

The SAP IPVS reports and forms enable users to draw all reports regarding bag and article related events such as business transaction reports, discrepancy reports, insured article reports and Virtual sort.

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The SAP IPVS reports and forms enable users to draw all reports regarding bag and article related events such as business transaction reports, discrepancy reports, insured article reports and Virtual sort.

1. Bags Received

The Bags received report enables the user to view the total bags received in a facility. The report allows the user to view data based on the bag type, received from office and the received by employee.

- IPVS Main Screen → Reports → Bags Received
- Click Bags Received link.
- Select the date, Set on which you want to view the bag received report.
- Click Search button for searching the bag received report on the basis of
 - Bag Type
 - Received From
 - Received By
- To view Bags detail Select appropriate bag Type/facility and Employee Name.

1. Bag Type

The screenshot shows the 'Bags Received' report interface. Under 'Bags Receive Input Data', the Office ID is SP21308000850, Myuru NSH, Set NSHE, and Date is 15.08.2019. The 'Bag Type' radio button is selected. The 'Bags Receive Details' table shows a summary of bag counts and a detailed list of received bags.

Bag Type	Bag Count
Ordinary Mail	1
Speed Post	281

Bag ID	Bag Type	Received from Office	Received By	Opened By	Delivery Type	Bag Closed From	Bag Closed To	Bag Weight	Set Number
EBM0027668321	Speed Post	MUMBAI NSH BOOKING COUNTER	Shekar R	Shekar R			Myuru NSH	2.000	NSHB
EBM0027714864	Speed Post	Mumbai NSH	Siddaraju	Siddaraju		Mumbai NSH	Myuru NSH	1.000	NSHB
EBM0027668320	Speed Post	MUMBAI NSH BOOKING COUNTER	Shekar R	Shekar R			Myuru NSH	3.000	NSHB
EBM0027698788	Speed Post	MUMBAI NSH BOOKING COUNTER	Shekar R	N Somu			Myuru NSH	2.000	NSHB
EBM0027719543	Speed Post	Mumbai NSH	Shekar R	Puneeth K M		Mumbai NSH	Myuru NSH	2.231	NSHB
EBM0027719884	Speed Post	Mumbai NSH	Siddaraju	Siddaraju	Non Town Delivery	Mumbai NSH	Myuru NSH	3.000	NSHB
EBM0027719832	Speed Post	Mumbai NSH	Siddaraju	Siddaraju		Mumbai NSH	Myuru NSH	1.000	NSHB
EBM1007579053	Speed Post	Mumbai NSH	Shekar R	Puneeth K M	Non Town Delivery	Pune NSH	Myuru NSH	2.191	NSHB
EBM0027698563	Speed Post	MUMBAI NSH BOOKING COUNTER	Shekar R	Puneeth K M			Myuru NSH	2.000	NSHB
EBM0027665774	Speed Post	MUMBAI NSH BOOKING COUNTER	Shekar R	Shekar R			Myuru NSH	2.000	NSHB

2. Received From

The screenshot shows the 'Bags Received' report interface. Under 'Bags Receive Input Data', the Office ID is SP21308000850, Myuru NSH, Set NSHE, and Date is 15.08.2019. The 'Received From' radio button is selected. The 'Bags Receive Details' table shows a summary of bag counts by facility and a detailed list of received bags.

Facility Description	Bag Count
Ahmedabad NSH	2
Ajmer NSH	2
Allahabad NSH	1
Ammathi S O	2
Asikere NSH	1
BNPL Hub Anna Road Counter	5
BNPL Hyderabad	1
Bagalkot ICH	1
Bareilly NSH	1
Basant Lok BNPL SP Hub	1

Bag ID	Bag Type	Received from Office	Received By	Opened By	Delivery Type	Bag Closed From	Bag Closed To	Bag Weight	Set Number
EBT0012397108	Speed Post	BNPL Hub Anna Road Counter	Shekar R	Shekar R	Non Town Delivery	BNPL Hub Anna Road Counter	Myuru NSH	4.400	NSHB
EBT0012398857	Speed Post	BNPL Hub Anna Road Counter	Shekar R	Shekar R	Non Town Delivery	BNPL Hub Anna Road Counter	Myuru NSH	5.000	NSHB
EBT0012390309	Speed Post	BNPL Hub Anna Road Counter	S Yallappa	S Yallappa	Non Town Delivery	BNPL Hub Anna Road Counter	Myuru NSH	5.400	NSHB
EBT0012437508	Speed Post	BNPL Hub Anna Road Counter	Shekar R	Shekar R	Non Town Delivery	BNPL Hub Anna Road Counter	Myuru NSH	5.300	NSHB
EBT0012439597	Speed Post	BNPL Hub Anna Road Counter	Shekar R	Shekar R	Non Town Delivery	BNPL Hub Anna Road Counter	Myuru NSH	5.000	NSHB

3. Received By

Bags Received

Bags Receive Input Data

* Office ID: SP21308000850 Mysuru NSH Set: NSHE

* Date: 15.08.2019

Bag Type Received From Received By

Search

Bags Recieve Details

Full Name	Bag Count
Siddaraju	47
N Somu	2
Puneeth K M	7
S Yallappa	18
Shekar R	208

Bag ID	Bag Type	Received from Office	Received By	Opened By	Delivery Type	Bag Closed From	Bag Closed To	Bag Weight	Set Number
EBH0008884818	Speed Post	Gurgaon NSH	S Yallappa	S Yallappa	Non Town Delivery	Gurgaon NSH	Mysuru NSH	2.000	NSHB
EBW1021599071	Speed Post	KOL AP NSH	S Yallappa	S Yallappa		Mysuru NSH	Mysuru NSH	2.000	NSHB
EBH0008852829	Speed Post	Gurgaon NSH	S Yallappa	S Yallappa	Non Town Delivery	Gurgaon NSH	Mysuru NSH	0.775	NSHB
EBK3011863928	Speed Post	Bengaluru NSH	S Yallappa	S Yallappa		Bengaluru NSH	Mysuru NSH	0.000	NSHB
EBE7502409282	Speed Post	Imphal NSH	S Yallappa	S Yallappa		Mysuru NSH	Mysuru NSH	2.000	NSHB
EBN1018050477	Speed Post	Hyderabad NSH	S Yallappa	S Yallappa		Hyderabad NSH	Mysuru NSH	3.000	NSHB
EBL000998726	Speed Post	Trivandrum NSH	S Yallappa	S Yallappa	Non Town Delivery	Trivandrum NSH	Mysuru NSH	1.800	NSHB
EBK3010771241	Speed Post	Bengaluru NSH	S Yallappa	S Yallappa		Kuvempunagar S.O (Mysuru)	Mysuru NSH	1.400	GEN2
EBM2009872704	Speed Post	Nagpur NSH	S Yallappa	S Yallappa		Nagpur NSH	Mysuru NSH	2.800	NSHB
EBF0012598535	Speed Post	Patna NSH	S Yallappa	S Yallappa		Mysuru NSH	Mysuru NSH	3.000	NSHB

Count: 282

2. Articles Received

The Articles received report enables the user to view the total Articles received in a facility. The report allows the user to view data based on article type, received from office and the received by employee.

- IPVS Main Screen → Reports → Articles received
- Click Articles Received link.
- Select the date, Set on which you want to view the articles received report.
- Click **Search button** for searching the article received report on the basis of
 - Article Type
 - Received From
 - Received By
- To view which article has come from which Article Type/facility/Employee name, Select Appropriately.

1. Article Type

Articles Received

Article Receive Input Data

* Office ID: SP21308000850 Mysuru NSH Set: NSHE

* Date: 15.08.2019

Article Type Received From Received By

Search

Article Recieve Details

Article Type	Article Count
EMS Document	8
Inland Speed Post	8235

Article Number	Article Type	Insured Flag	Booking Office	Booking Date	Article Weight	From City	From Country	From Pincode	To City	To Country	To Pincode	Priority
EO963311825IN	EMS Document		Balesara H.O	10.08.2019	0.025	BALESWAR	IN	756001	MYSURU	IN	570027	
EK883806535IN	EMS Document		Raichur H.O	13.08.2019	0.040	RAICHUR	IN	584104	MYSURU	IN	570001	
EM933821391IN	EMS Document				0.000							
EK738400041IN	EMS Document		Chikkamagaluru ZP S.O	14.08.2019	0.155	CHICKMAGALLUR	IN	577102	MYSURU	IN	570009	
ED024387227IN	EMS Document				0.000							
EA895381888IN	EMS Document		Dadar BPC	12.08.2019	0.020	MUMBAI	IN	400013	Chamrajnagar	IN	571313	
EA885055557IN	EMS Document				0.000							
EA837534586IN	EMS Document				0.000							

Count: 8243

2. Received From

Articles Received

Article Receive Input Data

Office ID: SP21308000950 Myuru NSH Set: NSHE

Date: 15.08.2019

Article Type: Article Type Received From Received By

[Search](#)

Article Recieve Details

Facility Description	Article Count
BNPL Hyderabad	113
Market Road BNPL SP Hub	10
Bengaluru NSH BNPL Centre	46
Pune SP BNPL Hub	111
Chandigarh BNPL SP Hub	1
Noida BNPL SP Hub	2
Madikeri H.O	96
Srirangapatna H.O	13
Myuru H.O	26
Raichur ICH	11

Article Number	Article Type	Insured Flag	Booking Office	Booking Date	Article Weight	From City	From Country	From Pincode	To City	To Country	To Pincode	Priority
ED953703513IN	Inland Speed Post	<input type="checkbox"/>	Market Road BNPL SP Hub	13.08.2019	0.040	WEST DELHI	IN	110015	MYSURU	IN	571110	<input type="checkbox"/>
ED953702835IN	Inland Speed Post	<input type="checkbox"/>	Market Road BNPL SP Hub	13.08.2019	0.040	WEST DELHI	IN	110015	MYSURU	IN	570018	<input type="checkbox"/>
ED953702096IN	Inland Speed Post	<input type="checkbox"/>	Market Road BNPL SP Hub	13.08.2019	0.040	WEST DELHI	IN	110015	MYSURU	IN	570001	<input type="checkbox"/>
ED953081980IN	Inland Speed Post	<input type="checkbox"/>	Market Road BNPL SP Hub	13.08.2019	0.030	CENTRAL DELHI	IN	110001	MYSURU	IN	570012	<input type="checkbox"/>
ED953054485IN	Inland Speed Post	<input type="checkbox"/>	Market Road BNPL SP Hub	13.08.2019	0.030	CENTRAL DELHI	IN	110001	MYSURU	IN	570008	<input type="checkbox"/>
ED953053180IN	Inland Speed Post	<input type="checkbox"/>	Market Road BNPL SP Hub	13.08.2019	0.030	CENTRAL DELHI	IN	110001	MYSURU	IN	570006	<input type="checkbox"/>
ED953482876IN	Inland Speed Post	<input type="checkbox"/>	Market Road BNPL SP Hub	13.08.2019	0.022	CENTRAL DELHI	IN	110001	MYSURU	IN	570020	<input type="checkbox"/>
ED952150084IN	Inland Speed Post	<input type="checkbox"/>	Market Road BNPL SP Hub	13.08.2019	0.030	CENTRAL DELHI	IN	110011	KODAGU	IN	571232	<input type="checkbox"/>
ED952082827IN	Inland Speed Post	<input type="checkbox"/>	Market Road BNPL SP Hub	13.08.2019	0.030	CENTRAL DELHI	IN	110001	MYSURU	IN	570001	<input type="checkbox"/>
ED951308550IN	Inland Speed Post	<input type="checkbox"/>	Market Road BNPL SP Hub	13.08.2019	0.020	WEST DELHI	IN	110058	HASSAN	IN	573201	<input type="checkbox"/>

Count: 6243

3. Received By

Articles Received

Article Receive Input Data

Office ID: SP21308000950 Myuru NSH Set: NSHE

Date: 15.08.2019

Article Type: Article Type Received From Received By

[Search](#)

Article Recieve Details

Full Name	Article Count
Siddaraju	1068
N Somu	896
Puneeth K.M	2601
S Yallappa	70
Shekar R	1608

Article Number	Article Type	Insured Flag	Booking Office	Booking Date	Article Weight	From City	From Country	From Pincode	To City	To Country	To Pincode	Priority
EKT41251359IN	Inland Speed Post	<input type="checkbox"/>	Krishnarajpete S.O	14.08.2019	2.050	MANDYA	IN	571812	BENGALURU	IN	560030	<input type="checkbox"/>
EG200587942IN	Inland Speed Post	<input type="checkbox"/>	AHMEDABAD NSH COUNTER	12.08.2019	4.000	AHMEDABAD	IN	380004	MYSURU	IN	570001	<input type="checkbox"/>
EZ727117775IN	Inland Speed Post	<input type="checkbox"/>			0.000							<input type="checkbox"/>
EZ727118285IN	Inland Speed Post	<input type="checkbox"/>			0.000							<input type="checkbox"/>
EF35928951IN	Inland Speed Post	<input type="checkbox"/>	Ganjam S.O	02.08.2019	0.000	MANDYA	IN	571438	PATNA	IN	800003	<input type="checkbox"/>
EE497118288IN	Inland Speed Post	<input type="checkbox"/>			0.000							<input type="checkbox"/>
EE408434848IN	Inland Speed Post	<input type="checkbox"/>			0.000							<input type="checkbox"/>
AW758105886IN	Inland Speed Post	<input type="checkbox"/>			0.000							<input type="checkbox"/>
AW214157851IN	Inland Speed Post	<input type="checkbox"/>			0.000							<input type="checkbox"/>
EK942081720IN	Inland Speed Post	<input type="checkbox"/>	Industrial Complex Dundahera SO	05.08.2019	0.775	GURGAON	IN	122001	MYSURU	IN	570027	<input type="checkbox"/>

Count: 6243

3. Virtual Sort

Virtual sort will enable the user to view where each article in a facility has to be closed to next.

- IPVS Main Screen → Reports → Virtual sort.
- Click Virtual Sort link.
- Click Search button to fetch all the article details that are in your facility.
- Click Re-perform Virtual Sort button to update the next closed to location to where the articles have to be closed.
- You can view the corresponding articles that are to be closed to the particular sorting office by clicking on any of the sorting hub office.

Virtual Sort

Input Data
 * Office ID: SP21308000650 Mysuru NSH
 Perform Virtual Sort
 Bag Close

Sort Results

Sorting Hub Office	Article count
Mumbai Speed Post In	1052
Madikeri H O	3
Mandya H O	48
Srirangapatna H O	63
Mysuru H O	14
Sarawathipuram H O	40
Kollegal H O	2
Nanjangud H O	23
KUMTA ICH	28
	1

Count: 2413

Article Details

Article Number	Article type	Insured Flag	Booking Office	Booking Date	Booking Office Pincode	Article Weight	From City	From Country	From Pincode	To City	To Country	To Pincode	Priority
EK454445573IN	Inland Speed Post	<input type="checkbox"/>	Seshadripuram S.O	13.08.2019		0.020	BENGALURU	IN	560003	Kodagu	IN	571201	<input type="checkbox"/>
EK454448225IN	Inland Speed Post	<input type="checkbox"/>	Seshadripuram S.O	13.08.2019		0.020	BENGALURU	IN	560003	Kodagu	IN	571201	<input type="checkbox"/>
EK454448242IN	Inland Speed Post	<input type="checkbox"/>	Seshadripuram S.O	13.08.2019		0.020	BENGALURU	IN	560003	Kodagu	IN	571201	<input type="checkbox"/>
EK003407882IN	Inland Speed Post	<input type="checkbox"/>	Koramangala VI Bk S.O	13.08.2019		0.785	BENGALURU	IN	560096	KODAGU	IN	571201	<input type="checkbox"/>
EK393006285IN	Inland Speed Post	<input type="checkbox"/>	Yelahanka Satellite Town S.O	13.08.2019		0.770	BENGALURU	IN	560084	KODAGU	IN	571201	<input type="checkbox"/>
AT150520854IN	Inland Speed Post	<input type="checkbox"/>	BNPL Hub Anna Road Counter	12.08.2019		0.023	CHENNAI	IN	600002	Kodagu	IN	571201	<input type="checkbox"/>
EB145623351IN	Inland Speed Post	<input type="checkbox"/>	Bengaluru NSH BNPL Centre	14.08.2019		0.060	BENGALURU	IN	560098	Kodagu	IN	571201	<input type="checkbox"/>
EB394785759IN	Inland Speed Post	<input type="checkbox"/>	BNPL Hub Anna Road Counter	13.08.2019		0.031	SOUTH DELHI	IN	110020	Kodagu	IN	571201	<input type="checkbox"/>
EB394786018IN	Inland Speed Post	<input type="checkbox"/>	BNPL Hub Anna Road Counter	13.08.2019		0.031	SOUTH DELHI	IN	110020	Kodagu	IN	571201	<input type="checkbox"/>
EK006203770IN	Inland Speed Post	<input type="checkbox"/>	Jeevanbhimanagar S.O	13.08.2019		0.020	BENGALURU	IN	560038	KODAGU	IN	571201	<input type="checkbox"/>

4. Bags Dispatched

Bags Dispatched report enables the user to view the total bags dispatched from the facility. The report allows the user to view data with respect to bag type, dispatched to office and the dispatched by employee.

