

भारतीय डाक विभाग
Department of Posts India

कोर-22
CORR-22

प्रेषक / From:

सेवामें/To:

By Regd./e-Mail

The Director
Postal Training Centre
Darbhanga -846005

The Chief Postmaster General
Bihar/Jharkhand/Odisha/West Bengal
Patna/Ranchi/Bhubaneswar/Kolkata

No:-H-4/Trg/Trg. Calendar/Plan/17-18

Dated at PTC Darbhanga the 05.03.2018

विषय/Subject:- Additional Quarterly Calendar for the 4th Quarter of 2017-18

Inservice training programmes are scheduled as under. **It is requested kindly to utilize 100% seats. If any candidate produces unfit medical certificate or unable to attend training for any reason another candidate may be directed promptly, so as seats allotted can be utilized.**

General instructions for the trainees are also enclosed herewith (Annexure) which may be given to all the trainees deputed for training along with training order.

1. SSDP-PA (Duration: 02 Weeks)

SL No	Period	Circle				Total
		Bihar	Jharkhand	Orissa	W. Bengal	
1	19.03.2018 to 31.03.2018	20	15	20	25	80
	Total	20	15	20	25	80

Eligibility Criteria: PAs who have completed 24 years and above service in PA cadre and those who have undergone MACP-I,II & III training but not undergone SSDP-PA training.

L. K. W.
Deputy Director
Postal Training Centre
Darbhanga-846005
05.03.2018

copy to:-

1. The Dy. Director General (Trg.), Postal Directorate, New Delhi -110001.
2. The Director, PTC, Mysore/Vadaodara/Madurai/Saharanpur/Guwahati.
3. The Asstt. Director (Admin.), Postal Training Centre, Darbhanga.
4. The GM, CEPT Mysore with a request to upload the calendar on Indiapost website.
5. Notice Board.
6. Office Copy.

Annexure-2

Postal Training Centre (PTC) Darbhanga

We have great pleasure in welcoming trainees to PTC Darbhanga for Induction/Inservice courses. We have made all out efforts to make their stay comfortable here. At the same time, we have set out certain conditions to be observed while residing in the centre. We hope that they will strictly follow the instructions and enjoy their stay here.

General Information about PTC, Darbhanga

- ✉ How to reach: Postal Training Centre, Darbhanga is situated at Bela Palace in Darbhanga, 2.5 km from Darbhanga Railway Junction [Station code DBG], 2Km from Darbhanga Bus Stand & 45 km from Samastipur Railway Junction [Station code SPJ].
- ✉ Accommodation: Postal Training Centre, Darbhanga has its hostel in the campus, where participants will be accommodated. There will be sharing of accommodation. Separate block are available for men and women trainees. Accommodation for the families of the participants is not available. Family members will not be allowed to stay in PTC Campus.
- ✉ Mess Facility: Non-Vegetarian mess facility is provided in PTC mess.
- ✉ Physical Training: Physical training activities are made compulsory for trainees. It is through Physical Training Instructor (PTI). Facilities for playing outdoor games and indoor games are available.

General Instructions.

- ✉ All courses are residential ones. Therefore, all trainees will have to stay compulsorily in the PTC hostels.
- ✉ Following officials should not be deputed for training in pursuance of Directorate memo No 4-3/2009-Trg. Dtd 11.11.2013
- ✉ Lady candidates who are in the family way and at advance stage of pregnancy (5 months & above), should not be deputed for training
- ✉ Lady candidates having very young babies, should not be deputed for training
- ✉ Any official who is not in a fit condition or suffering from any serious disease, should not be deputed for training
- ✉ Any Official suffering from chronic illness who are above 55 years of age, should not be deputed for training
- ✉ Family member will not be allowed to stay in PTC campus on the day of reporting.

Payment of Fee through e-payment

- ✉ Course details for payment of course fee through e-Payment only. [MPCM Counter]
- ✉ Name of the biller: PTC DARBHANGA
- ✉ Biller ID:7921
- ✉ Biller description: Collection of training fees.

The course fees will be as here under-

Pay level in pay matrix	Entitlement for daily allowance	Fee to be collect per day at PTC, Darbhanga
5 and below	Rs. 500	Rs. 210
6 to 8	Rs. 800	Rs. 210
9 to 11	Rs. 900	Rs. 210

Note: It is compulsory to bring the training fee receipt at the time of registration without fail therefore all trainees should be directed accordingly. This rates are subject to revision.

- ❑ Trainees will be debarred from training and sent back if any act of indiscipline is proved against him/her.
- ❑ Trainees will not be allowed to leave the campus except permitted hours.
- ❑ No leave will be granted during training period in normal course.

Important Instruction for trainees

1. The candidate are required to bring following items compulsorily with them.
Recent Passport/Stamp size coloured **Photographs-04**
2. Male candidate should bring Black trousers, White half sleeve shirt, white socks and White canvas shoes.
3. Female candidate should bring white salvar, white kameez white socks and white Canvas shoes. .
4. One lock and keys.
5. Copy of training order.(One set Original and One set Photocopy)
6. e-payment receipt.[Original]

For any query mail us on dptc_darbhanga@indiapost.gov.in

Or

Call us STD Code 06272 Phone Number 246191, 246194

Or

visit www.ptcdarbhanga.in

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