



portal upload



भारत सरकार

GOVERNMENT OF INDIA

डाक विभाग, Department Of Posts

कार्यालय:-निदेशक, डाक प्रशिक्षण केंद्र, दरभंगा-८४६००५

O/o the Director, Postal Training Centre, Darbhanga-846005

ई-मेल : dptc_darbhanga@indiapost.gov.in, दूरभाष संख्या : 06272-246201 एवं फैक्स संख्या : 06272-246147, वेबसाइट - ptcdarbhanga.in

E-mail ID: dptc_darbhanga@indiapost.gov.in., Phone No.06272-246201 & FAX no. 06272-246147, website-ptcdarbhanga.in

To,

The Chief Postmaster General: -

Bihar Circle – Patna/Orissa Circle – Bhubaneswar/Jharkhand Circle – Ranchi./W.B. Circle – Kolkata.

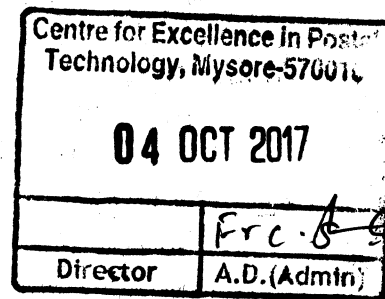
The Postmaster General:-

Northern Region, Muzaffarpur/ Eastern Region, Bhagalpur at Patna /Berhampur Region, Berhampur/ Sambalpur Region, Sambalpur/ Kolkata City Region, Kolkata/ South Bengal Region, Howrah/North Bengal & Sikkim Region, Silliguri.

No. A-1 / Selection / Ch. VI**Dated at PTC Darbhanga, the 25-09-2017.**

Sub: - Regarding filling up of the posts of Instructor on deputation at PTC Darbhanga in Bihar.

1. The Director, Postal Training Centre, Darbhanga invites the applications from the volunteers to work as Instructor at PTC Darbhanga as per DGs letter no- 15/2/851-SPB II dated 21/10/1981 and 13-15/96-ED&TRG dated 22/24.11.1999. it is requested to circulate this notice to all eligible officials in your Circle/Region/Centre.
2. The eligibility condition for deputation on above post is as under:
 - (i) The applicant should be of IPOs Cadre
 - Or
 - The applicant should be of Pas/SAs cadre with 8 or more years of service.
 - (ii) The applicant must have fluency in English and Hindi languages.
 - (iii) The applicant must have knowledge of Departmental rules and procedures.
 - (iv) No disciplinary actions or proceedings should be pending against the official.
 - (v) The applicant should not be more than 52 years for age on the last date prescribed for the receipt of application.



- (vi) The incumbent of the post is required to undertake full time teaching of the subjects related to Postal/RMS application.
 - (vii) The selected candidates are expected to undergo training programs as required at PTC or any other training institution in India or abroad.
 - (viii) He/ She is expected to prepare training modules as directed by Director PTC or any other competent authority from time to time.
 - (ix) He/ She is expected to prepare training materials, manual question papers. Evaluation of answer scripts as part of his job.
 - (x) He/ She should dedicate himself/herself to training activities as all times inside or outside the classroom.
3. The tenure of the post of Instructor will be four years at PTC. The applicant may be repatriated to his parent unit at any time without specifying any reason thereof.
 4. The Official on deputation will be eligible for Training allowance of 12% on basic pay. Departmental Quarters will be provided subject to availability. Standard license fee will be recovered for Departmental Quarter. On completion of the tenure as the training centre, the said officer/official is eligible to be posted at his place of choice, subject to administrative exigencies in accordance with para (Viii) of DOPT No-12017/2/86-Trg(TNP) dated 31/03/1987.
 5. Following facilities are available for all Instructors at PTC Darbhanga.
 - (i) A Postal Dispensary with an experienced doctor within the campus.
 - (ii) There is a Recreation club with facility for various indoor games (Carom board, Table tennis, Chess, Badminton) and outdoor games (Basket ball, Football, Tennis, Volleyball, Cricket) are available.
 - (iii) A children park with swings and slides for children is available.
 - (iv) A Gymnasium and an experienced physical training instructor for yoga practice.
 - (v) A well stocked library which can help to increase knowledge base.
 - (vi) Pick and drop bus facility from/to school for children.
 - (vii) This campus is spread over 65 acres of land with full of greenery all around. The atmosphere is peaceful which will be beneficial for all round mental and physical growth.
 - (viii) The facility of mess also available.
 6. This vacancy notice may be circulated in your circle/region and received applications with bio-data in the prescribed proforma along with copies of APARs for the last 5 years may please be forwarded through their concerned heads of units, so as to reach this office on or before 25.10.2017.
 7. The applicants are advised to submit their applications through proper channel.
 8. The candidates will have to undergo interview before the selection for which a suitable date will be intimated later on.

This issues with the approval of the Director, PTC Darbhanga.

DA: specimen copy of Application form.

sdl

**Assistant Director (Admin.)
Postal Training Centre
Darbhanga-846005**

Copy to:-

- ✓ 1. GM, CEPT, Mysore -570010 with a request to upload the circular in the India Post website i.e. www.indiapost.gov.in.
2. All Directors of Postal Training Centre.
3. Notice Board, PTC Darbhanga.
4. Office copy.

mpdco 27/11/17
**Assistant Director (Admin.)
Postal Training Centre
Darbhanga-846005**

PROFORMA

Application for the post of Instructor at PTC Darbhanga.

Name of the official :

Designation :

Name of the office where working :

Date of entry in the Department :

Educational qualification :

Date of Birth :

Knowledge of Computer :

Knowledge of language

English :

Hindi :

Other Indian languages :

Interest in extracurricular activities :

e.g. games, music.

Teaching/Training experience if any :

Any other information :

Place:

Date:

Signature of applicant.

Recommendation of the Unit/Divisional Heads/Controlling Officer
.....

**Signature of the
Recommending officer**