- IPVS Main Screen → Reports → Bags Dispatched
- Click Bags Dispatched link.
- Select Set, date from the calendar for which you want to fetch the bags dispatched details.
- Select
 1. Bag type
 2. Dispatched to
 3. Dispatched by
 4. Mail List radio buttons, for which you want to view the bag details.
- To view Bags details, Select appropriate bag type/facility/Employee Name/Mail list Id.

1. Bag type

Bags Dispatched

Input Data
 * Office ID: SP21308000650 Mysuru NSH
 Set: NSHE
 * Date: 15.08.2019
 Bagtype Dispatched to Dispatched by Mail list
 Search

Dispatch Bags Details

Bagtype	Bag Count
Speed Post	185
Transit	6

Bag ID	Dispatched to	Bagtype	Dispatched Date	Mail List ID
EBK1009295639	Mysuru Sorting L1U	Speed Post	16.08.2019	120457086
EBK5010771241	Mysuru Sorting L1U	Speed Post	16.08.2019	120457086
EBK5012227486	Mysuru Sorting L1U	Speed Post	16.08.2019	120466139
EBK5012227488	Mysuru Sorting L1U	Speed Post	16.08.2019	120466139
EBK5012227489	Mysuru Sorting L1U	Speed Post	16.08.2019	120466139
EBK5012227490	Mysuru Sorting L1U	Speed Post	16.08.2019	120461322
EBK5012227491	Mysuru Sorting L1U	Speed Post	16.08.2019	120466139
EBK5012227492	Mysuru Sorting L1U	Speed Post	16.08.2019	120461322
EBK5012227493	Mysuru Sorting L1U	Speed Post	16.08.2019	120466139
EBK5012227494	Mysuru Sorting L1U	Speed Post	16.08.2019	120466139

Count: 191

2. Dispatched to

Bags Dispatched

Input Data

* Office ID: SP21308000650 Mysuru NSH
 Set: NSHE
 * Date: 15.08.2019
 Bagtype Dispatched to Dispatched by Mail list

Dispatch Bags Details

Dispatched to	Bag Count
Mysuru Sorting L1U	146
Madikeri Sorting L2U	12
Mandya Sorting L2U	22
Gundlupet Bazar S.O	1
Bengaluru NSH	3
Bengaluru City TMO	7

Bag ID	Dispatched to	Bagtype	Dispatched Date	Mail List ID
EBK5012227518	Mandya Sorting L2U	Speed Post	16.08.2019	120467067
EBK5012227519	Mandya Sorting L2U	Speed Post	16.08.2019	120467067
EBK5012227520	Mandya Sorting L2U	Speed Post	16.08.2019	120467067
EBK5012227521	Mandya Sorting L2U	Speed Post	16.08.2019	120467067
EBK5012227526	Mandya Sorting L2U	Speed Post	16.08.2019	120467067
EBK5012227528	Mandya Sorting L2U	Speed Post	16.08.2019	120467067
EBK5012229104	Mandya Sorting L2U	Speed Post	16.08.2019	120467067
EBK5012229105	Mandya Sorting L2U	Speed Post	16.08.2019	120467067
EBK5012229816	Mandya Sorting L2U	Speed Post	16.08.2019	120467067
EBK5012229820	Mandya Sorting L2U	Speed Post	16.08.2019	120467067

3. Dispatched by

Input Data

* Office ID: SP21308000650 Mysuru NSH
 Set: NSHE
 * Date: 15.08.2019
 Bagtype Dispatched to Dispatched by Mail list

Dispatch Bags Details

Dispatched by	Bag Count
S Yallappa	189
Shekar R	2

Bag ID	Dispatched to	Bagtype	Dispatched Date	Mail List ID
EBK5012227486	Mysuru Sorting L1U	Speed Post	16.08.2019	120466139
EBK5012227488	Mysuru Sorting L1U	Speed Post	16.08.2019	120466139
EBK5012227489	Mysuru Sorting L1U	Speed Post	16.08.2019	120466139
EBK5012227490	Mysuru Sorting L1U	Speed Post	16.08.2019	120461322
EBK5012227491	Mysuru Sorting L1U	Speed Post	16.08.2019	120466139
EBK5012227492	Mysuru Sorting L1U	Speed Post	16.08.2019	120461322
EBK5012227493	Mysuru Sorting L1U	Speed Post	16.08.2019	120466139
EBK5012227494	Mysuru Sorting L1U	Speed Post	16.08.2019	120466139
EBK5012227495	Mysuru Sorting L1U	Speed Post	16.08.2019	120466139
EBK5012227496	Mysuru Sorting L1U	Speed Post	16.08.2019	120466139

Count 191

4. Mail list

Input Data

* Office ID: SP21308000650 Mysuru NSH
 Set: NSHE
 * Date: 15.08.2019
 Bagtype Dispatched to Dispatched by Mail list

Dispatch Bags Details

Mail List ID	Bag Count
120417385	16
120418860	2
120418861	3
120442875	1
120442876	4
120457086	43
120461043	12
120461322	32
120466139	54
120466318	1

Bag ID	Dispatched to	Bagtype	Dispatched Date	Mail List ID
EBK5012227529	Mysuru Sorting L1U	Speed Post	16.08.2019	120417385
EBK5012228718	Mysuru Sorting L1U	Speed Post	16.08.2019	120417385
EBK5012229106	Mysuru Sorting L1U	Speed Post	16.08.2019	120417385
EBK5012229191	Mysuru Sorting L1U	Speed Post	16.08.2019	120417385
EBK5012229193	Mysuru Sorting L1U	Speed Post	16.08.2019	120417385
EBK5012229700	Mysuru Sorting L1U	Speed Post	16.08.2019	120417385
EBK5012231121	Mysuru Sorting L1U	Speed Post	16.08.2019	120417385
EBK5012231132	Mysuru Sorting L1U	Speed Post	16.08.2019	120417385
EBK5012231133	Mysuru Sorting L1U	Speed Post	16.08.2019	120417385
EBK5012231134	Mysuru Sorting L1U	Speed Post	16.08.2019	120417385

Count 12Number of Mail list IDs 191

5. Articles Dispatched

Articles dispatched report enables the user to view the total Articles dispatched from the facility. The report allows the user to view data based on Article type, Dispatched to office and the dispatched by employee.

- IPVS Main Screen → Reports → Articles Dispatched
- Click Articles Dispatched link.
- Click **Set combo** box to select the set and Select date from the calendar.
- Select radio button
 - Article type
 - Dispatched to
 - Dispatched by, which you want to view the Article details.
- To view Articles details, select appropriate Article Type/facility and Employee Name.

1. Article type

Articles Dispatched

Input Data

* Office ID: SP21308000850 Mysuru NSH
 Set: NSHE
 * Date: 15.08.2019
 Article type Dispatched to Dispatched by

Article Details

Article type	Article Count	Article Number	Booking Date	Booking Office	Article type	From City	From Country	From Pincode	To City	To Country	To Pincode	Article Weight	Insured Flag	Priority
EMS Document	70	EO993311625IN	10.08.2019	Balasore H.O	EMS Document	BALESWAR	IN	758001	MYSURU	IN	570027	0.025	<input type="checkbox"/>	<input type="checkbox"/>
Inland Speed Post	6228	ED024387227IN	08.08.2019	Holenarsipur S.O	EMS Document	HASSAN	IN	573211	CENTRAL DELHI	IN	110001	0.000	<input type="checkbox"/>	<input type="checkbox"/>
		EA895055557IN	12.08.2019	Dadar BPC	EMS Document	MUMBAI	IN	400013	Mysuru	IN	571107	0.020	<input type="checkbox"/>	<input type="checkbox"/>
		EO979659264IN	10.08.2019	Bhubaneswar G.P.O.	EMS Document	PURI	IN	752002	MANDYA	IN	571428	0.025	<input type="checkbox"/>	<input type="checkbox"/>
		EA055381888IN	12.08.2019	Dadar BPC	EMS Document	MUMBAI	IN	400013	Chamrajnagar	IN	571313	0.020	<input type="checkbox"/>	<input type="checkbox"/>
		EK883805355IN	13.08.2019	Raichur H.O	EMS Document	RAICHUR	IN	584104	MYSURU	IN	570001	0.040	<input type="checkbox"/>	<input type="checkbox"/>
		EM933921391IN			EMS Document							0.000	<input type="checkbox"/>	<input type="checkbox"/>
		EA837534598IN	12.08.2019	Dadar BPC	EMS Document	MUMBAI	IN	400013	Mandya	IN	571805	0.020	<input type="checkbox"/>	<input type="checkbox"/>
		EO428882971IN	10.08.2019	Jagatsinghpur H.O	EMS Document	CUTTACK	IN	754103	MYSURU	IN	570007	0.040	<input type="checkbox"/>	<input type="checkbox"/>
		EK738400041IN	14.08.2019	Chikkamagaluru ZP S.O	EMS Document	CHICKMAGALUR	IN	577102	MYSURU	IN	570009	0.155	<input type="checkbox"/>	<input type="checkbox"/>

Count: 6238

2. Dispatched to

Articles Dispatched

Input Data

* Office ID: SP21308000850 Mysuru NSH
 Set: NSHE
 * Date: 15.08.2019
 Article type Dispatched to Dispatched by

Article Details

Dispatched to	Article Count	Article Number	Booking Date	Booking Office	Article type	From City	From Country	From Pincode	To City	To Country	To Pincode	Article Weight	Insured Flag	Priority
Mysuru Sorting L1U	4275	AW758138903IN			Inland Speed Post							0.000	<input type="checkbox"/>	<input type="checkbox"/>
Madikeri Sorting L2U	492	EA898204120IN	13.08.2019	Dadar BPC	Inland Speed Post	MUMBAI	IN	400013	Dakshina Kannada	IN	575022	0.020	<input type="checkbox"/>	<input type="checkbox"/>
Mandya Sorting L2U	1061	EA018538830IN	02.08.2019	Kagalavadi S.O	Inland Speed Post	PUNE	IN	411058	Pune	IN	411001	0.000	<input type="checkbox"/>	<input type="checkbox"/>
Gundlupet Bazar S.O	1	EB146803386IN	02.08.2019	Hunsur S.O	Inland Speed Post	Mysuru		571105			560088	0.000	<input type="checkbox"/>	<input type="checkbox"/>
Bengaluru NSH	119	EB394224478IN	10.08.2019	BNPL Hub Anna Road Counter	Inland Speed Post	SOUTH DELHI	IN	110020	TUMAKURU	IN	572138	0.033	<input type="checkbox"/>	<input type="checkbox"/>
Bengaluru City TMO	290	ED257801070IN	13.08.2019	Basant Lok BNPL SP Hub	Inland Speed Post	GURGAON	IN	122001	BENGALURU	IN	560001	0.030	<input type="checkbox"/>	<input type="checkbox"/>
		ED301106873IN	09.08.2019	Mandya H.O	Inland Speed Post	MYSURU	IN	570001	CENTRAL DELHI	IN	110001	0.888	<input type="checkbox"/>	<input type="checkbox"/>
		EG411593586IN	13.08.2019	Bardoli HO	Inland Speed Post	SURAT	IN	394801	MYSURU	IN	570006	0.030	<input type="checkbox"/>	<input type="checkbox"/>
		EJ475852970IN	02.08.2019	B Sk II Stage S.O	Inland Speed Post	EAST SINGHBHUM	IN	831002	Mysuru	IN	570028	0.035	<input type="checkbox"/>	<input type="checkbox"/>
		EK049258380IN	13.08.2019	Virajpet S.O	Inland Speed Post	KODAGU	IN	571218	BENGALURU	IN	560500	0.010	<input type="checkbox"/>	<input type="checkbox"/>

Count: 6238

3. Dispatched by

Articles Dispatched

Input Data

* Office ID: SP21308000950 Mysuru NSH
 Set: NSHE
 * Date: 15.08.2019
 Article type Dispatched to Dispatched by

Article Details

Dispatched by	Article Count	Article Number	Booking Date	Booking Office	Article type	From City	From Country	From Pincode	To City	To Country	To Pincode	Article Weight	Insured Flag	Priority
S Yallappa	9238	EK009520480IN			Inland Speed Post							0.000		
Shekar R	2	EK070598228IN	13.08.2019	Ranebennur S.O	Inland Speed Post	HAVERI	IN	581115	MYSURU	IN	571114	0.020		
		EK070643595IN	13.08.2019	Haveri H.O	Inland Speed Post	HAVERI	IN	581110	MYSURU	IN	570008	0.024		
		EK069526217IN			Inland Speed Post							0.000		
		EK063383285IN	13.08.2019	Kamalur S.O (Kalaburagi)	Inland Speed Post	KALABURAGI	IN	585313	MYSURU	IN	570001	0.020		
		EK062021558IN	13.08.2019	Kalaburagi H.O	Inland Speed Post	BENGALURU	IN	560017	KODAGU	IN	571201	0.010		
		EK070739378IN	13.08.2019	Ranebennur S.O	Inland Speed Post	HAVERI	IN	581115	MYSURU	IN	570016	0.020		
		EK070300620IN	13.08.2019	Chendiyi S.O	Inland Speed Post	UTTARA KANNADA	IN	581324	MANDYA	IN	571416	0.040		
		EK070328318IN	13.08.2019	Belekeri S.O	Inland Speed Post	UTTARA KANNADA	IN	581321	MYSURU	IN	570008	0.010		
		EK070433742IN	13.08.2019	Karki S.O	Inland Speed Post	UTTARA KANNADA	IN	581341	MYSURU	IN	570002	0.020		

Count: 9238

6. Expected workload

Expected workload enables the user to view the incoming bags and articles from other facilities.

- IPVS Main Screen → Report → Expected Workload.
- Click Expected Workload link.
- Select the **set** from set combo box, Date.
- Click radio button
 - Bag**
 - Article**, for which you want to view the details.
- Click on **Bag/article type** to view specific Bag / articles.

