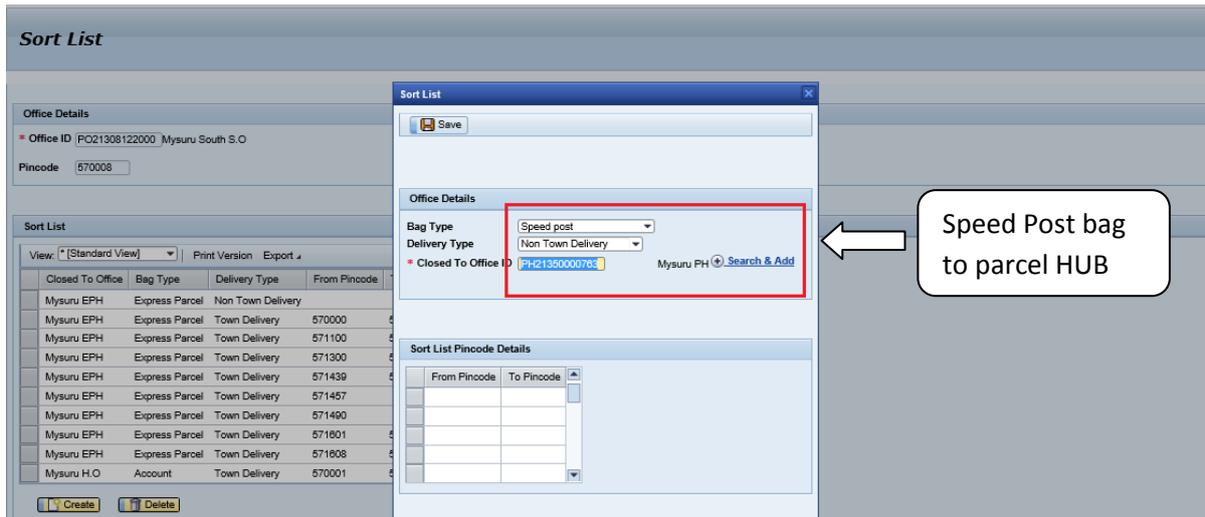
f. Click on Enter and Save.



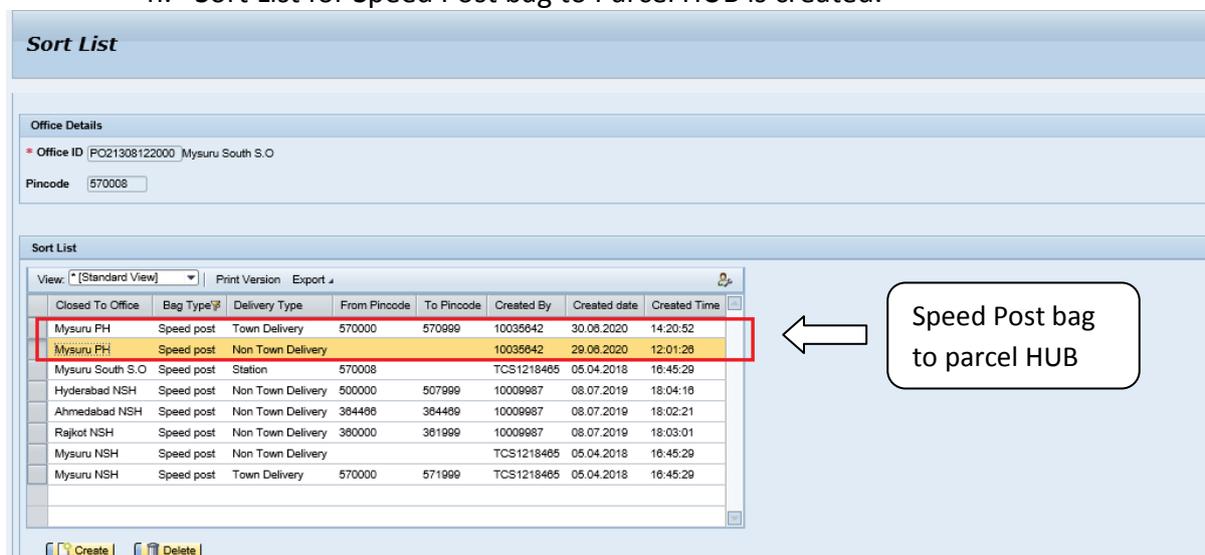
- Creation of Sort list to origin Parcel hub for Speed post Bag.

