No. X-12/6/2021-SPN-II (2)
Government of India

Ministry of Communications
Department of Posts

Dak Bhawan, Sansad Marg New Delhi – 110 001 Dated: February, 2022

To.

- a) All Chief Postmaster General
- b) Chief General Manager, PLI / Parcel / BD Directorate
- c) Chief General Manager, CEPT / Director RAKNPA / Director of all PTCs
- d) Addl. Director General, Army Postal Service
- e) All General Manager (Finance) / Director Postal Accounts / DDAP

Subject: Cadre management of PA (RLO) and LSG(RLO) - reg.

Sir/Madam,

References have been received from Postal Circles regarding cadre management of Postal Assistants in Return Letter Office. It has been observed that different Circles are following different Recruitment Rules and also treating PA (RLO) as separate and distinct cadre due to which these cadre officials are unable to seek transfer under Rule -38 and also there is no uniformity across Postal Circles.

- 2. The matter has been examined in the Directorate and it has been decided that Postal Assistant and LSG in Return Letter Office shall be treated as part of Postal Assistant (CO/RO) and LSG(CO/RO) cadre respectively. Accordingly, roster for reservation maintained at Circle Office for PA(CO/RO) / LSG(CO/RO) shall include the sanctioned posts of PA(RLO) / LSG(RLO) in the Circle.
- 3. Incumbents borne on the gradation of PA(RLO) and LSG(RLO) shall be interspaced in gradation list of PA(CO/RO) / LSG(CO/RO) of the Circle as per instructions on fixation of seniority issued by Department of Personnel and Training from time to time. This may be brought to the notice of all concerned for immediate compliance.

Yours faithfully,

(Muthuraman C)

Assistant Director General (SPN)

Copy to:

- 1. Sr.PPS / PSO to Secretary (Posts) / Director General Postal Services
- 2. PPS/ PS to Members, Postal Services Board / Addl. DG(Coordination)
- 3. Additional Secretary & Financial Adviser, Department of Posts
- 4. Sr. DDG(Vigilance) & CVO / Sr. DDG (PAF)
- 5. Secretary, Postal Services Board/ All Deputy Directors General
- 6. PE-I / PE-II / SPN-I / DE section, Dak Bhawan
- 7. All recognized Federations / Unions / Associations of Department of Posts
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