1. Bag

Expected Workload

Input Data

* Office ID: SP21308000950 Mysuru NSH
 Set: Beginning Time: 00:00:00 Ending Time: 00:00:00
 * Date: 18.08.2019
 Display Old Records
 Bag Article

Expected Bags

Bagtype Dispatched from Schedule ID

Expected Bags Count

Bagtype	Bag Count
Speed Post	7
Transit	2

Expected Bags Details

Expected Arrival Date	Expected Arrival Time	Bag ID	Created date	Bagtype	Delivery Type	Closed from	Closed to	Bag Weight	Article Count	Dispatched Date	Dispatched Time	Expected Transit Time
18.08.2019	07:55:53	EBN8003404077	14.08.2019	Speed Post	Non Town Delivery	Visakhapatnam NSH	Mysuru NSH	1.348	8	18.08.2019	05:20:55	1:56
18.08.2019	10:34:23	EBN4004848178		Speed Post				1.000	0	18.08.2019	10:34:23	0:00
18.08.2019	10:36:23	EBN4004845688	15.08.2019	Speed Post	Non Town Delivery	Tirupathi NSH	Mysuru NSH	1.000	10	18.08.2019	10:34:23	0:02
18.08.2019	07:55:53	EBK5012296058	16.08.2019	Speed Post		Bengaluru NSH	Mysuru NSH	1.500	91	18.08.2019	05:20:53	1:56
18.08.2019	10:34:23	EBT8509499472		Speed Post				1.000	0	18.08.2019	10:34:23	0:00
18.08.2019	00:05:55	EBK7008155138	15.08.2019	Speed Post		Belagavi NSH	Mysuru NSH	1.000	12	18.08.2019	00:05:55	0:00
18.08.2019	05:20:53	EBK5011454554		Speed Post				5.000	0	18.08.2019	05:20:53	0:00

Count: 9

2. Article

Expected Workload

Input Data

Office ID: SP2130800650 Mysuru NSH
 Set: [Dropdown] Beginning Time: 00:00:00 Ending Time: 00:00:00
 Date: 16.08.2019 [Calendar Icon]
 Display Old Records: [Dropdown]
 Bag Article

Expected Articles

Expected Articles Count

Article Type	Article count
Inland Speed Post	119
	37

Count: 156

Expected Articles Details

Article Number	Booking Date	Booking Office	Article Weight	Article type	From City	From Country	From Pincode	To City	To Country	To Pincode
EN455220601IN	14.08.2019	BNPL Hyderabad	0.010	Inland Speed Post	HYDERABAD	IN	500034	Mysuru	IN	570006
EN455220792IN	14.08.2019	BNPL Hyderabad	0.010	Inland Speed Post	HYDERABAD	IN	500034	Mysuru	IN	570005
EN455220789IN	14.08.2019	BNPL Hyderabad	0.010	Inland Speed Post	HYDERABAD	IN	500034	Mysuru	IN	570005
EN455220775IN	14.08.2019	BNPL Hyderabad	0.010	Inland Speed Post	HYDERABAD	IN	500034	Mysuru	IN	570004
EN455220758IN	14.08.2019	BNPL Hyderabad	0.010	Inland Speed Post	HYDERABAD	IN	500034	Mysuru	IN	570004
EN455220744IN	14.08.2019	BNPL Hyderabad	0.010	Inland Speed Post	HYDERABAD	IN	500034	Mysuru	IN	570004
EN455220735IN	14.08.2019	BNPL Hyderabad	0.010	Inland Speed Post	HYDERABAD	IN	500034	Mysuru	IN	570004
EN455220727IN	14.08.2019	BNPL Hyderabad	0.010	Inland Speed Post	HYDERABAD	IN	500034	Mysuru	IN	570004
EN455220713IN	14.08.2019	BNPL Hyderabad	0.010	Inland Speed Post	HYDERABAD	IN	500034	Mysuru	IN	570004
EN455220700IN	14.08.2019	BNPL Hyderabad	0.010	Inland Speed Post	HYDERABAD	IN	500034	Mysuru	IN	570004

7. Bag Discrepancy

The report enables the user to view discrepancy details like weight mismatch, reopen etc. related to bags in the facility.

- IPVS Main Screen → Reports → Bag Discrepancy.
- Click Bag Discrepancy link.
- Select a date from the calendar on which you want to view the bag discrepancy details
- Select the bag discrepancy type for which you want to see the details of the bag pertaining to that discrepancy type.

Bag Discrepancy

Bag Discrepancy Details

Office ID: SP2130800650 Mysuru NSH
 Date: 15.08.2019 [Calendar Icon] To: [Calendar Icon]

Details

Discrepancy Type	Bag Count
Not Received	1
Re Opened	3
Weight Mismatch	36

count: 40

Bag ID	Bag Type	Delivery Type	Bag Closed From	Bag Closed To	Priority	Set Number	Damaged Bag weight	Bag weight	Created date	Created Time	Created By
EBK5012229106	Speed Post	Mysuru NSH	T Narasipura S.O			GEN2	5.000	0.000	15.08.2019	23:18:52	Siddaraju .
EBK5012229104	Speed Post	Mysuru NSH	Krishnarajapete S.O			GEN2	10.000	0.000	15.08.2019	23:21:19	Siddaraju .
EBK5012229103	Speed Post	Mysuru NSH	Madikeri H.O			GEN2	5.000	0.000	15.08.2019	23:19:38	Siddaraju .
EBK5012228718	Speed Post	Mysuru NSH	Gundlupet S.O			GEN2	5.000	0.000	15.08.2019	23:25:52	Siddaraju .
EBK5012227576	Speed Post	Mysuru NSH	Ajmer NSH			NSHB	0.020	0.000	15.08.2019	20:14:39	Mandeve S
EBK5012227571	Speed Post	Mysuru NSH	Kozhikode NSH			NSHB	0.020	0.000	15.08.2019	20:14:09	Mandeve S
EBK5012227560	Speed Post	Mysuru NSH	Rohtak NSH			NSHB	0.020	0.000	15.08.2019	20:20:08	Mandeve S
EBK5012227523	Speed Post	Mysuru NSH	Kannur NSH			NSHB	10.000	0.000	15.08.2019	23:39:47	Siddaraju .
EBK5012227520	Speed Post	Mysuru NSH	Mandya H.O			GEN2	1.000	0.000	15.08.2019	23:14:45	Siddaraju .
EBK5012227519	Speed Post	Mysuru NSH	Srirangapatna H.O			GEN2	2.000	0.000	15.08.2019	23:14:19	Siddaraju .

8. Article Discrepancy

The report enables the user to view discrepancy details like damaged, lost etc. as related to articles in the facility.

- IPVS Main Screen → Report → Article Discrepancy.
- Click Article Discrepancy link.
- Select a date from the calendar on which you want to view the article discrepancy details.

- d. Select the article discrepancy type for which you want to see the details of the articles pertaining to that discrepancy type.

First half Screen

Article Discrepancy

Input Data

* Office ID: SP21150000850 | Bengaluru NSH Set Number: GEN2

* Date: 17.08.2019

Article Details

Article Discrepancy Type	Article Count
Damaged	1
Excess Sent	212
Not Received	15
Excess Received	48
Not Sent	504

Bag ID	Article Number	Booking Date	Booking Office	Article type	From City	From Country	From Pincode	To City	To Country	To Pincode
EBK1008888884	EB144453563N	31.07.2019	Shanthigrama S.O	Inland Speed Post	HASSAN		573220			580001
EBK1008888884	EB144400395N	02.08.2019	Holenarasipur S.O	Inland Speed Post	HASSAN	IN	573211	BENGALURU	IN	580001
EBT0012156836	EB740339357N	18.08.2019	BNPL Hub Anna Road	Counter	KANCHIPURAM	IN	600069	BENGALURU	IN	580109
EBT0012156836	EB740339395N	18.08.2019	BNPL Hub Anna Road	Counter	KANCHIPURAM	IN	600069	BENGALURU	IN	582130
EBT0012395875	EB740411975N	18.08.2019	BNPL Hub Anna Road	Counter	KANCHIPURAM	IN	600069	BENGALURU	IN	580032
EBT0012395875	EB740412043N	18.08.2019	BNPL Hub Anna Road	Counter	KANCHIPURAM	IN	600069	BENGALURU	IN	580028
EBT0012156883	EB740417933N	18.08.2019	BNPL Hub Anna Road	Counter	KANCHIPURAM	IN	600069	BENGALURU	IN	580033
EBT0012156883	EB740418474N	18.08.2019	BNPL Hub Anna Road	Counter	KANCHIPURAM	IN	600069	BENGALURU	IN	580045
EBT0012156883	EB740428892N	18.08.2019	BNPL Hub Anna Road	Counter	KANCHIPURAM	IN	600069	BENGALURU RURAL	IN	582114
EBT0012156883	EB740428899N	18.08.2019	BNPL Hub Anna Road	Counter	KANCHIPURAM	IN	600069	BENGALURU	IN	580023

Count 840

Second half Screen

From City	From Country	From Pincode	To City	To Country	To Pincode	Article Weight	Insured Flag	Priority	New Barcode	Remarks	Created date	Created Time	Created by	Damaged Article Weight
HASSAN		573220			580001	0.000	<input type="checkbox"/>	<input type="checkbox"/>			17.08.2019	08:40:36	BHAVYA M .	0.000
HASSAN	IN	573211	BENGALURU	IN	580001	0.000	<input type="checkbox"/>	<input type="checkbox"/>			17.08.2019	08:40:36	BHAVYA M .	0.000
KANCHIPURAM	IN	600069	BENGALURU	IN	580109	0.115	<input type="checkbox"/>	<input type="checkbox"/>			17.08.2019	09:13:09	BHAVYA M .	0.000
KANCHIPURAM	IN	600069	BENGALURU	IN	582130	0.115	<input type="checkbox"/>	<input type="checkbox"/>			17.08.2019	09:13:09	BHAVYA M .	0.000
KANCHIPURAM	IN	600069	BENGALURU	IN	580032	0.125	<input type="checkbox"/>	<input type="checkbox"/>			17.08.2019	09:16:13	SATYADI SHESHAN .	0.000
KANCHIPURAM	IN	600069	BENGALURU	IN	580028	0.125	<input type="checkbox"/>	<input type="checkbox"/>			17.08.2019	09:16:13	SATYADI SHESHAN .	0.000
KANCHIPURAM	IN	600069	BENGALURU	IN	580033	0.125	<input type="checkbox"/>	<input type="checkbox"/>			17.08.2019	09:25:05	ARUNA K M .	0.000
KANCHIPURAM	IN	600069	BENGALURU	IN	580045	0.125	<input type="checkbox"/>	<input type="checkbox"/>			17.08.2019	09:25:05	ARUNA K M .	0.000
KANCHIPURAM	IN	600069	BENGALURU RURAL	IN	582114	0.125	<input type="checkbox"/>	<input type="checkbox"/>			17.08.2019	09:25:05	ARUNA K M .	0.000
KANCHIPURAM	IN	600069	BENGALURU	IN	580023	0.125	<input type="checkbox"/>	<input type="checkbox"/>			17.08.2019	09:25:05	ARUNA K M .	0.000

i. Article Discrepancy Report at Division Level

Report to Display set wise Article discrepancy at Division level.

Pre-Requisite:

Assign Roll "IPVS role for EDD (YS: IPVS_EDD) "to the required User through RDA.

Article Discrepancy Report at Division Level:-

1. Select Article Discrepancy under IPVS Report Transaction.
2. Enter Division Office Facility ID.

Article Discrepancy

Input Data

Division ID: **RM21150000000**

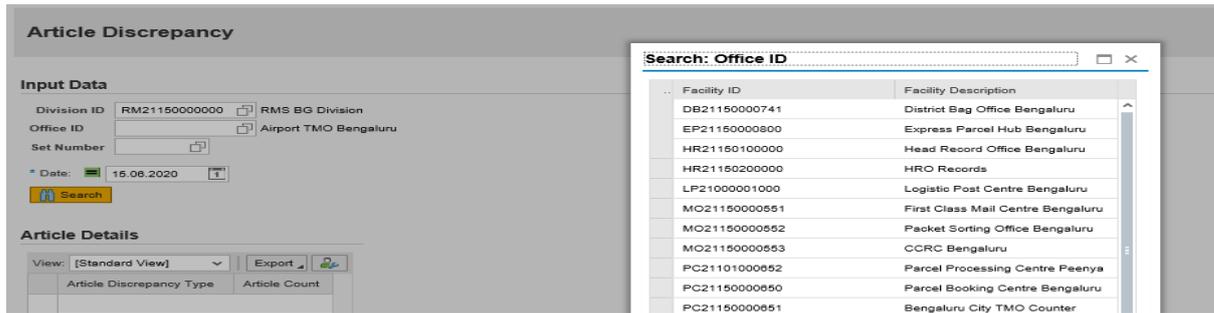
Office ID: TM21150000504

Set Number:

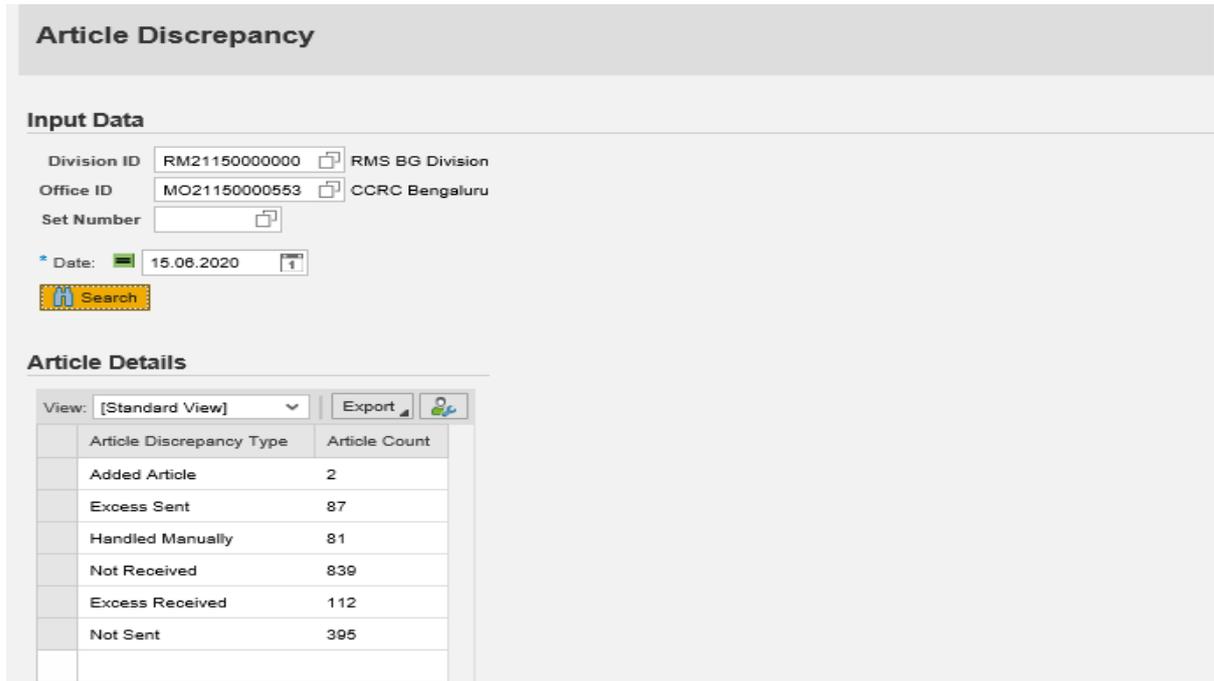
* Date: 16.06.2020

Search

3. Click on Enter.
4. Select Office ID in Office ID column.



5. Select appropriate facility ID.
6. Click On Search.



9. Consolidate Abstract

The Consolidate Abstract report enables the user to view the consolidated number of Articles received, Closed by Employee from the Facility. The report allows the user to view data with respect to Receive, Closed by Employee and Consolidated total articles from the Facility.

- a. IPVS Main Screen → Reports → Consolidate Abstract.
- b. Click Consolidate Abstract link.
- c. Select the set no. and date.
- d. Click
 1. **Closed**
 2. **Received**
 3. **Consolidate** radio button and Click **Fetch** button.

Consolidated abstract report input details

* Source Office ID: SP21308000650 | Mysuru NSH
 Set Number: NSHE
 Office Type: Mail Office
 Date: 15.08.2019 | Fetch
 Closed Received Consolidate

Username: PUNEETH K.H.

