

**F.No.AD-13-4/2019-Admin.
Government of India
Ministry of communications
Department of Posts
Administration Section**

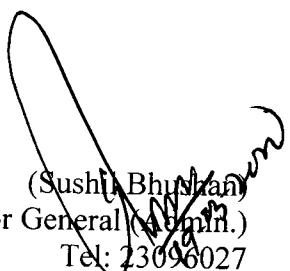
**Dak Bhavan, Sansad Marg,
New Delhi-110 001.
Dated: 19 March, 2020.**

OFFICE MEMORANDUM

Subject: Amendment in Recruitment Rules for the Grade I, II and Ordinary Grade in Department of Posts, Ministry of Communications (Headquarter), Dak Bhawan and RAKNPA, Ghaziabad.

The undersigned is directed to refer to the above mentioned subject in terms of DoP&T's O.M. No.AB-1401761/61/2008-Estt.(RR) dated 13.10.2015, all stakeholders are requested to submit their comments, if any, to the undersigned to the proposed revision in the Recruitment Rules for the post of Staff Car Driver Grade I, Grade II and Ordinary Grade in Department of Posts, Ministry of Communications (Headquarter), Dak Bhawan and RAKNPA, Ghaziabad within 30 days from the issuance of this O.M.

Encl: As above.


(Sushil Bhushan)
Asstt. Director General (Admin.)
Tel: 23096027

[TO BE PUBLISHED IN THE GAZETTE OF INDIA, EXTRAORDINARY, PART II, SECTION 3, SUB- SECTION (I)].

GOVERNEMENT OF INDIA
MINISTRY OF COMMUNICATIONS
(DEPARTMENT OF POSTS)

New Delhi, the.....2020.

NOTIFICATION

G.S.R. - In exercise of the power conferred by the proviso to Article 309 of Constitution and in supersession of the Indian Posts and Telegraphs Department (Motor, Jeep, Lorry and Staff Car Drivers) Recruitment Rules, 1983, the President hereby makes the following rules regulating the method of recruitment to the post of Staff Car Driver (Grade-I), Staff Car Driver (Grade-II) and Staff Car Driver (Ordinary Grade) in **Department of Posts (Headquarters.), Ministry of Communications, namely:-**

1. **Short title and commencement.-** (i) These rules may be called Ministry of Communications, Department of Posts, Staff Car Driver (Grade-I), Staff Car Driver (Grade-II) and Staff Car Driver (Ordinary Grade), in Department of Posts (Headquarters.), Recruitment Rules, 2020.
(ii) They shall come into force on the date of their publication in the Official Gazette.
2. **Application:-** These rules shall apply to the posts as specified in the column (1) of the Schedule Annexed to these rules.
3. **Number of Posts, their classification and level in the Pay matrix:-** The number of Posts, their classification and level in the Pay Matrix attached thereto shall be as specified in Column (2) to (4) of the Schedule annexed to these rules.
4. **Method of recruitment, age limit, qualification etc.:-** The Method of recruitment, age-limit, qualification and other matters relating to the said posts shall be as specified in column (5) to (13) of the said Schedule.
5. **Disqualification:-** No person,
 - (a) Who, has entered into or contracted a marriage with a person having a spouse living;
or
 - (b) Who, having a spouse living, has entered into or contracted a marriage with any person,
Shall be eligible for appointment to the said post:
Provided that the Central government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and

that there are other grounds for so doing, exempt any person from the operation of this rule.

6. **Power to relax:** - Where the Central Government is of the opinion that it is necessary or expedient to do so, it may, by order, and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.
7. **Saving:** - Nothing in these rules shall affect reservations, relaxation of age limit and other concessions required to be provided for the Schedule Castes, the Scheduled Tribes, the Ex- Serviceman, Other Backward Classes and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

DRAFT

SCHEDULE

PART A: STAFF CAR DRIVER (Ordinary Grade).

Name of Post	Number of Post	Classification	Pay Band and Grade Pay/ pay scale	Whether selection post or non-selection post
(1)	(2)	(3)	(4)	(5)
Staff Car Driver (Ordinary grade)	03+ 01* *Diverted Post from Delhi Circle w.e.f. 05.04.2004 (2019 -subject to variation dependent on workload)	General Central Service Group 'C Non- Gazetted, Non-Ministerial	Level-2 as per 7 th CPC (Rs. 19900-63200)	Not applicable

Age limit for direct recruits	Educational and other qualifications required for direct recruits	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation, if any
(6)	(7)	(8)	(9)
Not Exceeding 27 years (Relaxable for candidates belonging to Scheduled Cast or tribes or Other Backward Castes and for Government servants of different categories in accordance with the instructions issued by the Central Government from time to time.) (Note; The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in	Essential: (i) Possession of a valid driving license for light and heavy motor vehicles; (ii) Knowledge of motor mechanism (The candidate should be able to remove minor-defects in vehicle); (iii) Experience of driving a motor car for at least 3 years.; and (iv) Pass in 10 th standard. Desirable: 3 years' service as home guard/ Civil	Not Applicable	Two years for direct recruits or re-employed

<p>India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&K State, Lahaul & Spiti District and Pangi Sub Division of Chamba District of Himachal Pradesh, Andaman & Nicobar Islands of Lakshadweep).</p>	<p>Volunteers. Note 1; The Qualification regarding experience is relaxable at the discretion of the competent authority. Note 2: In the case of candidates belonging to the Scheduled castes or Scheduled Tribes if at any stage of selection, the competent authority is of the opinion that the sufficient number of candidates with requisite experience is not likely to be available to fill up the vacancy reserved for them</p>		
------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--	--

Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods.	In case of recruitment / deputation / absorption, grades from which promotion / deputation / absorption to be made	If Departmental Promotion Committee exists, what is its composition.	Circumstances in which Union Public Service commission is to be consulted in making recruitment.
(10)	(11)	(12)	(13)
<p>Deputation /absorption failing which by direct recruitment. For Armed Forces Personnel: Deputation/ re-employment.</p>	<p>Deputation/Absorption: From amongst the regular Dispatch Rider (Group C) and Group C employees in level 1 (as per 6th CPC - Pay Band 1 Rs.5200-20200 Grade Pay Rs.1800) in Department of Posts who possess valid Driving License for</p>	<p>Group 'C' Departmental confirmation Committee for considering confirmation cases. Composition of Departmental Promotion Committee: (i) Director (Admin)</p>	<p>Not applicable.</p>

	<p>Motor Cars failing which from official holding the post of Dispatch Rider on regular basis or regular Group C employees in level 1 (as per 6th CPC - Pay Band 1 Rs.5200-20200 Grade Pay Rs.1800) in other Ministries of the Central Government who fulfill the necessary qualifications as mentioned in column 7. Deputation/ re-employment for Armed Forces Personnel:</p> <p>The armed Forces Personnel due to retire or who are to be transferred to reserve within a period of one year and having the requisite experience and qualifications prescribed shall also be considered. Such persons would be given deputation terms upto the date on which they are due for release from the Armed Forces; thereafter they may be continued on re-employment.</p> <p>Note: The period of deputation including the period of deputation in another e-cadre post held immediately preceding this appointment in the</p>	<p>- Chairman. (ii) ADG (Admin.)- Member. (iii) ADG level officer belonging to SC/ST – Member.</p>	
--	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------	--

	same or some other organization/ Departmental of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation / absorption shall be 'Not exceeding 56 years' as on the closing date of receipt of applications.		
--	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--	--

PART B: STAFF CAR DRIVER (Grade-II)

Name of Post	Number of Post	Classification	Pay Band and Grade Pay/ pay scale	Whether selection post or non-selection post
(1)	(2)	(3)	(4)	(5)
Staff Car Driver Grade II	03 (2019 -subject to variation dependent on workload)	General Central Service Group 'C' Non-Gazetted, Non-Ministerial	Level – 4 as per 7 th CPC (Rs. 25500-81100)	Non-Selection

Age limit for direct recruits	Educational and other qualifications required for direct recruits	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation, if any
(6)	(7)	(8)	(9)
Not applicable	Not applicable	Not applicable	Not applicable

Method of recruitment whether by direct recruitment or by promotion or by deputation/	In case of recruitment / deputation / absorption, grades from which promotion / deputation / absorption to be made	If Departmental Promotion Committee exists, what is its composition.	Circumstances in which Union Public Service commission is to be consulted in making recruitment.

absorption and percentage of the vacancies to be filled by various methods.			
(10)	(11)	(12)	(13)
Promotion	Promotion: Staff Car Driver (Ordinary Grade) in level -2 (as per 6 th CPC Pay Band 1 Rs. 5200-20200 Grade Pay Rs. 1900) with 9 years of regular service in the grade and have passed the trade test, specified by the Government.	Group 'C' Departmental Promotional committee for considering promotion: Composition of Departmental Promotion Committee: (i) Director (Admin) - Chairman. (ii) ADG (Admin.)- Member. (iii) ADG level officer belonging to SC/ST – Member.	Not applicable

PART C: STAFF CAR DRIVER (Grade-I)

Name of Post	Number of Post	Classification	Pay Band and Grade Pay/ pay scale	Whether selection post or non-selection post
(1)	(2)	(3)	(4)	(5)
Staff Car Driver Grade I	04 (2019 -subject to variation dependent on workload)	General Central Service Group 'C' Non-Gazetted, Non-Ministerial	Level – 5 in the pay matrix as per 7 th CPC (Rs. 29200-92300).	Non-Selection

Age limit for direct recruits	Educational and other qualifications required for direct recruits	Whether age and educational qualifications	Period of probation, if any
-------------------------------	-------------------------------------------------------------------	--------------------------------------------	-----------------------------

		prescribed for direct recruits will apply in the case of promotees	
(6)	(7)	(8)	(9)
Not applicable	Not applicable	Not applicable	Not applicable

Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods.	In case of recruitment / deputation / absorption, grades from which promotion / deputation / absorption to be made	If Departmental Promotion Committee exists, what is its composition.	Circumstances in which Union Public Service commission is to be consulted in making recruitment.
(10)	(11)	(12)	(13)
Promotion	Promotion Staff Car Driver Grade – II in Pay Band I Rs.5200-20200 Grade Pay Rs. 2400 with 6 years of regular service in the Grade or with a combined service of 15 years in Staff Car Driver Grade –II and Staff Car Driver (Ordinary Grade); and have passed the trade test, specified by the Government.	Group ‘C’ Departmental Promotional committee for considering promotion: Composition of Departmental Promotion Committee: (i) Director (Admin) - Chairman. (ii) ADG (Admin.)- Member. (iii) ADG level officer belonging to SC/ST – Member.	Not applicable

DRAFT