Sort List Maintenance:

- Start the transaction from the IPVS main screen
- Click **Sort List** label
- Click **Create** button.
- Select **Bag type** from the dropdown E.g. Speed Post
- Click control **Town Delivery/Non Town Delivery**.
- Enter Parcel HUB Facility ID.
- Click **Save** button.



h. Sort List for Speed Post bag to Parcel HUB is created.



3) **Process at Origin Parcel Hub in SAP IPVS:** Configuration changes are required.

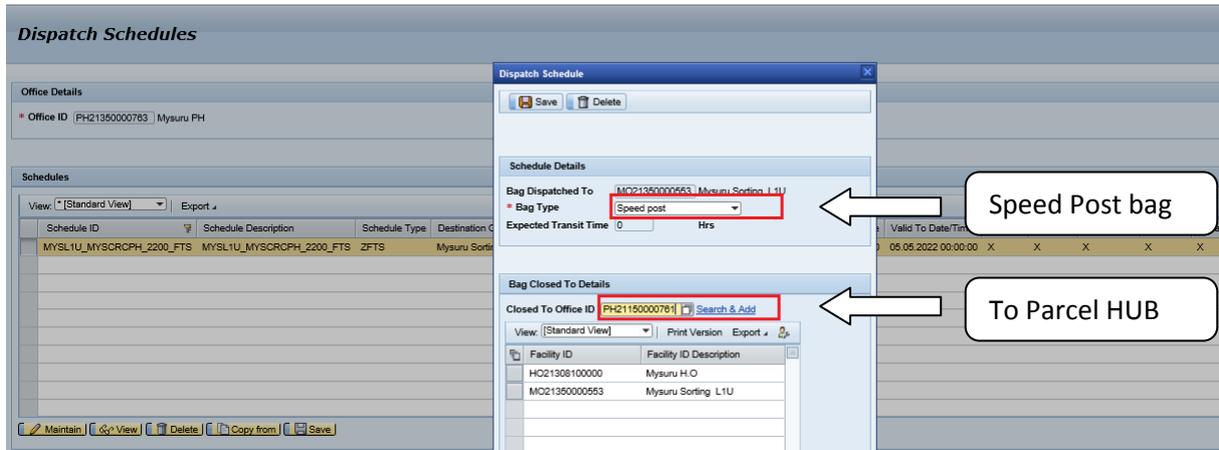
Once configuration is done, SP Bags with SP Parcels can be received at Parcel Hub and can be closed to next destination Parcel Hub/NSH in Speed Post Bag.

Configuration Changes are required (can be done at Divisional level):

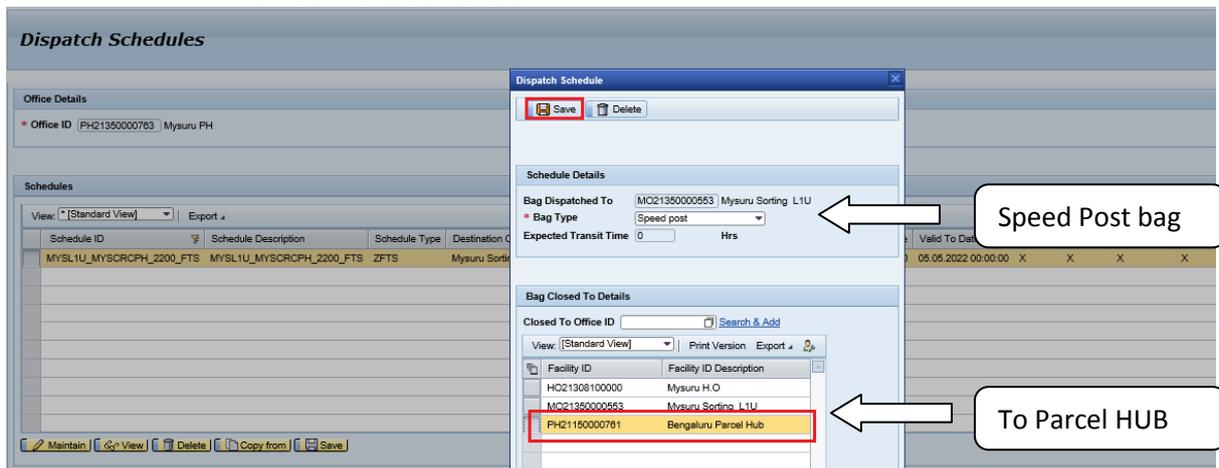
- Creation of DMSL for Speed Post Bag to next destination Parcel Hub.