Receive

User Name	Registered/Parcel/Speed	Insured	Total
Siddaraju .	1064	2	1066
N Somu	898	0	898
Puneeth K M	2601	0	2601
S Yallappa	70	0	70
Shekar R	1606	2	1608

Registered/Parcel/Speedpost Articles Total: 6239
 Insured Articles Total: 4
 Grand Total: 6243

Closed

User Name	Registered/Parcel/Speed	Insured	Total
Siddaraju .	386	0	386
Manideva S	1156	0	1156
N Somu	1398	3	1401
Puneeth K M	878	1	879
S Yallappa	402	0	402
Shekar R	2013	0	2013

Registered/Parcel/Speedpost Articles Total: 6233
 Insured Articles Total: 4
 Grand Total: 6237

Article Discrepancy

User Name	Article Number	Discrepancy Type
Manideva S	CA665055571N	Handled Manually
Manideva S	EB6653250181N	Handled Manually
Manideva S	EC3653818881N	Handled Manually
Manideva S	EB7697793711N	Handled Manually
Manideva S	EA566900081N	Handled Manually
Manideva S	EA5669015051N	Handled Manually

Article Discrepancy Total: 6

[Print](#)

10. Insured Article

The report enables the user to view details pertaining to insured articles received in a facility such as received by whom, receive verification done by whom etc.

- a. IPVS Main Screen → Reports → insured Article.
- b. Click **Insured Article** link.
- c. Click **Set** combo box and Date.
- d. Click **Fetch** button

First half Screen

Insured Article Report

Input Data

* Office ID: SP21308000650 | Mysuru NSH Set
 * Date: 15.08.2019 | Fetch

Article Details

Article Number	Article Type	Article Booking Office	From City	To City	Receive BAG Number	Bag Received By	Receive Verification Done By	Receive Verification Comments	Close BAG Number	Bag Closed By	Close Verification
EK6085661241N	Inland Speed Post				EBK7008154178	Shekar R	N Somu		EBK5012231145	N Somu	N Somu
EK6085661381N	Inland Speed Post				EBK7008154178	Shekar R	N Somu		EBK5012231145	N Somu	N Somu
EW2918318311N	Inland Speed Post				EBW0023468434	Shekar R	Puneeth K M		EBK5012227492	Puneeth K M	Puneeth K M
EW3782391591N	Inland Speed Post	Yogayog Bhavan BO BPC	KOLKATA	HASSAN	EBW0023468434	Shekar R	N Somu				N Somu

Count 4

Second half Screen

To City	Receive BAG Number	Bag Received By	Receive Verification Done By	Receive Verification Comments	Close BAG Number	Bag Closed By	Close Verification Done By	Close Verification Comments	Receive Reject Code	Close Reject Code
	EBK7008154178	Shekar R	N Somu		EBK5012231145	N Somu	N Somu			
	EBK7008154178	Shekar R	N Somu		EBK5012231145	N Somu	N Somu			
	EBW0023468434	Shekar R	Puneeth K M		EBK5012227492	Puneeth K M	Puneeth K M			
HASSAN	EBW0023468434	Shekar R	N Somu				N Somu			

11. Late Bags

Report enables the user to see the details of all the late bags in a facility.

- IPVS Main Screen → Reports → Late Bags.
- Click Late Bags link.
- Select from and to dates from the calendars. The user can also enter cutoff time.
- Click **Search** button

Late Bags Report

Input Data

* Facility ID: SP21308000650 Mysuru NSH
 Cutoff Time: 00:00:00
 * Date: 23.01.2020 To:

Received Bags Count

Received From	Bag Count
Mysuru BNPL	14
Madikeri H.O	2
Mysuru H.O	6
Saraswathipuram H.O	4
Kollegal H.O	2
Somwarpet S.O	2
Alanahalli S.O	2
G S Ashram S.O	1
Illigeud S.O	3
Jayalakshipuram S.O (Mysuru)	3

Count: 112

Bag Details

Bag ID	Bagtype	Delivery Type	Closed from	Closed to	Priority	Received Date	Received Time	Dispatched Date	Dispatched Time	Expected Transit Time	Hours Diff.
EBK5014206990	Speed Post		Mysuru BNPL	Mysuru NSH		23.01.2020	18:12:23	23.01.2020	12:00:00	0:00	6
EBK5014917158	Speed Post		Mysuru BNPL	Mysuru NSH		23.01.2020	17:34:54	23.01.2020	12:00:00	0:00	6
EBK5014917159	Speed Post		Mysuru BNPL	Mysuru NSH		23.01.2020	17:25:29	23.01.2020	12:00:00	0:00	5
EBK5014917160	Speed Post		Mysuru BNPL	Mysuru NSH		23.01.2020	17:39:14	23.01.2020	12:00:00	0:00	6
EBK5014917161	Speed Post		Mysuru BNPL	Mysuru NSH		23.01.2020	17:33:46	23.01.2020	12:00:00	0:00	6
EBK5014917162	Speed Post		Mysuru BNPL	Mysuru NSH		23.01.2020	18:48:58	23.01.2020	12:00:00	0:00	7
EBK5014917163	Speed Post		Mysuru BNPL	Mysuru NSH		23.01.2020	19:58:10	23.01.2020	12:00:00	0:00	8
EBK5014917164	Speed Post		Mysuru BNPL	Mysuru NSH		23.01.2020	19:17:47	23.01.2020	12:00:00	0:00	7
EBK5014917168	Speed Post		Mysuru BNPL	Mysuru NSH		23.01.2020	20:06:41	23.01.2020	12:00:00	0:00	8
EBK5014917169	Speed Post		Mysuru BNPL	Mysuru NSH		23.01.2020	19:31:14	23.01.2020	12:00:00	0:00	8

12. Transmission Analysis

Report enables the user to extract a comprehensive data on bags dispatched and received in a facility in a certain period or in a particular schedule.

- IPVS Main Screen → Reports → Transmission Analysis.
- Click **Transmission Analysis** link.
- Click

1. Dispatched

2. Received radio button to view the bags Dispatched/Received report respectively from your office.

d. Click on Search button to view the bags Dispatched/Received report.

1. Dispatched

Transmission Analysis Report

Input Data

Facility ID: SP21308000650 Mysuru NSH
 Dispatched Received
 Schedule ID:
 Date: 18.08.2019 To:

Dispatched Bags Count

Dispatched To	Bag Count
Saraswathipuram H.O	1
Mysuru Sorting L1U	8
Vijaynagar II Stage S.O	1

Count 8

Bag Details

Bag ID	Bag Type	Delivery Type	closed From	closed To	Priority	Dispatched Date	Dispatched Time	Schedule ID	Schedule time	Late Hours
EBK5012228954	Speed Post		Mysuru NSH	Hocapete ICH		18.08.2019	20:18:57	NSH_MO_02	01:01:00	19
EBK5012230155	Transit		Mysuru NSH	Mangaluru NSH		18.08.2019	21:14:48	NSH_MO_02	01:01:00	20
EBK5012230156	Transit		Mysuru NSH	Coimbatore NSH		18.08.2019	21:14:48	NSH_MO_02	01:01:00	20
EBK5012230356	Transit		Mysuru NSH	Arsikere NSH		18.08.2019	21:20:26	NSH_MO_02	01:01:00	20
EBK5012230418	Transit		Mysuru NSH	Hubballi Dharwad NSH		18.08.2019	20:18:57	NSH_MO_02	01:01:00	19
EBK5012230435	Transit		Mysuru NSH	Belagavi NSH		18.08.2019	20:18:57	NSH_MO_02	01:01:00	19

2. Received

First half:

Transmission Analysis Report

Input Data

Facility ID: SP21308000650 Mysuru NSH
 Dispatched Received
 Schedule ID:
 Date: 23.01.2020 To:

Received Bags count

Received From	Bag Count
Saraswathipuram H.O	4
Somwarpet S.O	2
Jayalakshimpuram S.O (Mysuru)	1
Manasagangothri S.O	3
Metagalli S.O	4
Mysuru University S.O	1
Shakthinagar S.O	2
Vani Vilas Mohalla S.O	4
Vijaynagar II Stage S.O	3

Bag Details

Bag ID	Bag Type	Delivery Type	closed From	closed To	Priority	Dispatched Date	Dispatched Time	Received Date	Received Time
EBK5000706223	Speed Post		Saraswathipuram H.O	Mysuru NSH		23.01.2020	16:29:12	23.01.2020	19:01:55
EBK5000706227	Speed Post		Saraswathipuram H.O	Mysuru NSH		23.01.2020	16:29:12	23.01.2020	19:06:09
EBK5005796263	Speed Post		Saraswathipuram H.O	Mysuru NSH		23.01.2020	16:54:51	23.01.2020	19:06:09
EBK5005796264	Speed Post		Saraswathipuram H.O	Mysuru NSH		23.01.2020	16:54:51	23.01.2020	19:06:09

Second Half

Dispatched Date	Dispatched Time	Received Date	Received Time	Schedule ID	Schedule Date	Schedule Time	Expected Transit Time	Late Hours
23.01.2020	16:29:12	23.01.2020	19:01:55	Conts of WB APTMO Bengaluru BZ 451	23.01.2020	18:03:00	0.10	1
23.01.2020	16:29:12	23.01.2020	19:06:09	Conts of WB APTMO Bengaluru BZ 451	23.01.2020	18:03:00	0.10	1
23.01.2020	16:54:51	23.01.2020	19:06:09	Conts of WB APTMO Bengaluru BZ 451	23.01.2020	18:03:00	0.10	1
23.01.2020	16:54:51	23.01.2020	19:06:09	Conts of WB APTMO Bengaluru BZ 451	23.01.2020	18:03:00	0.10	1

13. Set Discrepancy

The user view the existing set discrepancies such as received in one set closed in another set, closed in one set dispatched in another set and received in one set opened in another set.

- IPVS Main Screen → Reports → Set Discrepancy.
- Click **Set Discrepancy** link
- Enter Date.
- Select possible set discrepancy among the three

1. Closed-Dispatched

2. Received-Dispatched or

3. Received-Opened. Click on **Enter** button.

1. Closed-Dispatched

Set Discrepancy

Article Details

* Office ID: SP21150000650 Bengaluru NSH
 * Date: 15.08.2019
 Closed-Dispatched Received-Dispatched Received-Opened

Details

View: [Standard View] Print Version Export

Bag ID	Article Number	Article type	Insured Flag	Priority	Closed Date	Closed set	Dispatched Date	Dispatched set
EBK5011456539	AT284421986IN	Inland Speed Post	<input type="checkbox"/>	<input type="checkbox"/>	15.08.2019	GEN2	15.08.2019	NSHB
EBK5011456539	AT284428595IN	Inland Speed Post	<input type="checkbox"/>	<input type="checkbox"/>	15.08.2019	GEN2	15.08.2019	NSHB
EBK5011456544	AT509514412IN	Inland Speed Post	<input type="checkbox"/>	<input type="checkbox"/>	15.08.2019	GEN2	15.08.2019	NSHB
EBK5011456539	AT805455688IN	Inland Speed Post	<input type="checkbox"/>	<input type="checkbox"/>	15.08.2019	GEN2	15.08.2019	NSHB
EBK5011456539	AT805455671IN	Inland Speed Post	<input type="checkbox"/>	<input type="checkbox"/>	15.08.2019	GEN2	15.08.2019	NSHB
EBK5011456539	AT805455742IN	Inland Speed Post	<input type="checkbox"/>	<input type="checkbox"/>	15.08.2019	GEN2	15.08.2019	NSHB
EBK5011456539	AT805455813IN	Inland Speed Post	<input type="checkbox"/>	<input type="checkbox"/>	15.08.2019	GEN2	15.08.2019	NSHB
EBK5011456539	AT805457479IN	Inland Speed Post	<input type="checkbox"/>	<input type="checkbox"/>	15.08.2019	GEN2	15.08.2019	NSHB
EBK5011456539	AT805460447IN	Inland Speed Post	<input type="checkbox"/>	<input type="checkbox"/>	15.08.2019	GEN2	15.08.2019	NSHB
EBK5011456539	AT805461411IN	Inland Speed Post	<input type="checkbox"/>	<input type="checkbox"/>	15.08.2019	GEN2	15.08.2019	NSHB

2. Received - Dispatched

Set Discrepancy

Article Details

* Office ID: SP21150000650 Bengaluru NSH
 * Date: 15.08.2019
 Closed-Dispatched Received-Dispatched Received-Opened

Details

View: [Standard View] Print Version Export

Bag ID	Article Number	Article type	Insured Flag	Priority	Received Date	Received set	Dispatched Date	Dispatched set
EBU0026431202	AQ599052075IN	Inland Speed Post	<input type="checkbox"/>	<input type="checkbox"/>	15.08.2019	GEN2	15.08.2019	NSHB
EBN1018054711	AQ836915642IN	Inland Speed Post	<input type="checkbox"/>	<input type="checkbox"/>	15.08.2019	GEN2	15.08.2019	NSHB
EBN1018054711	AQ836915656IN	Inland Speed Post	<input type="checkbox"/>	<input type="checkbox"/>	15.08.2019	GEN2	15.08.2019	NSHB
EBN1018054711	AQ836958206IN	Inland Speed Post	<input type="checkbox"/>	<input type="checkbox"/>	15.08.2019	GEN2	15.08.2019	NSHB
EBU0027850645	AQ844204204IN	Inland Speed Post	<input type="checkbox"/>	<input type="checkbox"/>	15.08.2019	GEN2	15.08.2019	NSHB
EBN1018054711	AQ845494758IN	Inland Speed Post	<input type="checkbox"/>	<input type="checkbox"/>	15.08.2019	GEN2	15.08.2019	NSHB
EBN1018054711	AQ845921164IN	Inland Speed Post	<input type="checkbox"/>	<input type="checkbox"/>	15.08.2019	GEN2	15.08.2019	NSHB
EBN1018054711	AQ846079289IN	Inland Speed Post	<input type="checkbox"/>	<input type="checkbox"/>	15.08.2019	GEN2	15.08.2019	NSHB
EBN1017095975	AQ846159996IN	Inland Speed Post	<input type="checkbox"/>	<input type="checkbox"/>	15.08.2019	GEN2	15.08.2019	NSHB
EBG0005650270	AQ846523688IN	Inland Speed Post	<input type="checkbox"/>	<input type="checkbox"/>	15.08.2019	GEN2	15.08.2019	NSHB

3. Received- Opened

Set Discrepancy

Article Details

* Office ID: SP21150000850 Bengaluru NSH
 * Date: 15.08.2019
 Closed-Dispatched Received-Dispatched Received-Opened

Details

View: [Standard View] [Print Version] [Export]

Bag ID	Article Number	Article type	Insured Flag	Priority	Received Date	Received set	Opened Date	Opened set
EBK5012054615	AQ624331808IN	Inland Speed Post	<input type="checkbox"/>	<input type="checkbox"/>	15.08.2019	GEN2	15.08.2019	NSHB
EBK5012054615	AQ624332848IN	Inland Speed Post	<input type="checkbox"/>	<input type="checkbox"/>	15.08.2019	GEN2	15.08.2019	NSHB
EBK5012054615	AQ624333199IN	Inland Speed Post	<input type="checkbox"/>	<input type="checkbox"/>	15.08.2019	GEN2	15.08.2019	NSHB
EBK5012054615	AQ624354738IN	Inland Speed Post	<input type="checkbox"/>	<input type="checkbox"/>	15.08.2019	GEN2	15.08.2019	NSHB
EBK5012054615	AQ624354755IN	Inland Speed Post	<input type="checkbox"/>	<input type="checkbox"/>	15.08.2019	GEN2	15.08.2019	NSHB
EBK5012054615	AQ624354920IN	Inland Speed Post	<input type="checkbox"/>	<input type="checkbox"/>	15.08.2019	GEN2	15.08.2019	NSHB
EBK5012054615	AQ624354959IN	Inland Speed Post	<input type="checkbox"/>	<input type="checkbox"/>	15.08.2019	GEN2	15.08.2019	NSHB
EBK5012054615	AQ624354993IN	Inland Speed Post	<input type="checkbox"/>	<input type="checkbox"/>	15.08.2019	GEN2	15.08.2019	NSHB
EBK5012054615	AQ624355075IN	Inland Speed Post	<input type="checkbox"/>	<input type="checkbox"/>	15.08.2019	GEN2	15.08.2019	NSHB
EBK5012054615	AQ624355248IN	Inland Speed Post	<input type="checkbox"/>	<input type="checkbox"/>	15.08.2019	GEN2	15.08.2019	NSHB

14. Bags Missing Scans

Supervisor Report to display the data for received but not Opened, Opened but not Closed, Closed but not Dispatched and Received but not dispatched (Forward bags) events.

- IPVS Main Screen → Reports → Bag Missing Scans.
- Select Bag Missing Scan Report in IPVS Report Transaction.
- Select respective radio button.
- Select Received But Not Opened : To view Bag Received but not Opened.
- Select Closed But Not Dispatched: To view Bags Closed but not dispatched.
- Select Received but not Dispatched: To view Forward bags (Bag destination to different location) Received but not dispatched.
- Click on Execute.

1. Bags Received but not Opened:

Bags Missing Scans

Input Data

* Office ID: SP21308000650 Mysuru NSH
 Set:
 * Date: 05.07.2020
 Received But Not Opened Closed But Not Dispatched Opened But Not Closed Received But Not Dispatched

Bags Closed But Not Dispatched Details

Bagtype	Bag Count
Speed Post	3

Bag ID	Closed to	Bag Type	Closed Date
EBK5013908654	Mangaluru NSH	Speed Post	05.07.2020
EBK5017582961	Manipal BPC	Speed Post	05.07.2020
EBM0029484229		Speed Post	05.07.2020

2. Bags Closed but not Dispatched:

Bags Missing Scans

Input Data

* Office ID: SP21308000650 Mysuru NSH
 Set:

* Date: 05.07.2020

Received But Not Opened Closed But Not Dispatched Opened But Not Closed Received But Not Dispatched

Bags Closed But Not Dispatched Details

View:	[Standard View]	Export	View:	[Standard View]	Export	
Bagtype	Bag Count		Bag ID	Closed to	Bag Type	Closed Date
Speed Post			EBK5014253352	Malavalli S.O	Speed Post	05.07.2020

3. Opened but not closed: (Articles Received but not Closed)

Bags Missing Scans

Input Data

* Office ID: SP21308000650 Mysuru NSH
 Set:

* Date: 07.07.2020

Received But Not Opened Closed But Not Dispatched Opened But Not Closed Received But Not Dispatched

Articles Opened But Not Closed

Bag Details			Bag Items Details				
Bag Id	Articles Count		Bag ID	Bag Item	Article Type	Insured Flag	Priority
EBK5014256528	44		EBK5014256528	EK043809492IN	Inland Speed Post	<input type="checkbox"/>	<input type="checkbox"/>
EBK5014256529	31		EBK5014256528	EK043809807IN	Inland Speed Post	<input type="checkbox"/>	<input type="checkbox"/>
EBK5014256543	65		EBK5014256528	EK052862235IN	Inland Speed Post	<input type="checkbox"/>	<input type="checkbox"/>
EBK5014256545	144		EBK5014256528	EK059583156IN	Inland Speed Post	<input type="checkbox"/>	<input type="checkbox"/>
EBK5014256997	25		EBK5014256528	EK060222132IN	Inland Speed Post	<input type="checkbox"/>	<input type="checkbox"/>

4. Bags Received but not Dispatched:

Bags Missing Scans

Input Data

* Office ID: SP21308000650 Mysuru NSH
 Set:

* Date: 05.07.2020

Received But Not Opened Closed But Not Dispatched Opened But Not Closed Received But Not Dispatched

Bags Closed But Not Dispatched Details

View:	[Standard View]	Export	View:	[Standard View]	Export	
Bagtype	Bag Count		Bag ID	Received From	Bag Type	Received Date
Speed Post			EBM0029404007		Speed Post	05.07.2020
			EBM0029487984		Speed Post	05.07.2020

SAP IPVS Forms

1. Printing Bags Receive Report

The Print bags receive report enables the user to print the Received Bags report of the facility.

- IPVS Main Screen → Forms → Print Bags Receive Report.
- Click Print Bags Receive Report link.
- Choose the particular set and Date.
- Click Preview & Print button to view/print the pdf file generated.

Department of Post India
Mysuru NSH
Daily Bags Received

Prepared PUNEETH K H . Set Date: 15.08.2019

List of Regular Bags Received

S No	Bag Number	Bag Type	Office Name	Received by	Opened by
1	EBD0004427409	SP	Raipur NSH	Siddaraju .	Siddaraju .
2	EBD0015935646	SP	New Delhi NSH	Siddaraju .	Siddaraju .
3	EBD0018147033	SP	New Delhi NSH	Shekar R	
4	EBD0018375014	SP	Basant Lok BNPL SP Hub	Shekar R	
5	EBD0018817301	SP	Market Road BNPL SP Hub	Shekar R	Shekar R
6	EBD0019189440	SP	New Delhi NSH	Shekar R	Shekar R
7	EBD0019237996	SP	New Delhi NSH	Shekar R	Shekar R
8	EBD0019419656	SP	New Delhi NSH	Siddaraju .	Siddaraju .
9	EBE2504635787	SP	Shimla NSH	Shekar R	Shekar R
10	EBE2505170380	SP	Bengaluru NSH	Siddaraju .	Siddaraju .
11	RRR7502409282	SP	Imphal NSH	S. Vallanna	S. Vallanna

2. Printing Bag Manifest

The system allows user to print the Bag manifest at a later point after closing the bag.

- IPVS Main Screen → Forms → Print Bag Manifest.
- Click Print Bag Manifest link.
- Select the date and Click Search button.
- Select the row or scan the Bag ID, which you want to preview the bag details.
- Click Preview & Print button to view/print the pdf file generated.

Print Bag Manifest

Input Data
 * Office ID SP21308000650 Mysuru NSH
 * Date 15.08.2019 Search
 Preview & Print
 Bag ID

Bag Details

Bag ID	Created date	Bagtype	Closed from	Closed to	Bag Weight
EBD0004427409	14.08.2019	Speed Post	Raipur NSH	Mysuru NSH	6.250
EBD0015935646		Speed Post		Mysuru NSH	1.000
EBD0018147033		Speed Post		Mysuru NSH	3.000
EBD0018375014	13.08.2019	Speed Post	Basant Lok BNPL SP Hub	Mysuru NSH	1.000
EBD0018817301	14.08.2019	Speed Post	Market Road BNPL SP Hub	Mysuru NSH	2.000
EBD0019189440		Speed Post		Mysuru NSH	2.000
EBD0019237996		Speed Post		Mysuru NSH	2.000
EBD0019419656		Speed Post		Mysuru NSH	1.000
EBE2504635787	13.08.2019	Speed Post	Shimla NSH	Mysuru NSH	1.000
EBE2505170380	14.08.2019	Speed Post	Pathankot NSH	Mysuru NSH	6.000

Standard Operating Procedure - SAP IPVS Reports

DEPARTMENT OF POSTS INDIA
Raipur NSH
Speed Post Manifest

Prepared On **14.08.2019**

Flight/Schedule No: _____ Bag Number **EBC0004427409** Bag Closed For **Mysuru NSH**
 Bag Weight: **6.250 kgs**

Stamp

Details Of Speed Post Articles

S No	Article No.	S No	Article No.	S No	Article No.
1	EC133048511IN	2	EC138552045IN	3	EC153607210IN
4	EC157490176IN	5	EC164267389IN	6	EK934534803IN

Ordinary & VP : 6
 *INS & INS VP : 0

 Total : 6

SAHEB RAM Sidar
 Officer Making Up Bag
 (Signature)

Officer Receiving Bag
 (Signature)

Date Stamp Of
 Receiving Office

Set Number: **NSHB**
14.08.2019

3. Printing Bags Dispatch Report

To enable the user to print the details of the bags dispatched from the facility.

- a. IPVS Main Screen → Forms → Print Bags Dispatch report.
- b. Click Print Bags Dispatch Report link.
- c. Select the set from the drop down and select the date.
- d. Click Preview & Print button.

DEPARTMENT OF POSTS INDIA
Mysuru NSH
Bags Dispatched Report

Prepared By: PUNEETH K H . Set Number: NSHB Report Dated: 15.08.2019

SNo	Bag Number	To Office	Bag Type	SNo	Bag Number	To Office	Bag Type
1	EBK1009295639	Mysuru Sorting L1U	SP	2	EBK5010771241	Mysuru Sorting L1U	SP
3	EBK5012227486	Mysuru Sorting L1U	SP	4	EBK5012227488	Mysuru Sorting L1U	SP
5	EBK5012227489	Mysuru Sorting L1U	SP	6	EBK5012227490	Mysuru Sorting L1U	SP
7	EBK5012227491	Mysuru Sorting L1U	SP	8	EBK5012227492	Mysuru Sorting L1U	SP
9	EBK5012227493	Mysuru Sorting L1U	SP	10	EBK5012227494	Mysuru Sorting L1U	SP
11	EBK5012227495	Mysuru Sorting L1U	SP	12	EBK5012227496	Mysuru Sorting L1U	SP
13	EBK5012227497	Mysuru Sorting L1U	SP	14	EBK5012227499	Mysuru Sorting L1U	SP
15	EBK5012227500	Mysuru Sorting L1U	SP	16	EBK5012227506	Bengaluru City TMO	SP
17	EBK5012227518	Mandva Sorting	SP	18	EBK5012227519	Mandva Sorting	SP

4. Printing Mail List

The user is enabled to view/print mail lists of bags that have dispatched from the user's facility.

- a. IPVS Main Screen → Forms → Print Mail list.
- b. Click Print Mail List link.
- c. Select Date from the Calendar.
- d. User can filter the mail lists based on schedule Ids and Mail List ID as well.

Print Mail List

Print Mail List Details

Office ID: SP21308000650 Mysuru NSH
 Date: 14.08.2019 **Fetch**
 Schedule ID:

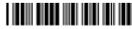
Mail List Details

MailList ID:

View: [Standard View] Export

Mail List ID	Dispatched from	Dispatched To	Dispatch Schedule ID
4388	Mysuru NSH	Belavadi S.O	ZMYS03
4719	Mysuru NSH	Vani Vilas Mohalla S.O	ZMYS03
4758	Mysuru NSH	G.S.Ashram S.O	ZMYS02
5091	Mysuru NSH	Jayanagar S.O (Mysuru)	ZMYS04
5268	Mysuru NSH	Yadavagiri S.O	ZMYS02
5548	Mysuru NSH	Yelwal S.O	ZMYS03
5616	Mysuru NSH	Metagalli S.O	ZMYS03
5884	Mysuru NSH	Saraswathipuram H.O	ZMYS03
6327	Mysuru NSH	Vijaynagar II Stage S.O	ZMYS03
6566	Mysuru NSH	Httegedu S.O	ZMYS02

Department of Posts India
 Palampur HO - 176061
 Mail List/Deliverybill

Mail List 4388 Barcode: 
 ID: Pathankot RMS L1R Set Number:
 To:

Date of Dispatch	Time of Dispatch	Flight/Schedule No	Schedule time of dispatch	Date Stamp of Dispatch office
07.08.2019	12:48:53	PLPHO_PTKRMS	15:15:00	

S No	Bag Number	BagType	Bag Weight	Set No	Closed By	Closed for	Count
1	CBE0002182171	Parcel	24.000		TRISHAL DEV SHARMA	Pathankot PH	11
2	CBI0010011190	Parcel	1.000		Jagdish Chandra Solanki	Ratlam PH	1
3	CBK3002490286	Parcel	13.000		Manjunath Hebsur	Hubballi PH	80
4	CBK3002490287	Parcel	16.000		Manjunath Hebsur	Hubballi PH	7
5	CBM0000595069	Parcel	2.000		Maruti HONAJI BHANGE	Mumbai PH	1

Due Mail Sort List.

The IPVS DMSL consists of the dispatch schedules, Receive schedules and the sort list. The dispatch schedules enable the system to close and dispatch articles to other facilities, the receive schedules are required to receive an article that is sent to that particular facility and the sort list determines whether an article falls in the category of town delivery or Non-town delivery.

1. Dispatch Schedules

To view dispatch schedules for bags from one facility to another.

- a. IPVS Main Screen → DMSL → Dispatch Schedule.
- b. Click **Dispatch Schedules** link.
- c. Select any particular schedule.
- d. To View schedule details, click **view** button.

Dispatch Schedules

Office Details
 * Office ID | SP21308000650 | Mysuru NSH

Schedules

Schedule ID	Schedule Description	Schedule Type	Destination Office	Departure Time	Expected Transit Time	Valid From Date/Time	Valid To Date/Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
MMS_NJG_ALL	Nanjangudu receive schedule	ZMMS	Talakad S.O	09:27:00	1.71	10.04.2017 00:00:00	10.04.2022 00:00:00	X	X	X	X	X	X	X
MMS_NJG_ALL	Nanjangudu receive schedule	ZMMS	Tibetan Settlement S.O	09:27:00	1.80	10.04.2017 00:00:00	10.04.2022 00:00:00	X	X	X	X	X	X	X
MMS_NJG_ALL	Nanjangudu receive schedule	ZMMS	Yelandur S.O	09:27:00	1.89	10.04.2017 00:00:00	10.04.2022 00:00:00	X	X	X	X	X	X	X
MMS_NJG_ALL	Nanjangudu receive schedule	ZMMS	Zilla Adalitha Bhavan S.O	09:27:00	1.98	10.04.2017 00:00:00	10.04.2022 00:00:00	X	X	X	X	X	X	X
MMS_NJG_ALL	Nanjangudu receive schedule	ZMMS	Begur S.O	09:27:00	2.07	10.04.2017 00:00:00	10.04.2022 00:00:00	X	X	X	X	X	X	X
MMS_NJG_ALL	Nanjangudu receive schedule	ZMMS	Gundlupet Bazar S.O	09:27:00	2.16	10.04.2017 00:00:00	10.04.2022 00:00:00	X	X	X	X	X	X	X
MMS_NJG_ALL	Nanjangudu receive schedule	ZMMS	Gundlupet S.O	09:27:00	2.25	10.04.2017 00:00:00	10.04.2022 00:00:00	X	X	X	X	X	X	X
MMS_NJG_ALL	Nanjangudu receive schedule	ZMMS	Hangala S.O	09:27:00	2.34	10.04.2017 00:00:00	10.04.2022 00:00:00	X	X	X	X	X	X	X
MMS_NJG_ALL	Nanjangudu receive schedule	ZMMS	Harave S.O	09:27:00	2.43	10.04.2017 00:00:00	10.04.2022 00:00:00	X	X	X	X	X	X	X
MMS_NJG_ALL	Nanjangudu receive schedule	ZMMS	Hulihalli S.O	09:27:00	2.52	10.04.2017 00:00:00	10.04.2022 00:00:00	X	X	X	X	X	X	X

2. Receive Schedules

A receive schedule is automatically maintained in the system for a particular facility once a dispatch schedule is created from some other facility to that particular facility. The user can view these receive schedules in IPVS. Modifications are allowed for only dispatch schedules and not receive schedules.

- a. IPVS Main Screen → DMSL → Receive Schedule.
- b. Click Receive Schedules link.
- c. Available schedules are displayed.