Schedule Maintenance:

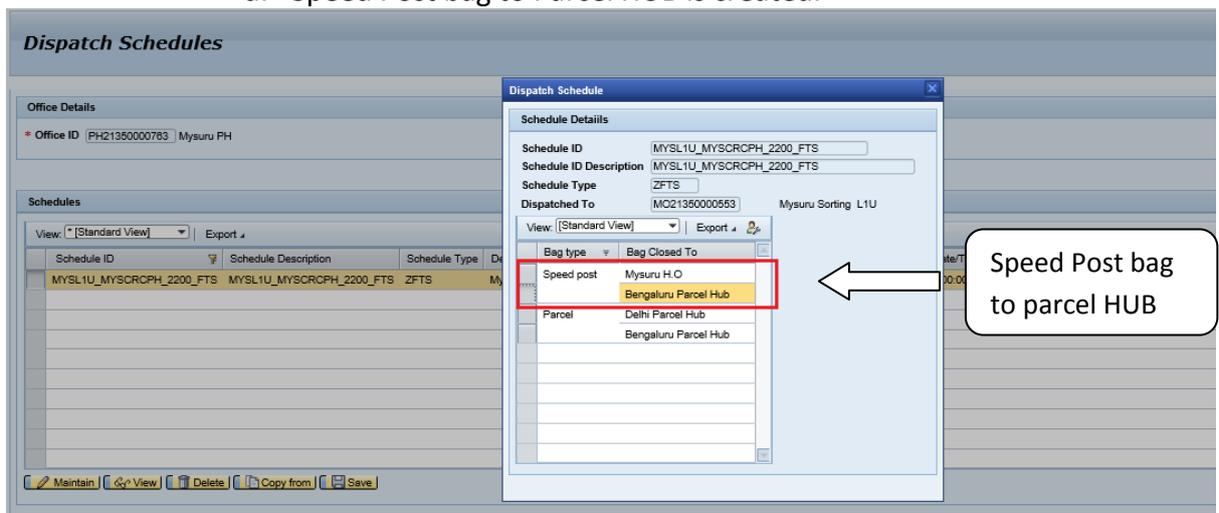
- Select the **Bag type** that is Speed Post in the schedule from the dropdown.
- Enter the Bag closed to locations that is Parcel HUB in the **Closed to Office ID Textbox**.



- Click Save button.