Receive Schedules

Office Details
 * Office ID | SP21308000650 | Mysuru NSH

Schedule Details

Schedule ID	Schedule Description	Schedule Type	Received From Office	Bag Type	Arrival Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
BANGALORE-MYSORE-ROUTE50	BANGALORE-MYSORE	ZMMS	Bengaluru NSH	Speed Post	08:57:00	X	X	X	X	X	X	X
BANGALORE-MYSORE-ROUTE50	BANGALORE-MYSORE	ZMMS	Bengaluru NSH	Transit	08:57:00	X	X	X	X	X	X	X
BCTMO/I_ROUTE44	BCTMO/I_MANDYA_MYSORE	ZMMS	Mandya Sorting LZU	Speed Post	08:45:00	X	X	X	X	X	X	X
BCTMO/I_ROUTE44	BCTMO/I_MANDYA_MYSORE	ZMMS	Bengaluru NSH	Speed Post	08:45:00	X	X	X	X	X	X	X
BCTMO/I_ROUTE44	BCTMO/I_MANDYA_MYSORE	ZMMS	Bengaluru City TMO	Speed Post	08:45:00	X	X	X	X	X	X	X
BCTMO/I_ROUTE44	BCTMO/I_MANDYA_MYSORE	ZMMS	Bengaluru NSH	Transit	08:45:00	X	X	X	X	X	X	X
BCTMO/I_ROUTE44	BCTMO/I_MANDYA_MYSORE	ZMMS	Bengaluru City TMO	Transit	08:45:00	X	X	X	X	X	X	X
BNPLKPHO_MYSURE	MAIL	ZRMS	BNPL_CENTER KANPUR	Speed Post	06:00:00	X	X	X	X	X	X	X
BY HAND_007	Mysore Sorting PO_CRC & NSH	ZFTS	Mysuru Sorting	Registered	22:00:00	X	X	X	X	X	X	X
BY HAND_007	Mysore Sorting PO_CRC & NSH	ZFTS	Mysuru Sorting	Speed Post	22:00:00	X	X	X	X	X	X	X

3. Sorting List

To view, maintain TD and NTD pin codes for facilities.

- a. IPVS Main Screen → DMSL → Sort List.
- b. Click **Sort List** link.
- c. Available Sort list are displayed.

Sort List

Office Details

* Office ID | HO21308100000 | Mysuru H.O
 Pincode | 570001

Sort List

View: [Standard View] | Print Version | Export

Closed To Office	Bag Type	Delivery Type	From Pincode	To Pincode	Created By	Created date	Created Time
Mysuru EPH	Express Parcel	Town Delivery	571601	571604	TCS1219897	29.12.2016	09:52:26
Mysuru EPH	Express Parcel	Town Delivery	571608	571617	TCS1219897	29.12.2016	09:52:26
Mysuru H.O	Express Parcel	Station	570001		TCS1219897	29.12.2016	09:52:26
Mysuru H.O	Insured Parcel	Station	570001		TCS1219897	29.12.2016	09:52:26
Mysuru H.O	Parcel	Station	570001		TCS1219897	29.12.2016	09:52:26
Mysuru H.O	Registered	Station	570001		TCS1219897	29.12.2016	09:52:26
Mysuru H.O	Speed Post	Station	570001		TCS1219897	29.12.2016	09:52:26
Mysuru H.O	WorldNet Express	Station	570001		TCS1219897	29.12.2016	09:52:26
Saraswathipuram H.O	Parcel	Non Town Delivery		10021718		08.03.2018	16:11:11
Mysuru CRC LIR	Registered	Town Delivery	571608	571617	TCS1219897	29.12.2016	09:52:26

Create Delete

Additional Reports.

1. T-code “ZIPVSREP”, shows the following details.

- ❖ Bags Received
- ❖ Bags Opened
- ❖ Bags Closed
- ❖ Bags Dispatched
- ❖ Articles Received
- ❖ Articles Closed

This report can be generated for multiple offices in Day wise/ Set wise.

CSI office(s) dataflow

Circle:

Division:

Facility ID:

Date:

Skip BO facilities

Day wise

Set wise

CSI office(s) dataflow

Data Flow Status

Total Number of Bag Events: 1,351
 Total Number of Articles closed: 9,630
 Total Number of Articles Opened: 7,673

Facility ID	Fac ID Des	Input Date	Σ Closed	Σ Dispatched	Σ Received	Σ Opened	Σ Art Opened	Σ Art Closed
SP21308000650	Mysuru NSH	16.08.2019	420	335	295	301	7,673	9,630
			420	335	295	301	7,673	9,630

DMSL Status Reports at Division /Circle Wise.

2. MIS reports for Schedule Created, Maintained, Discrepancy reports

MIS Reports for monitoring schedules created, maintained and having discrepancy.

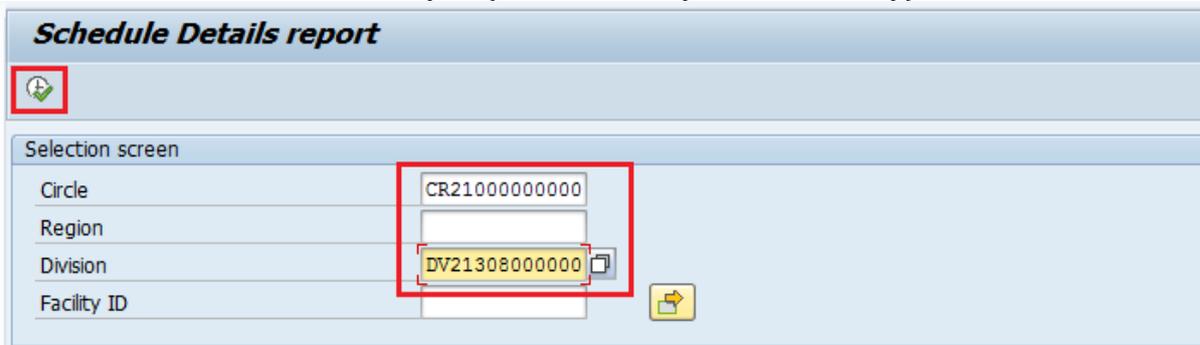
Pre-Requisite:

Assign Roll "IPVS role for EDD (YS: IPVS_EDD) "to the required User through RDA.

T code: 'ZSCHDTLS':-

As defined T code 'ZSCHDTLS' will defines the number of schedule created, maintained and discrepancy.

1. Login to ECP system.
2. Enter T-code 'ZSCHDTLS'.
3. To View the report.
 - a. Enter Circle Facility ID.
 - b. Enter Division Facility ID.(Division Facility ID is mandatory)



- c. Click on Execute to view the status.
- d. Report shows Office Wise Schedule Details.

Reporting Circle	Div Description	Reporting Division	Div Description	Facility ID	Facility ID Description	No. Sch	No. DMSLs
CR21000000000	Karnataka Circle	DV21308000000	Mysuru Division	PO21308101000	Alanahalli S.O	14	2
CR21000000000	Karnataka Circle	DV21308000000	Mysuru Division	PO21308102000	Bannimantap S.O	178	626
CR21000000000	Karnataka Circle	DV21308000000	Mysuru Division	PO21308201000	Belavadi S.O	1	0
CR21000000000	Karnataka Circle	DV21308000000	Mysuru Division	PO21308202000	Bettadapura S.O	1	0
CR21000000000	Karnataka Circle	DV21308000000	Mysuru Division	PO21308203000	Bilkere S.O	2	6
CR21000000000	Karnataka Circle	DV21308000000	Mysuru Division	PO21308204000	Bogadi S.O	4	4
CR21000000000	Karnataka Circle	DV21308000000	Mysuru Division	PO21308103000	Brindavan Extension S.O	0	0
CR21000000000	Karnataka Circle	DV21308000000	Mysuru Division	PO21308205000	Bylakuppe S.O	1	0
CR21000000000	Karnataka Circle	DV21308000000	Mysuru Division	PO21308104000	Chamundi Extension S.O	0	0
CR21000000000	Karnataka Circle	DV21308000000	Mysuru Division	PO21308206000	Chunchunakatte S.O	1	0
CR21000000000	Karnataka Circle	DV21308000000	Mysuru Division	PO21308236000	Dattagalli S.O	0	0
CR21000000000	Karnataka Circle	DV21308000000	Mysuru Division	PO21308105000	First Stage Ind Suburb S.O	0	0
CR21000000000	Karnataka Circle	DV21308000000	Mysuru Division	PO21308106000	Food Technology S.O	0	0
CR21000000000	Karnataka Circle	DV21308000000	Mysuru Division	PO21308107000	G S Ashram S.O	1	0
CR21000000000	Karnataka Circle	DV21308000000	Mysuru Division	PO21308207000	Gavadagere S.O	1	0
CR21000000000	Karnataka Circle	DV21308000000	Mysuru Division	PO21308108000	Gokulam S.O	4	0
CR21000000000	Karnataka Circle	DV21308000000	Mysuru Division	PO21308208000	Hampapura (H D Kote) S.O	1	0
CR21000000000	Karnataka Circle	DV21308000000	Mysuru Division	PO21308209000	Hampapura (K R Nagar) S.O	1	0
CR21000000000	Karnataka Circle	DV21308000000	Mysuru Division	PO21308234000	Hanagodu S.O	2	0
CR21000000000	Karnataka Circle	DV21308000000	Mysuru Division	PO21308109000	Hebbal Layout S.O	0	0
CR21000000000	Karnataka Circle	DV21308000000	Mysuru Division	PO21308210000	Heggadevdevana Kote S.O	1	0
CR21000000000	Karnataka Circle	DV21308000000	Mysuru Division	PO21308211000	Hinkal S.O	0	0
CR21000000000	Karnataka Circle	DV21308000000	Mysuru Division	PO21308212000	Hunsur Bridge S.O	0	0
CR21000000000	Karnataka Circle	DV21308000000	Mysuru Division	PO21308213000	Hunsur S.O	6	1
CR21000000000	Karnataka Circle	DV21308000000	Mysuru Division	PO21308214000	Infosys Campus S.O	1	0
CR21000000000	Karnataka Circle	DV21308000000	Mysuru Division	PO21308110000	Ittaggedu S.O	19	19
CR21000000000	Karnataka Circle	DV21308000000	Mysuru Division	PO21308111000	Iva Prakash Nanar S.O	1	0

4. **Schedules Created :-**

Defines the Number of schedules created for that Facility ID. If schedule is not created then No. of schedule will be displayed as 'ZERO' (None of the schedule is created from Facility).

Office Wise Schedule Details							
Reporting Circle	Cir Description	Reporting Division	Div Description	Facility ID	Facility ID Description	No. Sch	No. DMSLS
CR2100000000	Karnataka Circle	DV2130800000	Mysuru Division	PO21308101000	Alanahalli S.O	14	2
CR2100000000	Karnataka Circle	DV2130800000	Mysuru Division	PO21308102000	Bannimantap S.O	178	626
CR2100000000	Karnataka Circle	DV2130800000	Mysuru Division	PO21308201000	Belavadi S.O	1	0
CR2100000000	Karnataka Circle	DV2130800000	Mysuru Division	PO21308202000	Bettadapura S.O	1	0
CR2100000000	Karnataka Circle	DV2130800000	Mysuru Division	PO21308203000	Bilikere S.O	2	6
CR2100000000	Karnataka Circle	DV2130800000	Mysuru Division	PO21308204000	Bogadi S.O	4	4
CR2100000000	Karnataka Circle	DV2130800000	Mysuru Division	PO21308103000	Brindavan Extension S.O	0	0
CR2100000000	Karnataka Circle	DV2130800000	Mysuru Division	PO21308205000	Bylakuppe S.O	1	0
CR2100000000	Karnataka Circle	DV2130800000	Mysuru Division	PO21308104000	Chamundi Extension S.O	0	0
CR2100000000	Karnataka Circle	DV2130800000	Mysuru Division	PO21308206000	Chunchunakatte S.O	1	0
CR2100000000	Karnataka Circle	DV2130800000	Mysuru Division	PO21308236000	Dattagalli S.O	0	0
CR2100000000	Karnataka Circle	DV2130800000	Mysuru Division	PO21308105000	First Stage Ind Suburb S.O	0	0
CR2100000000	Karnataka Circle	DV2130800000	Mysuru Division	PO21308106000	Food Technology S.O	0	0
CR2100000000	Karnataka Circle	DV2130800000	Mysuru Division	PO21308107000	G S Ashram S.O	1	0
CR2100000000	Karnataka Circle	DV2130800000	Mysuru Division	PO21308207000	Gavadagere S.O	1	0
CR2100000000	Karnataka Circle	DV2130800000	Mysuru Division	PO21308108000	Gokulam S.O	4	0
CR2100000000	Karnataka Circle	DV2130800000	Mysuru Division	PO21308208000	Hampapura (H D Kote) S.O	1	0
CR2100000000	Karnataka Circle	DV2130800000	Mysuru Division	PO21308209000	Hampapura (K R Nagar) S.O	1	0
CR2100000000	Karnataka Circle	DV2130800000	Mysuru Division	PO21308234000	Hanagodu S.O	2	0

Double click on No. of Schedule Count shown Count of No. of bags maintained to respective schedule is displaying in No. DMSLS if bags are not maintained count will be 'ZERO'.

Schedule Details						
Facility ID	Fac ID Des	Schedule ID	Schedule Description	Sch.Type	Valid To Date/Time	No. DMSLS
PO21308101000	Alanahalli S.O	MMS_RDG_KLDG_12345		ZRTC	02.08.2018 00:00:00	0
PO21308101000	Alanahalli S.O	ZRMS_ALN_BNP_EXT	ALANAHALLY-BANNIMANTAP-EXTENSION	ZMMS	21.12.2018 00:00:00	1
PO21308101000	Alanahalli S.O	KMBRMS_NAT_TRC	KMBRMS_NATCHARKOIL_TIRUCHIRAI	ZMMS	31.12.2018 00:00:00	0
PO21308101000	Alanahalli S.O	MMS_MYS TEST	MMS Schedule 2	ZMMS	25.03.2019 00:00:00	0
PO21308101000	Alanahalli S.O	MMS_MYS TEST2	MMS Schedule 3	ZMMS	25.03.2019 00:00:00	0
PO21308101000	Alanahalli S.O	MYS_MMS_MYSSTG_001	MYSORE SORTING SCHEDULE	ZMMS	25.07.2018 00:00:00	0
PO21308101000	Alanahalli S.O	BANNIMANTAP-RMS MYSORE	MYSORE STG SCHEDULE	ZMMS	25.07.2018 00:00:00	1
PO21308101000	Alanahalli S.O	MYS_MMS_SCH_001	Mysore MMS schedule	ZMMS	27.11.2017 00:00:00	0
PO21308101000	Alanahalli S.O	MMS_MYS_021	Mysore Sorting - POs - Test schedule	ZMMS	16.06.2018 00:00:00	0
PO21308101000	Alanahalli S.O	MMS_MYSURU_ALL	Mysuru Divisiondefault	ZMMS	05.04.2019 22:15:42	0
PO21308101000	Alanahalli S.O	RTC_MYS_001	Rampur-Nogli-Kingal	ZRTC	03.05.2019 00:00:00	0
PO21308101000	Alanahalli S.O	RTC_MYS_003	Shimla-Kotkhai-Rohru	ZRTC	03.05.2019 00:00:00	0
PO21308101000	Alanahalli S.O	SJ668	bang sorting - bo and po	ZAIR	11.03.2016 00:00:00	0
PO21308101000	Alanahalli S.O	MMS_MYS_010	mysore - bhusawal	ZMMS	11.04.2019 00:00:00	0

Double Click on No. of DMSL will display the Bags maintained in the schedule.

Bags Maintained Details							
Facility ID	Fac ID Des	Schedule ID	Bag Type	Disp.Off.	Facility ID Desc.	Bag Closed To	Facility ID Desc.
PO21308101000	Alanahalli S.O	ZRMS_ALN_BNP_EXT	SP	PO21308102000	Bannimantap S.O	MO21350000553	Mysuru Sorting L1U

5. DMSL/ Bags Maintained:-

Defines the Number of DMSL/Bags maintained to that Facility ID. If Bags are not maintained then No. of DMSL will be displayed as 'ZERO' (None of the Bags are maintained from Facility).

Office Wise Schedule Details							
Reporting Circle	Cir Description	Reporting Division	Div Description	Facility ID	Facility ID Description	No. Sch	No. DMSLs
CR21000000000	Karnataka Circle	DV21308000000	Mysuru Division	PO21308101000	Alanahalli S.O	14	2
CR21000000000	Karnataka Circle	DV21308000000	Mysuru Division	PO21308102000	Bannimantap S.O	178	626
CR21000000000	Karnataka Circle	DV21308000000	Mysuru Division	PO21308201000	Belavadi S.O	1	0
CR21000000000	Karnataka Circle	DV21308000000	Mysuru Division	PO21308202000	Bettadapura S.O	1	0
CR21000000000	Karnataka Circle	DV21308000000	Mysuru Division	PO21308203000	Bilikere S.O	2	6
CR21000000000	Karnataka Circle	DV21308000000	Mysuru Division	PO21308204000	Bogadi S.O	4	4
CR21000000000	Karnataka Circle	DV21308000000	Mysuru Division	PO21308103000	Brindavan Extension S.O	0	0
CR21000000000	Karnataka Circle	DV21308000000	Mysuru Division	PO21308205000	Bylakuppe S.O	1	0
CR21000000000	Karnataka Circle	DV21308000000	Mysuru Division	PO21308104000	Chamundi Extension S.O	0	0
CR21000000000	Karnataka Circle	DV21308000000	Mysuru Division	PO21308206000	Chunchunakatte S.O	1	0
CR21000000000	Karnataka Circle	DV21308000000	Mysuru Division	PO21308236000	Dattagalli S.O	0	0
CR21000000000	Karnataka Circle	DV21308000000	Mysuru Division	PO21308105000	First Stage Ind Suburb S.O	0	0
CR21000000000	Karnataka Circle	DV21308000000	Mysuru Division	PO21308106000	Food Technology S.O	0	0
CR21000000000	Karnataka Circle	DV21308000000	Mysuru Division	PO21308107000	G S Ashram S.O	1	0
CR21000000000	Karnataka Circle	DV21308000000	Mysuru Division	PO21308207000	Gavadagere S.O	1	0
CR21000000000	Karnataka Circle	DV21308000000	Mysuru Division	PO21308108000	Gokulam S.O	4	0
CR21000000000	Karnataka Circle	DV21308000000	Mysuru Division	PO21308208000	Hampapura (H D Kote) S.O	1	0
CR21000000000	Karnataka Circle	DV21308000000	Mysuru Division	PO21308209000	Hampapura (K B Manna) S.O	1	0

Double Click on No. of DMSL will display the Bags maintained details in the schedule.

Bags Maintained Details							
Facility ID	Fac ID Des	Schedule ID	Bag Type	Disp.Off.	Facility ID Desc.	Bag Closed To	Facility ID Desc.
PO21308101000	Alanahalli S.O	BANNIMANTAP-RMS MYSORE	BO	PO21308136000	Mysuru Sorting	PO21308136000	Mysuru Sorting
PO21308101000	Alanahalli S.O	ZRMS_ALN_BNP_EXT	SP	PO21308102000	Bannimantap S.O	MO21350000553	Mysuru Sorting L1U

3. Missing schedule report

Report to understand missing links (schedules) in the mail route. Bags not maintained from Source to next destination/Delivery Office as per the National Sort Program/ Sort List respectively.

Pre-Requsite:

Assign Roll "YS:DATA_VERIFICATION_ROLE_IPVS (DATA VERIFICATION ROLE for IPVS) "to the required User through RDA.

T code: 'ZDMSL STATUS':-

As defined T code 'ZDMSL_STATUS' will defines the links (schedules) in the mail route.

1. Enter T-code 'ZDMSL_STATUS'. DMSL Status and connectivity report is available in following options.
 - DMSL Status
 - Verify Connectivity
2. **DMSL Status:-** Report shows the Schedules not maintained from Source to next destination/Delivery Office as per the national Sort Program/Sort List.
 - a. Select DMSL Status.

- b. Enter Circle Facility ID.
- c. Enter Division Facility ID.

DMSL status and Connectivity report



Select Option
 DMSL Status Verify Connectivity

Input Criteria

Reporting Circle	CR2100000000	
Reporting Region	RN2110000000	
Reporting Division	RM2115000000	

to

- d. Click on Execute to view the status.
- e. DMSL Status and connectivity report shows Total number of Offices and Number of offices completed the schedule.

DMSL status and Connectivity report



Reporting Circle	Fac ID Des	Reporting Division	Division Des	Total Offices	Completed offices
CR2100000000	Karnataka Circle	RM2115000000	RMS BG Division	10	6

- f. Double click on count.
- g. Validation of DMSL maintained, Report shows Schedules not maintained from Source to next destination/Delivery Office as per the National Sort Program/Sort List.

Validation of DMSL



Facility ID	Facility ID Description	Clsd ID	Facility ID Description	Bag Type	Remarks
SP21150000650	Bengaluru NSH	PO21305239000	ROBERTSONPET MDG	SP	Not maintained
SP21150000650	Bengaluru NSH	PO21305205000	Batahalli S.O	SP	Not maintained
SP21150000650	Bengaluru NSH	PO21305102000	Chelur S.O (Kolar)	SP	Not maintained
SP21150000650	Bengaluru NSH	PO21305214000	Chintamani S.O	SP	Not maintained
SP21150000650	Bengaluru NSH	PO21305216000	Dalasanur S.O	SP	Not maintained
SP21150000650	Bengaluru NSH	PO21305218000	Devarayasamudra S.O	SP	Not maintained
SP21150000650	Bengaluru NSH	PO21305220000	Kaiwara S.O	SP	Not maintained
SP21150000650	Bengaluru NSH	PO21305221000	Kamasamudra S.O	SP	Not maintained
SP21150000650	Bengaluru NSH	PO21305228000	Malur S.O	SP	Not maintained
SP21150000650	Bengaluru NSH	PO21305232000	Mulbagal S.O	SP	Not maintained

- 3. **Verify Connectivity:** - Report shows the Missing connectivity between Source to Destination office.
 - a. Select Verify Connectivity.
 - b. Enter Article Type.
 - c. Enter Source and Destination Office Facility ID.

DMSL status and Connectivity report

Select Option

DMSL Status Verify Connectivity

Input Criteria

Article Type	SP_INLAND
Source Office	po21308122000
Destination Office	HO15102100000

- d. Click on Execute to view the status.
- e. DMSL Status and connectivity report shows schedules available from one location to another Location.

DMSL status and Connectivity report

Schedule ID	Schedule Type	From Office	To Office
MYS-SHARATH-MYS	ZMMS	Mysuru South S.O	Mysuru NSH
MYSNSH_BGTMO_2300_MMS	ZMMS	Mysuru NSH	Bengaluru City TMO
BGTMO_DELTMO_1400_AIR	ZAIR	Bengaluru City TMO	New Delhi RS TMO
DELHITMO_DELHINSH_2200_MMS	ZMMS	New Delhi RS TMO	New Delhi NSH
DELHINSH_DELHITMO_0400_MMS	ZMMS	New Delhi NSH	New Delhi RS TMO
DELNSH_DELGPO_0500_MMS	ZMMS	New Delhi RS TMO	Delhi GPO

- f. Schedule ID is blank, if schedule is not available from one location to another Location. (User can able to identify Schedule not available Source (Mysore NSH) to destination office (Mumbai NSH)).

DMSL status and Connectivity report

Schedule ID	Schedule Type	From Office	To Office
MYS-SHARATH-MYS	ZMMS	Mysuru South S.O	Mysuru NSH
		Mysuru NSH	Mumbai NSH

4. Schedule – expiring within the particular period

Report showing schedules which are going to be expired within a particular period are to be provided. Reports are executed in following ways.

- Schedules expired for a particular Office in a division or all the offices in a division.
- Schedules which are going to expire for a Particular office or all the offices in a division

Pre-Requisite:

Assign Roll “MOIPVS DMSL USER Role (YS: MOIPVS_DMSL_USER)” to the required User through RDA.

Schedule Expiry Detail:-

1. Enter T-code ‘ZSCHEXP’.
2. Enter Division Wise: To View the report for all office in a Division.
3. Enter Facility ID : TO view report for individual Facility.

- a. Enter Division Facility ID.
- b. Select Expired Schedule: To view already expired schedule.

Schedule Expiry details



Division ID  

Facility ID  

Expired Schedules

Going to Expire Schedules

- c. Click on Execute.

Expired Schedules

Schedule ID	Schedule Description	Sch. Type	Valid From Date/Time	Valid To Date/Time
RMYSBST01	MMS CHAMARAJANAGAR AT 06.30	ZRTC	01.04.2015 00:00:00	30.04.2016 00:00:00
RMYSBST07	MMS BANNUR	ZRTC	01.04.2018 00:00:00	13.02.2020 10:10:00
RTC_NJG-01	NANJANGUD HO - MYSORE NSH	ZRTC	01.03.2017 00:00:00	29.02.2020 00:00:00
RTC_NJG_RL	Nanjangud HO - CRC Mysuru L1R	ZRTC	11.04.2017 00:00:00	30.04.2020 00:00:00
ZMMS_OLD SOSALE_SP	OLD SOSALE SO TO NSH MYSORE	ZMMS	01.04.2017 00:00:00	31.12.2017 00:00:00

- d. Select Going to Expired Schedule: To view reports Expiring in 'N' No of days'.

Schedule Expiry details



Execute (F8)

Division ID  

Facility ID  

Expired Schedules

Going to Expire Schedules

No.of Days to Expiry

- e. Click On Execute

Going to Expire Schedules

Schedule ID	Schedule Description	Sch. Type	Valid From Date/Time	Valid To Date/Time
RTC_BANNUR_EP	BANNUR SO TO EPH MYSORE	ZRTC	01.04.2017 00:00:00	31.12.2020 00:00:00
RTC_BANNUR_PL	BANNUR SO TO PH MYSORE	ZRTC	01.04.2017 00:00:00	31.12.2020 00:00:00
RTC_BANNUR_RL	BANNUR SO TO CRC MYSORE	ZRTC	01.04.2017 00:00:00	31.12.2020 00:00:00
RTC_BANNUR_SP	BANNUR SO TO NSH MYSORE	ZRTC	01.04.2017 00:00:00	31.12.2020 00:00:00
RTC_BGR_EP	BEGUR SO TO EPH MYSORE	ZRTC	01.04.2017 00:00:00	31.12.2020 00:00:00
RTC_BGR_PL	BEGUR SO TO PH MYSORE	ZRTC	01.04.2017 00:00:00	31.12.2020 00:00:00
RTC_BGR_SP	BEGUR SO TO NSH MYSORE	ZRTC	01.04.2017 00:00:00	31.12.2020 00:00:00

5. EDD Dashboard Report

For monitoring the progress in data entry status of delivery cut-off for the post offices and dispatch cut-off for the schedules, EDD dashboard report is provided. It is accessible in SAP application using the T-code "ZSCUT".

Pre-Requisite:

Assign Roll "IPVS role for EDD (YS: IPVS_EDD)" to the required User through RDA.

Delivery Cut-Off for the post offices:

In this option, the data entry status of delivery cut-off time for the delivery post offices can be seen Circle, Region, Division and Facility wise.

1. Enter T-code 'ZSCUT'.
2. Circle Wise: To View the report Circle Wise.
 - a. Enter Circle Facility ID.
 - b. Select Cut-Off Time as Delivery.

EDD Cut off time status

Selection Screen

Circle: CR21000000000

Region: [Empty]

Division: [Empty]

Facility ID: [Empty]

Cut-Off Time

Delivery

Dispatch

- c. Click on Execute to view the status.
- d. Click On 'Not-Completed' to view Not-completed Offices.

EDD Delivery cut-off time Status Report

Circle	Cir Description	Region	Region Description	Division	Division Description	Completed	Not Comp	Comp %	Non_Comp %
CR21000000000	Karnataka Circle	RN21100000000	Bengaluru HQ Region	DV21101000000	Bengaluru East Division	0	40	0,00	100,00
CR21000000000	Karnataka Circle	RN21100000000	Bengaluru HQ Region	DV21102000000	BANGALORE GPO DIVISION	1	0	100,00	0,00
CR21000000000	Karnataka Circle	RN21100000000	Bengaluru HQ Region	DV21103000000	Bengaluru South Division	33	6	84,62	15,38
CR21000000000	Karnataka Circle	RN21100000000	Bengaluru HQ Region	DV21104000000	Bengaluru West Division	0	29	0,00	100,00
CR21000000000	Karnataka Circle	RN21100000000	Bengaluru HQ Region	DV21105000000	Channapatna Division	0	38	0,00	100,00
CR21000000000	Karnataka Circle	RN21200000000	North Karnataka Region	DV21201000000	Bagalkot Division	0	37	0,00	100,00
CR21000000000	Karnataka Circle	RN21200000000	North Karnataka Region	DV21202000000	Belagavi Division	0	50	0,00	100,00
CR21000000000	Karnataka Circle	RN21200000000	North Karnataka Region	DV21203000000	Ballari Division	0	55	0,00	100,00

- f. Drill down Report shows Delivery Post offices for which delivery Cut-Off data entry is not completed.

EDD Delivery cut-off time Status Report

Circle	Cir Description	Region	Region Description	Division	Division Description	Facility ID	Facility ID Description	Receiver P
CR21000000000	Karnataka Circle	RN21100000000	Bengaluru HQ Region	DV21101000000	Bengaluru East Division	HO21101100000	H A L II Stage H.O	560008
CR21000000000	Karnataka Circle	RN21100000000	Bengaluru HQ Region	DV21101000000	Bengaluru East Division	HO21101200000	R T Nagar H.O	560032
CR21000000000	Karnataka Circle	RN21100000000	Bengaluru HQ Region	DV21101000000	Bengaluru East Division	PO21101101000	Agram S.O	560007
CR21000000000	Karnataka Circle	RN21100000000	Bengaluru HQ Region	DV21101000000	Bengaluru East Division	PO21101104000	Bellandur S.O	560103
CR21000000000	Karnataka Circle	RN21100000000	Bengaluru HQ Region	DV21101000000	Bengaluru East Division	PO21101106000	C V Raman Nagar S.O	560093
CR21000000000	Karnataka Circle	RN21100000000	Bengaluru HQ Region	DV21101000000	Bengaluru East Division	PO21101108000	Domlur S.O	560071
CR21000000000	Karnataka Circle	RN21100000000	Bengaluru HQ Region	DV21101000000	Bengaluru East Division	PO21101109000	Doorvaninagar S.O	560016
CR21000000000	Karnataka Circle	RN21100000000	Bengaluru HQ Region	DV21101000000	Bengaluru East Division	PO21101112000	Indiranagar S.O (Bengaluru)	560038
CR21000000000	Karnataka Circle	RN21100000000	Bengaluru HQ Region	DV21101000000	Bengaluru East Division	PO21101114000	Kadugodi S.O	560067

4. Region Wise: To View the report Region Wise.
 - a. Enter Circle Facility ID (Circle Facility ID is mandatory) and Region Facility ID.
 - b. Select Cut-Off Time as Delivery.
 - c. Click on Execute.

EDD Cut off time status

Selection Screen

Circle: CR21000000000

Region: RN21100000000

Division:

Facility ID:

Cut-Off Time

Delivery

Dispatch

- d. Click on Execute to view the status.
- e. Click On 'Not-Completed' to view Not-completed Offices.