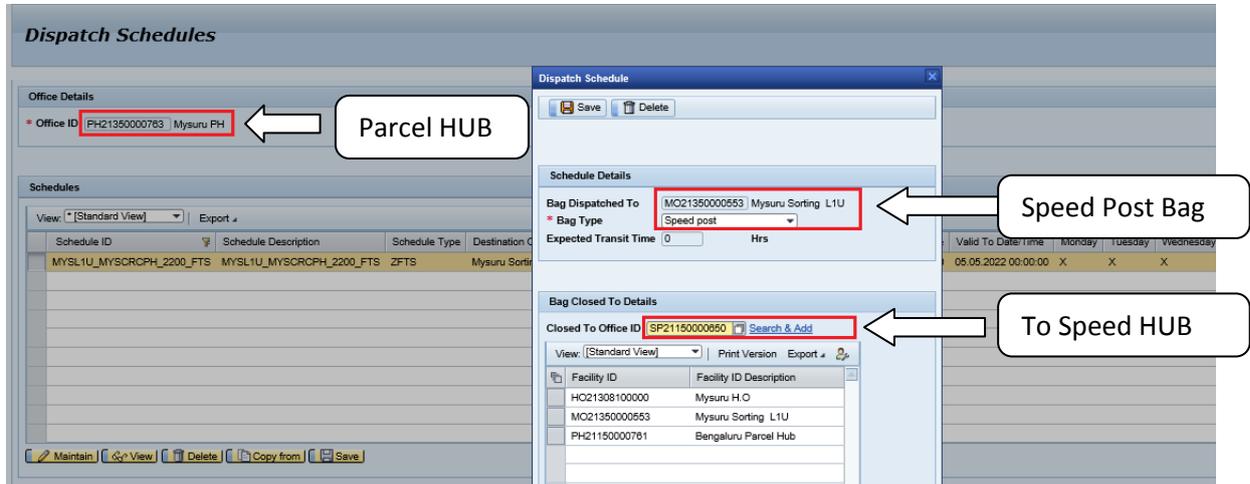
- Speed Post bag to Parcel HUB is created.



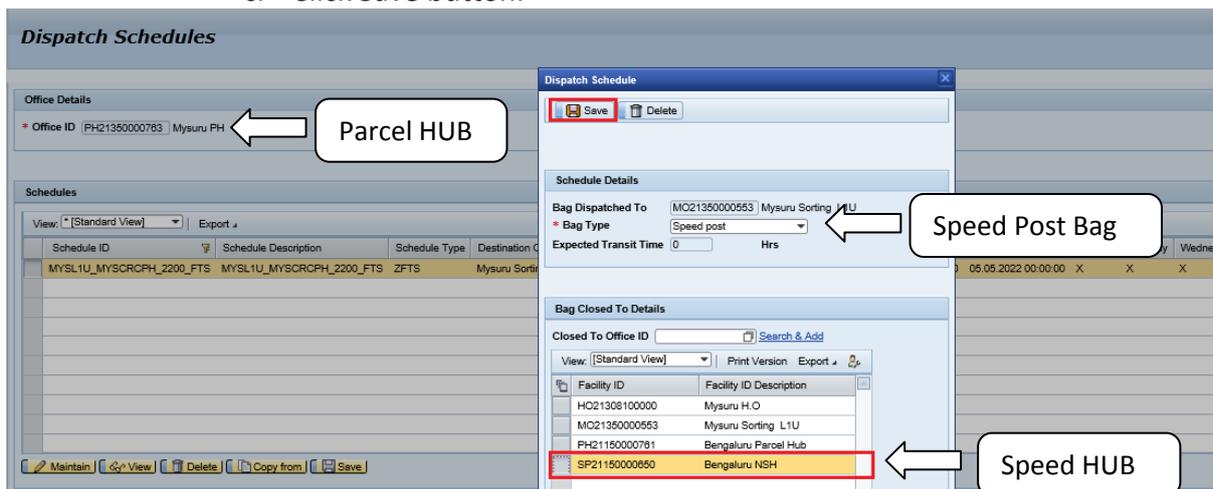
- Creation of DMSL for Speed Post Bag to next destination Speed Hub.

Schedule Maintenance:

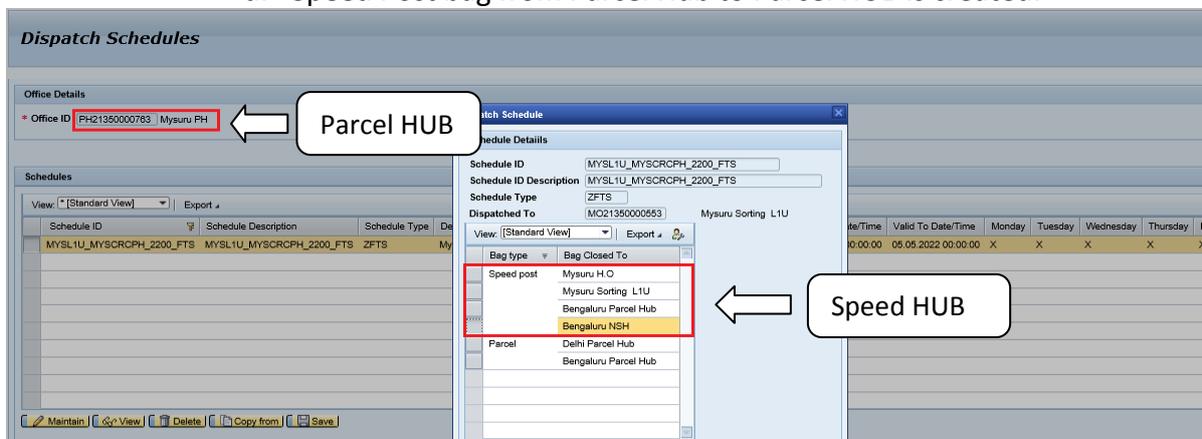
- a. Select the **Bag type** that is Speed Post in the schedule from the dropdown.
- b. Enter the Bag closed to locations that is Speed HUB in the **Closed to Office ID Textbox**.



- c. Click Save button.



- d. Speed Post bag from Parcel Hub to Parcel Hub is created.



4) Process at Destination Parcel Hub in SAP IPVS: Configuration changes are required.

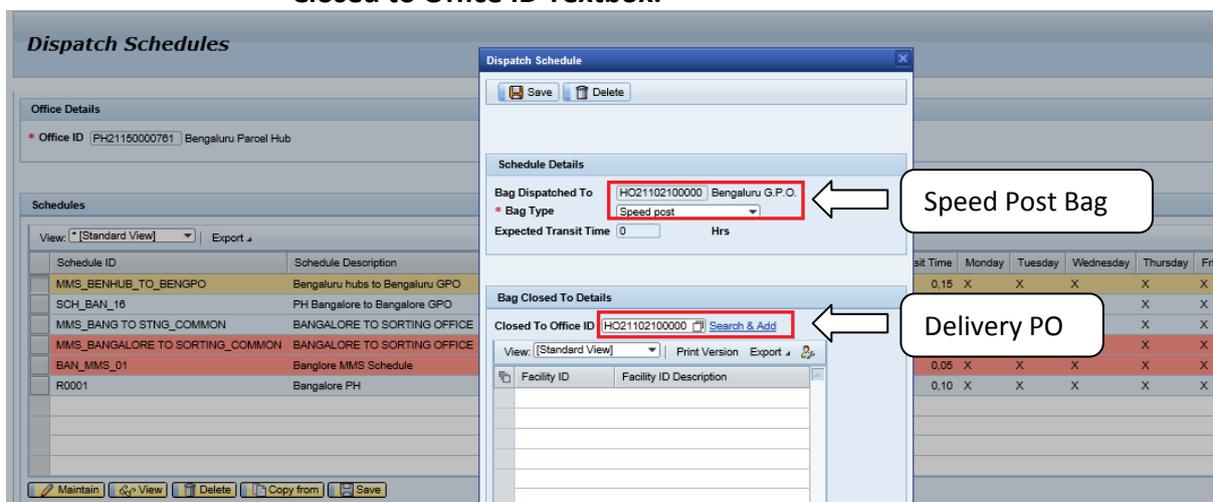
Once configuration is done, SP Parcel articles can be received at Parcel Hub in Speed Post bag and can be closed to next destination Post Office in Speed Post Bag. Similarly, SP Parcel can be received at Speed Hub in Speed Post bag and can be closed to next destination Post Office in Speed Post Bag.

Configuration Changes required (can be done at Divisional level):