EDD Delivery cut-off time Status Report

Circle	Cir Description	Region	Region Description	Division	Division Description	Completed	Not Comp	Comp %	Non_Comp %
CR21000000000	Karnataka Circle	RN21100000000	Bengaluru HQ Region	DV21101000000	Bengaluru East Division	0	40	0,00	100,00
CR21000000000	Karnataka Circle	RN21100000000	Bengaluru HQ Region	DV21102000000	BANGALORE GPO DIVISION	1	0	100,00	0,00
CR21000000000	Karnataka Circle	RN21100000000	Bengaluru HQ Region	DV21103000000	Bengaluru South Division	33	6	84,62	15,38
CR21000000000	Karnataka Circle	RN21100000000	Bengaluru HQ Region	DV21104000000	Bengaluru West Division	0	29	0,00	100,00
CR21000000000	Karnataka Circle	RN21100000000	Bengaluru HQ Region	DV21105000000	Channapatna Division	0	38	0,00	100,00

- f. Drill down Report shows Delivery Post offices for which delivery Cut-Off data entry is not completed

EDD Delivery cut-off time Status Report

Circle	Cir Description	Region	Region Description	Division	Division Description	Facility ID	Facility ID Description	Receiver P
CR21000000000	Karnataka Circle	RN21100000000	Bengaluru HQ Region	DV21103000000	Bengaluru South Division	PO21103101000	Adugodu S.O	560030
CR21000000000	Karnataka Circle	RN21100000000	Bengaluru HQ Region	DV21103000000	Bengaluru South Division	PO21103225000	Kumaraswamy Layout S.O	560111
CR21000000000	Karnataka Circle	RN21100000000	Bengaluru HQ Region	DV21103000000	Bengaluru South Division	PO21103231000	Subramanyapura S.O	560061
CR21000000000	Karnataka Circle	RN21100000000	Bengaluru HQ Region	DV21103000000	Bengaluru South Division	PO21103233000	Thalaghattapura S.O	560109
CR21000000000	Karnataka Circle	RN21100000000	Bengaluru HQ Region	DV21103000000	Bengaluru South Division	PO21103241000	Kaggalipura P.O	560116
CR21000000000	Karnataka Circle	RN21100000000	Bengaluru HQ Region	DV21103000000	Bengaluru South Division	PO21103242000	CPC ITD BNPL booking HUB	560500

5. Division Wise: To View the report Division Wise.
 - a. Enter Circle Facility ID (Circle Facility ID is mandatory) and Division Facility ID.
 - b. Select Cut-Off Time as Delivery.

EDD Cut off time status

Selection Screen

Circle: CR21000000000

Region:

Division: DV21308000000

Facility ID:

Cut-Off Time

Delivery

Dispatch

- a. Click on Execute to view the status.

- b. Click On 'Not-Completed' to view Not-completed Offices.

EDD Delivery cut-off time Status Report

Circle	Cir Description	Region	Region Description	Division	Div Description	Completed	Not Comp	Comp %	Non_Comp %
CR21000000000	Karnataka Circle	RN21300000000	South Karnataka Region	DV21308000000	Mysuru Division	5	48	9,43	90,57

- c. Drill down Report shows Delivery Post offices for which delivery Cut-Off data entry is not completed

EDD Delivery cut-off time Status Report

Circle	Cir Description	Region	Region Description	Division	Div Description	Facility ID	Facility ID Description	Receiver P
CR21000000000	Karnataka Circle	RN21300000000	South Karnataka Region	DV21308000000	Mysuru Division	PO21308102000	Bannimantap S.O	570015
CR21000000000	Karnataka Circle	RN21300000000	South Karnataka Region	DV21308000000	Mysuru Division	PO21308107000	G S Ashram S.O	570025
CR21000000000	Karnataka Circle	RN21300000000	South Karnataka Region	DV21308000000	Mysuru Division	PO21308111000	Jaya Prakash Nagar S.O	570031
CR21000000000	Karnataka Circle	RN21300000000	South Karnataka Region	DV21308000000	Mysuru Division	PO21308112000	Jayalakshampuram S.O (Mysuru)	570012
CR21000000000	Karnataka Circle	RN21300000000	South Karnataka Region	DV21308000000	Mysuru Division	PO21308117000	Lakshampuram S.O (Mysuru)	570004

6. Facility ID Wise: To View the report Office Wise.

- a. Enter Circle Facility ID (Circle Facility ID is mandatory) and Facility ID.
b. Select Cut-Off Time as Delivery.

EDD Cut off time status

Selection Screen

Circle: CR21000000000

Region: []

Division: []

Facility ID: PO21308129000

Cut-Off Time

Delivery

Dispatch

- c. Click on Execute to view the status.
d. Click On 'Not-Completed' to view Not-completed Offices.

EDD Delivery cut-off time Status Report

Circle	Cir Description	Region	Region Description	Division	Div Description	Completed	Not Comp	Comp %	Non_Comp %
CR21000000000	Karnataka Circle	RN21300000000	South Karnataka Region	DV21308000000	Mysuru Division	0	1	0,00	100,00

Dispatch Cut-Off for the Schedules:

The status of data entry of dispatch cut-off time of Dispatches of schedules can be viewed in this option . Reports are available in Division and Facility wise.

1. Login to ECP system.
2. Enter T-code 'ZSCUT'.
3. Division Wise: To View the report Division Wise.
 - a. Enter Division Facility ID.
 - b. Select Cut-Off Time as Dispatch.

EDD Cut off time status

Selection Screen

Division: DV21308000000

Facility ID: []

Cut-Off Time

Delivery

Dispatch

- c. Click on Execute to view the status of Dispatch Cut-off time.
- d. Click On 'Not-Completed' to view data entry not completed Schedule.

EDD Dispatch cut-off time Status Report

Circle	Cir Description	Region	Region Description	Division	Div Description	Completed	Not Comp	Comp %	Non_Comp %
CR21000000000	Karnataka Circle	RN21300000000	South Karnataka Region	DV21308000000	Mysuru Division	9	55	14,06	85,94

- e. Report shows Dispatches of Schedules for which dispatch cut-off time data entry is not completed.

EDD Dispatch cut-off time Status Report

Division	Div Description	Facility ID	Facility ID Desc.	Schedule ID	Dispatch Office ID	Disp.Off.
DV21308000000	Mysuru Division	SP21308000650	Mysuru NSH	AI0066	SP21150000650	Bengaluru NSH
DV21308000000	Mysuru Division	SP21308000650	Mysuru NSH	AI803	IC21250000651	Bagalkot ICH
DV21308000000	Mysuru Division	SP21308000650	Mysuru NSH		SP21150000650	Bengaluru NSH
DV21308000000	Mysuru Division	PO21308102000	Bannimantap S.O	ARA_BAG_MMS	EP21350000801	Mysuru EPH
DV21308000000	Mysuru Division	PO21308102000	Bannimantap S.O		MO21350000564	Mysuru CRC L
DV21308000000	Mysuru Division	PO21308102000	Bannimantap S.O		PH21350000763	Mysuru PH
DV21308000000	Mysuru Division	PO21308102000	Bannimantap S.O		SP21308000650	Mysuru NSH
DV21308000000	Mysuru Division	SP21308000650	Mysuru NSH		PO21308102000	Bannimantap S
DV21308000000	Mysuru Division	HO21308100000	Mysuru H.O	MANDI_HAMIRPUR	SP21308000650	Mysuru NSH

- 4. Facility ID Wise: To View the report Office Wise.
 - a. Enter Division Facility ID (Division Facility ID is mandatory) and Facility ID.
 - b. Select Cut-Off Time as Dispatch.

EDD Cut off time status

Selection Screen

Division: DV21308000000

Facility ID: HO21308100000

Cut-Off Time

Delivery

Dispatch

- c. Click on Execute to view the status.
- d. Click On 'Not-Completed' to view data entry not completed Schedules.

EDD Dispatch cut-off time Status Report

Circle	Cir Description	Region	Region Description	Division	Div Description	Completed	Not Comp	Comp %	Non_Comp %
CR2100000000	Karnataka Circle	RN2130000000	South Karnataka Region	DV2130800000	Mysuru Division	0	12	0,00	100,00

e. Report shows Dispatch Schedules for which dispatch cut-off time data entry is not completed.

EDD Dispatch cut-off time Status Report

Division	Div Description	Facility ID	Fac ID Des	Schedule ID	Disp.Off.	Disp.Off.
DV2130800000	Mysuru Division	HO2130810000	Mysuru H.O	MANDI_HAMIRPUR	SP21308000650	Mysuru NSH
DV2130800000	Mysuru Division	HO2130810000	Mysuru H.O	MMS_MYSHO_MYSNSH_DEMO	SP21308000650	Mysuru NSH
DV2130800000	Mysuru Division	HO2130810000	Mysuru H.O	MMS_MYSORE_RAVI	SP21308000650	Mysuru NSH
DV2130800000	Mysuru Division	HO2130810000	Mysuru H.O	MYS-SHARATH-MYS	SP21308000650	Mysuru NSH
DV2130800000	Mysuru Division	HO2130810000	Mysuru H.O	RAMPUR_SHIMLA	PO21308122000	Mysuru South
DV2130800000	Mysuru Division	HO2130810000	Mysuru H.O	RTC_ABC_420	BO21308122005	Jayapura B.O
DV2130800000	Mysuru Division	HO2130810000	Mysuru H.O	RTC_ABC_420	BO21308227004	Dharmapura B.
DV2130800000	Mysuru Division	HO2130810000	Mysuru H.O	RTC_ABC_555	BO21308101002	Lalithadripur
DV2130800000	Mysuru Division	HO2130810000	Mysuru H.O	RTC_ABC_555	BO21308101003	Vajamangala B
DV2130800000	Mysuru Division	HO2130810000	Mysuru H.O	RTC_ABC_555	BO21308110001	Chamundi Bett
DV2130800000	Mysuru Division	HO2130810000	Mysuru H.O	RTC_MYS_500	PO21308136000	Mysuru Sortin
DV2130800000	Mysuru Division	HO2130810000	Mysuru H.O	ZRTC_MYS_DPK	SP21308000650	Mysuru NSH

6. Bag Tracking KPI Report

Bag Tracking Report for Speed post Hubs and Register Hubs can be accessible in SAP application using the T-code "ZKPI_BAG".

Pre-Requisite:

Roll "BI role related to IPVS (YS: BI_IPVS)" is assigned to the BI User from there RDA.

Bag Tracking Report:

1. Login to ECP system.
2. Enter T-code ZKPI_BAG.
3. Enter the Facility ID.
4. Select appropriate HUB. I.e.: speed post/ Registered HUB.

Bag Tracking KPIs

Selection screen

Hub ID: SP21308000650

Date: 03.08.2020 to 13.08.2020

Speed Post Hubs
 Registered Hubs

Sent
 Received

5. Select required report 'Sent/ Receive'.

a. **Sent:** Bags send from selected facility to PAN India Hubs.

- I. Click on Execute/ F8.
- II. Reports shows No. Of Bags Closed from the particular hub which are, Received, Not Received and Not Opened in destination hubs.

Bag Tracking KPIs

Selection screen

Hub ID: SP21308000650

Date: 03.08.2020 to 13.08.2020

Speed Post Hubs
 Registered Hubs

Sent
 Received

Bag Tracking KPIs

From Office ID	From Office	To Office ID	To Office Description	#Closed	#Received	#Not Rec	#Not Open
SP21308000650	Mysuru NSH	IC21250000650	Raichur ICH	8	6	2	2
SP21308000650	Mysuru NSH	IC21250000651	Bagalkot ICH	9	4	5	5
SP21308000650	Mysuru NSH	IC21250000652	Kumta ICH	11	4	7	7
SP21308000650	Mysuru NSH	IC21250000653	Vijayapura ICH	10	5	5	5
SP21308000650	Mysuru NSH	IC21250000655	BALLARI ICH	8	3	5	5
SP21308000650	Mysuru NSH	IC21350000650	Tumakuru ICH	21	18	3	3
SP21308000650	Mysuru NSH	SP11150000650	Warangal NSH	8	2	6	6

b. **Received:** Bags received in selected facility from Pan India offices.

- I. Click on Execute/ F8.
- II. Reports shows No. Of Bags Received, Not Received and Not Opened in the particular hub which are closed from origin hubs.

Bag Tracking KPIs

Selection screen

Hub ID: SP21308000650

Date: 03.08.2020 to 13.08.2020

Speed Post Hubs
 Registered Hubs

Sent
 Received

Bag Tracking KPIs

From Office ID	From Office	To Office ID	To Office	#Closed	#Received	#Not Rec	#Not Open
IC21250000650	Raichur ICH	SP21308000650	Mysuru NSH	7	6	1	1
IC21250000651	Bagalkot ICH	SP21308000650	Mysuru NSH	8	5	3	3
IC21250000652	Kumta ICH	SP21308000650	Mysuru NSH	6	3	3	3
IC21250000653	Vijayapura ICH	SP21308000650	Mysuru NSH	7	5	2	2
IC21250000655	BALLARI ICH	SP21308000650	Mysuru NSH	6	3	3	3
IC21350000650	Tumakuru ICH	SP21308000650	Mysuru NSH	8	5	3	3
SP11150000650	Warangal NSH	SP21308000650	Mysuru NSH	6	4	2	2
SP11250000650	Hyderabad NSH	SP21308000650	Mysuru NSH	42	27	15	15
SP11350000650	Kurnool NSH	SP21308000650	Mysuru NSH	9	8	1	1
SP11351000650	Tirupathi NSH	SP21308000650	Mysuru NSH	4	3	1	1

6. Further drill down / click on bag count shows Bag Details.

Bag Tracking KPIs							
From Office ID	From Office	To Office ID	To Office	#Closed	#Received	#Not Rec	#Not Open
IC21250000650	Raichur ICH	SP21308000650	Mysuru NSH	7	6	1	1
IC21250000651	Bagalkot ICH	SP21308000650	Mysuru NSH	8	5	3	3
IC21250000652	Kumta ICH	SP21308000650	Mysuru NSH	6	3	3	3
IC21250000653	Vijayapura ICH	SP21308000650	Mysuru NSH	7	5	2	2
IC21250000655	BALLARI ICH	SP21308000650	Mysuru NSH	6	3	3	3

7. Further Drill down for Bags 'Not Received' shows Bag Tracking.

Bag Tracking KPIs							
From Office ID	From Office	To Office ID	To Office	#Closed	#Received	#Not Rec	#Not Open
IC21250000650	Raichur ICH	SP21308000650	Mysuru NSH	7	6	1	1
IC21250000651	Bagalkot ICH	SP21308000650	Mysuru NSH	8	5	3	3
IC21250000652	Kumta ICH	SP21308000650	Mysuru NSH	6	3	3	3
IC21250000653	Vijayapura ICH	SP21308000650	Mysuru NSH	7	5	2	2
IC21250000655	BALLARI ICH	SP21308000650	Mysuru NSH	6	3	3	3

8. Click on Bag number, Shows Bag Tracking.

Bag Tracking KPIs									
Bag Details									
Bag ID	#Article	Close Date	Close Time	Dispatch Date	DI Time	RD Date	RD Time	OP Date	Open Time
EBK7009638104	7	12.08.2020	19:49:40	12.08.2020	20:19:29		00:00:00		00:00:00

Bag Tracking KPIs									
Bag Tracking									
Bag ID	Event	Facility ID	Fac ID Des	Facility ID	Facility ID Desc.	Date	Time	UserID	User Name
EBK7009638104	Closed	IC21250000650	Raichur ICH	SP21308000650	Mysuru NSH	12.08.2020	19:49:40	10046414	MADIREDDY VENKATARM LAXMINARAYAN REDDY
EBK7009638104	Dispatched in the Sch...	IC21250000650	Raichur ICH	MO21250000561	Raichur RMS L2U	12.08.2020	20:19:29	10046414	MADIREDDY VENKATARM LAXMINARAYAN REDDY

Modified on 14-08-2020