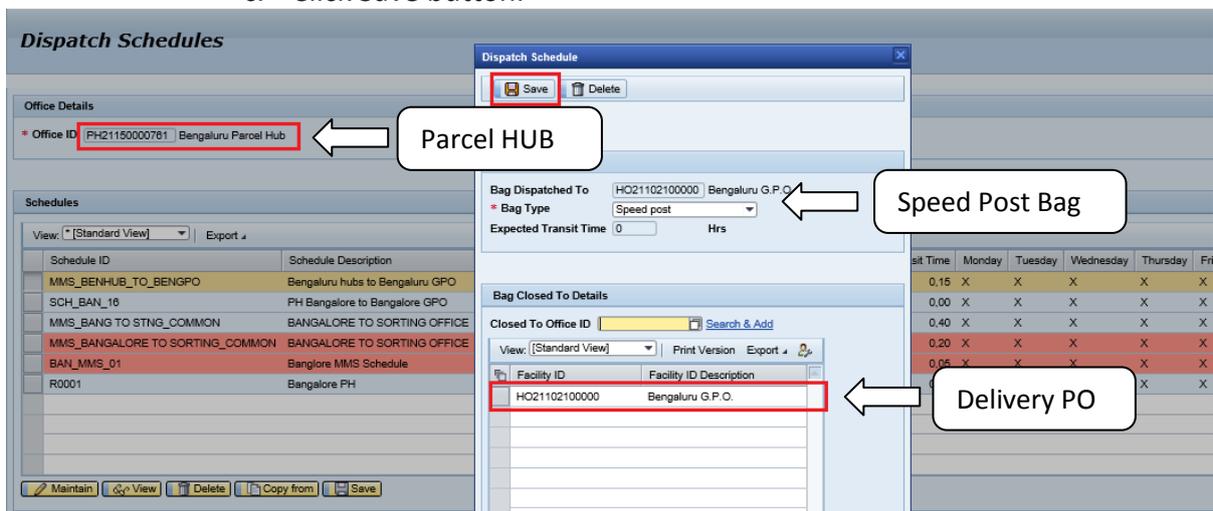
- Creation of DMSL for Speed Post Bag from Parcel Hub to next Delivery Post Office under that Hub.

Schedule Maintenance:

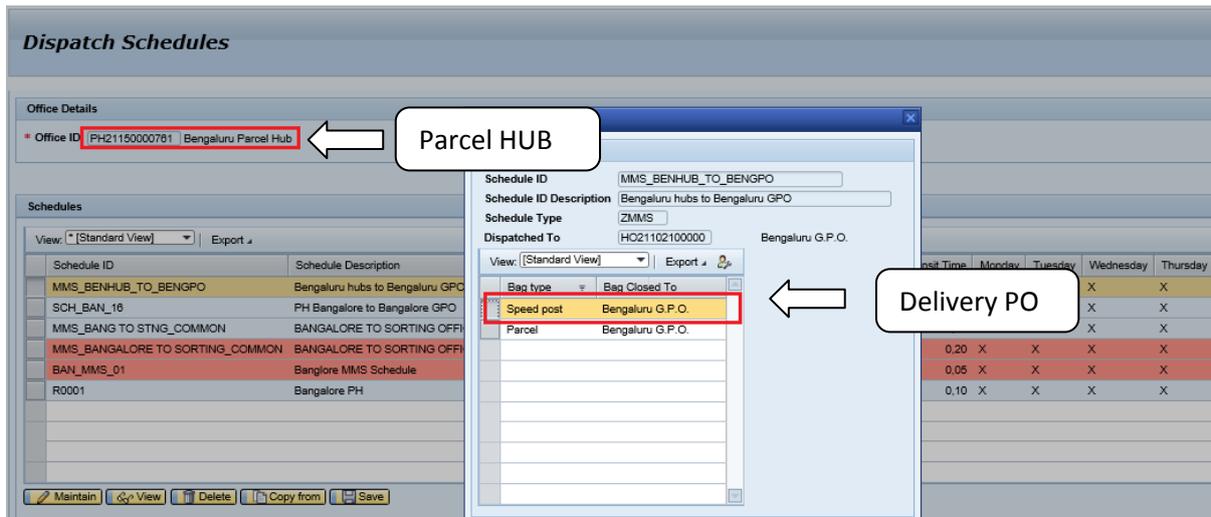
- Select the **Bag type** that is Speed Post in the schedule from the dropdown.
- Enter the Bag closed to locations that is Delivery Post Office in the **Closed to Office ID Textbox**.



c. Click Save button.



d. Speed Post bag From Parcel HUB to Delivery Post Office is created.



5) Process at Delivery Post Office: No changes.